YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	`Lokmanya Mahavidyalaya, Warora`
• Name of the Head of the institution	`Dr Subodh Kumar Singh`
• Designation	`Principal`
• Does the institution function from its own campus?	`Yes`
• Phone no./Alternate phone no.	`07176282053`
• Mobile no	`07709306325`
• Registered e-mail	`lokmanya_mahavidyalaya@rediffmail.com`
• Alternate e-mail	`subodhsingh253@gmail.com`
• Address	`Lokmanya Mahavidyalaya, Warora Abhyankar Ward, Near Spoorti Sports Club, Warora, Dist. Chandrapur (MS)`
• City/Town	`Warora`
• State/UT	`Maharashtra`
• Pin Code	`442907`
2.Institutional status	
• Affiliated /Constituent	`Affiliated`
• Type of Institution	`Co-education`
• Location	`Urban`

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Gondwana University, Gadchiroli (Maharashtra)**
• Name of the IQAC Coordinator	**Shrikant Niranjan Puri**
• Phone No.	**07620558904**
• Alternate phone No.	
• Mobile	**09595365652**
• IQAC e-mail address	**purishrikant1984@gmail.com**
• Alternate Email address	**snpuri.education@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/01/2019_20_aqar_report.pdf

4.Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/01/2020-21-academic-calendar.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.86**	**2010**	**28/03/2010**	**27/03/2015**
Cycle 2	**B**	**2.16**	**2017**	**28/03/2017**	**27/03/2022**

6.Date of Establishment of IQAC

19/08/2011

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**00**	**00**

8.Whether composition of IQAC as per latest

Yes

NAAC guidelines	
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	`03`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Organized National webinar on "Intellectual Property Rights" on 02 July 2020. 2. Organized Online National Seminars and Conferences in Eight subjects (English, Marathi, Economics, Political Science, History, Sociology, Library and Physical Education) in June 2021. In these Seminars Research papers from across the country were invited for presentation and published (636 research papers) in the reputed International Peer Reviewed Journals with good impact factor. 3. Organized online Debate Competition on 12 January 2021 on the occasion of Sw. Vivekanand Birth Anniversary / Youth Day. 4. Donated the payment of two days to the Prime Minister COVID19 Fund. 5. Published the research papers of 16 faculty members in "Shodh Vishleshan" (Analytical Research) in a reputed peer reviewed journal. It was funded by Lok Shikshan Sanstha, Warora.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organization of Online Seminar / Conference / Workshop of at least two subjects	1. organised eight online national seminar in eight different subjects. In them, the research papers were invited from the participants to publish them in the reputed international peer reviewed journals. 636 research papers were published.
Construction of new classrooms	2. Five classrooms constructed
Motivate the faculty for research work	3. One Faculty (Dr Raindrop Shende) was awarded with Ph. D. degree by GU, Gadchiroli. Two faculty have submitted their Ph. D. Thesis. Started research centre in English and Marathi. A number of research papers and chapters in book were published by the faulty. they also attended online seminars and conferences in their concerned and interdisciplinary subjects.
To get ISO recognition	4. Not get the recognition
To arrange awareness programmes of COVID-19.	5. Prepared a quiz on Google form, and circulated it among the stakeholders.
To purchase essential ICT tools	6. Two laptops added to the ICT tools
To develop e-material for teaching	7.Youtube videos, Google Forms, Whats App Notes, PDF / Word files
Campus beautification	8. Drainage is constructed around the campus.
Purchasing new reference / text books	9. Lists of books were demanded from the HoDs of all the departments. Orders are placed.
To prepare Academic Calendar and teaching plan for each subjects	10. Academic Calendar for college and annual teaching plan

	are prepared for each subject.
To help the needy students and give incentive prizes from the Student Welfare Fund	11. Due to COVID19 students did not turn up to college to identify the needy students. So the help and incentive prizes were not given
To arrange and participate in university and inter-college sports and cultural competitions (esp. Kabbadi, Yoga, Volleyball, etc)	12. online state-level eloqution competition on the ocassion of birth anniversary of Swami Vivekanand was arranged, and three prizes were given. Other programmes could not be arranged due to COVID19 situation.
To arrange annual cultural and sports programmes at the college level	13. Due to the COVID-19 pandemic situation, cultural and sports activities could not be organized in the college.
To organize coaching classes for the civil service aspirants	14. Due to the COVID-19 pandemic situation, coaching classes could not be organized in the college.
To hold various tests for each semester and other types of internal evaluations.	15. online tests (Google Form, Google Classroom, etc) were sent to students on Whats App. Oral exams were conducted on mobile phones.
To undertake Social and Extra-curricular programs in and out of the college campus	16. The Social and Extra-curricular programs were undertaken like Blood Donation, COVID-19 awareness, celebration of Birth Anniversaries of great personalities, memorization of death anniversaries of great persons, Yoga Day etc in and out the campus.
To arrange Jan-Vidnyan Lecture Series	17. not arranged due to COVID19 situation.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	**09/02/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	**24/01/2022**

Extended Profile

1.Programme

1.1	**4**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**928**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**299**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**280**

Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**17**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**09**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**08**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**38.09**
4.3 Total number of computers on campus for academic purposes	**29**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

• College strictly follows the curriculum designed by the university. • For the effective delivery of the curriculum, IQAC prepares academic calendar for the year, and the teachers prepare the annual and the semester plan for individual papers that they

teach. • Teaching plan is written in the daily teaching diaries. • Schedule of college examinations and tests is communicated to the students and the staff well in advance. For certain topics guest lectures are arranged. • For the effective implementation of the curriculum the college provides required facilities, stationery, tools, teaching aids and funds. • Help of ICT and Online Media is taken in the crucial situations like COVID-19. Google form, testmoz are explored for online assessment; Google Meet, ZOOM App, Youtube etc for teaching and all-round development of students. • Annual Sports and Cultural Programmes are planned, but could not arranged offline.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/01/2020-21-academic-calendar.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the university guidelines / circulars and the academic calendar prepared by the IQAC. It includes:

In the beginning of the odd semesters, the IQAC and the faculty members prepare an academic calendar based on the calendar prepared by the university. This academic calendar includes the dates for admissions, seminars, unit tests, assignments, college examination, university examination (for internal assessment), and other cocurricular and extra-curricular activities. • Time table committee prepares the class timetable. Teachers prepare subject teaching plan for the semester and year. Academic calendar is uploaded tothe college website and displayed on the college notice board. The concerned teachers give syllabus of their subjects to the students. • Faculty members prepare/update their lecture materials as per the syllabus and course objectives. They also prepare a question bank of their courses. Library also preserves the old college and university question papers for reference. For internal evaluation unit tests, online tests, oral, verbal questions, assignments, classroom seminars, practicals, and students' attendance and behaviour are considered. Incentive prizes are given to the subject and program toppers in the tests and university examination. If any dispute arises regarding Resources like e-resources and reference textbooks

are made available for advanced learners • IQAC monitors all these procedures.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in **C. Any 2 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The crosscutting issues relevant to Ethics, gender, human values, environment and sustainability are integrated in the curriculum of programmes. Issues related with environment and sustainability are integrated into course of Environmental studies compulsory for one semester at UG. Writing of Project is a part its evaluation. Courses that teach human values in its curricula are Political science, Commerce, English, Marathi, Economics, Sociology and History. Professional ethics are integrated in the courses of English, Marathi and Commerce. The Women Studies is an optional course at UG that spreads awareness in Gender sensitization. Population Studies, an optional course at UG, helps to spread awareness of the excesively increasing poppulation in the world. Democracy and Good Governnace, a compulsory subject for one semester at UG, helps to spreard and strengthen the values of democracy among the students.

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Co-curricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, plastic free environment, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S. and Political science department help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration and daily recitation of national Anthem serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Disease Awareness, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

519

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/02/Feedback-analysis-and-action-taken-report-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/02/Feedback-analysis-and-action-taken-report-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

928

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

896

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admitted students from various socio-economic

background. The college conducts every possible measure to assess the learning level of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities rules and regulation, facilities available etc. are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course; and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system students are requested to select course subjects based on their core competence, aptitude and skills. The teachers form all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the students' aptitude and competence. Opportunity is also given to the students for changing their options. If they are not able to cope with the course they selected. Teachers remain available in college to clear the doubts and counsel the students. Advanced students are encouraged to become class monitors. Extension lectures and exposure visits to different industrial units, power projects, archeological sites, diversity rich areas geographical sites etc. are regularly conducted in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
928	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college always encourages students-centric learning through various methods such as brain storming, group discussion, quiz competitions, presentation and project work in participative learning and problem solving methodologies. Regular participative activities, group discussions projects, educational tours, seminars, extension lectures are organized in the college; and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments to encourage self-study and independent learning. Different supportive things are available in the college like library, computer laboratory, reading room, ICT based classrooms (smart classrooms) etc. Students are trained for basic life skills such as first aid, self-defense, Swacch Bharat and personal Hygiene and Sanitation. Beyond the classroom college gives more importance to all round development of students through extra-curricular, co-curricular and field based activities. The objective of student-centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. They are taken for study tours to the sites of interest in order to get familiar with the process of the product or specialty of the place. To increase the concentration in various activities the college has framed many committees and rules including the cultural committee, sports committee, career counseling cell, Literary Clubs, Study Councils. Both intra and inter-college sports competitions are organized where students exhibit their talent in variety of games to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching-learning process. The academic year 2020-21 was completely affected by covid-19 pandemic and therefore it was not only the

choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops, LCD projectors, computer, and mobiles are used in the classrooms. Youtube, e-mails, What's app group, telegram, ZOOM Cloud Meeting, and Google Classrooms, Facebook live/ page and college website are the various applications used as platforms for teaching. They are also used to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentation, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. BSNL Fibre Optic Internet LAN and wi-fi facility are also available in the campus for the students and staff.

The Library also provides access to computer and online journals freely available in public domain. Journals are subscribed on the advice of faculty. Xeroxing facility is also available in the college. Students attendance feedback are also received online form the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Examinations and tests are conducted at appropriate time with respect to calendar of examinations fixed by the University and college. The notifications of internal assessment is announced in classrooms and displayed on notice boards of the college. The teachers help students in grasping the correct essence of the questions asked. Wherever students raise questions about the question paper or evaluated score or any tabulation error necessary corrections are duly made by the concerned and correct information is maintained. For the smooth-going of the procedure, internal / College Examination Committee functions a major role.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results. The errors in their results like marks of the internal assessment, attendance sheets, ambiguous or out of syllabus questions etc. are immediately addressed, corrected and the same is maintained by College Examination Committee. Each and every examiner and staff members concerned are instructed for due care and cooperation of the quick disposal of students' grievances at the earliest. Wherever the relevant documents are necessary, the candidate submit them personally for the speedy redressal of the issue. As per internal practical tests are concerned, if any student pin points any academic discrepancy in the tests, the concerned teachers whole-heartedly show their concern and grievance of the students is redressed.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has well-defined learning outcomes provided by the affiliated university . The vision and mission of the institution

emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The college has a proper mechanism of communication of the learning outcomes of the programs and course which induces following copy of syllabi and course programme outcomes are available in the respective department. A copy of curriculum and outcomes of programs and courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/02/course-wise-program-wise-outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluation data on programme and course outcomes. For the evaluation includes the following: Assessment for the course level is done viz continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding course outcomes. Besides weightage is given to the end semester examination (Written examination) depending upon course type also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

266

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/01/Students-Feedback-Form-for-Institution-Course-and-Teachers-Evaluation-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conduct the extension activities in Warora city, college campus, adopted villages and weaker sections of the societies. These activities connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building. At the same time the needs of the society are fulfilled. However, the NSS units could not conduct the activities as where planned, due to pandemic.

Overall various programmes were implemented to keep in view the entire development of students for connecting them to the society. During the epidemic of covid-19, following programmes were conducted on a limited scale through online by the NSS, Physical Education & Sports.

1) International Yoga Day: The event was jointly organized by NSS, Physical Education & Sports, Yoga Bharti, Warora on the occasion of International Yoga Day on 21st June 2019. About 50 students from the college participated in it..

2) Blood Donation Camp: On 12th January 2019 on the occasion of National Youth Day a Blood donation camp was organized jointly by NSS and Life line blood bank, Nagpur. 28 students donated blood in it.

3) Organ Donation Resolution camp was held on 12th January 2019 on the occasion of National Youth Day jointly organized by NSS of college, Mohan Foundation, Nagpur and Inner-wheel club. About ten people decided to donate organs.

4) COVID19 Awareness: The NSS dept. of college raised awareness about the precaution (frequently hand washing, social distance, use of masks and vaccination). A video was made on public awareness under "Healthy India against Covid-19 programme." It was attended by NSS volunteers.

5) A state level speech competition was organized by the cultural department of the college to convey the thoughts and deeds of Swami Vivekanand to today's youth. Three college students participated in this competition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

102

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need-assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments after reviewing course requirements, computer-student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability of class rooms/lab classrooms, furniture and other equipment's. Whenever need arises to augment infrastructure in terms of classroom, library books etc., the estimates of expenditure are discussed in the Executive Committee of the Sanstha and CDC. This year two new classrooms and one office for the administrative work of Yeshwantrao Chavan Open University, Nashik are constructed.

Distinguished features of the College include the following:

The college ensures optimal utilization of the resources by encouraging innovative teaching-learning practices like use of power point presentations, LCD projectors, Mobile Applications meant for

teaching and assessments etc. For optimum use of building / classrooms, classes are scheduled in two shifts. Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Remedial classes, Sports / cultural Training classes etc. On Sundays the class rooms are used for carrying out classes of YCMOU and extra classes, if needed, to complete the syllabus. It is used as an examination centre for college internal and external examinations. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching – learning requirements.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/New-Infrastructure-Photo.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to participate in sports and extra-curricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized physical Educational Instructor. Systematic training and encouragement are provided to the interested students. They are trained and encouraged to participate in various level of competition including intra-college events, inter-university events and National events. Intra-college events are also organized by the college to encourage students to participate. Track suits and all sporting equipment are provided to the students for major/minor events. All the Participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded by trophies.

Indoor Sports Facility: College has an indoor stadium for Badminton, Chess and Table-Tennis. Volleyball and Kabaddi courts are also available and used by the students.

Yoga class/awareness Programme: Although the college doesn't have an

established Yoga Centre but Yoga Day is celebrated every year. Stakeholders are trained in Yoga every year. During the COVID19 period, videos of different Asanas useful to keep Corona virus away, were shot and sent to the stakeholders on What's App groups.

Gymnasium: College has a well-equipped Gymnasium for the stakeholders. It has open gym facilities like single bar, double bar, etc.

Cultural activities: The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. They are encouraged to participate in large number. Every year the college conducts cultural programs to make this happen. As per the requirements, Indoor stadium is used to arrange cultural or extra-curricular programmes. During CODI19 period elocution competition was organized through Online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/New-Infrastructure-Photo.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/New-Infrastructure-Photo.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

38.09

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is suing LIBMAN (2.03 version) software and library is partially automated. It has made library partially automated since 2011. Library provides a device with OPAC software to students and faculty members to search books by subject, Author, Accession no and title. The total numbers of books in library are about 8961. The library has browsing centre, xerox facility, and reading rooms for 56 users. Students are given training of searching books on OPAC software.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.687

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has well established mechanism for the upgradation and deployment of Information Technology infrastructure considering the need of the students and teaching staff along with administrative staff. This year two laptops are purchased. fibre - optic Internet Service of BSNL, and one broad band are available for

students, staff and office work.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.791

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File]()
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Utilization of the available financial resources for Maintenance of different facilities by holding regular meetings of various committees constituted for this purpose. The same is done for using the grants received the college as per the requirements in the interest of students. The requirement of books is taken from the HODs of the concerned departments. The finalized list is duly approved by the principal. The library Advisory committee meets periodically to review the needs of the library. The Proper account of visitors (students and staff) on daily basis is maintained. Other issues such as, schedule of issue / return of books etc are chalked out and resolved by the committee. computer maintenance through AMC is done regularly by the college and no repairable systems are disposed off. Software and Hardware are periodically reviewed and upgraded as per the requirement. The AMC of CMS Software Is made with Master Software Agency, Nagpur. Classrooms: the college has a building committee for maintenance and upkeep of infrastructure. At the department level, HODS submit their requirements to the principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. Students are Sensitized regarding cleanliness and motivated of the classrooms and the laboratories are done with the efforts of the cleaning services employed on contract. There are technicians, Masons, plumbers, carpenters deputed by management as per their requirements, who ensure the maintenance of classrooms and related infrastructure.

Sports Facilities: The college has its own sports ground that is maintained and upgraded regularly with the help of ground staff and other contracting agencies. The Indoor Hall, housing Table Tennis, yoga and Badminton are maintained by the physical Director.

Classrooms and Computer Laboratory are used in two shifts for their

optimal utilization.

please visit: http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/New-Infrastructure-Photo.pdf

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

840

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are appointed on the following committees: College Development Committee, Internal Quality Assurance Cell, Sports Committee, College Magazine Committee, Subject Study Councils, Students Council, Cultural Activities, NSS Programmes, Annual Day Programme, are planned and implemented by the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Association is registered . No Financial or other support got form the alumni association during the year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the college is "developing the college into institution of excellence and a lighthouse of genuine, reliable and unbiased knowledge, leading to enlightening of minds and help students to meet Social, Political, Economical and Environmental challenges and to be active Participants in shaping the future

world". The vision of Lok Shikshan Sanstha, the parent body which patronizes the college, has its own ways and vision. It does not believe in linear growth of a student. Multiple and globular development of personality with attitude towards cultural nationalism makes a student perfect as a civilian or a professional, it believes. The Sanstha toils hard with this view close to its chest.

Lokmanya Mahavidyalaya, Warora has specific objective to provide higher education to the adolescents coming from the tribal areas and the mofussil. It prefers to work as a facilitator of curriculum-based education to the young enthusiasts.

The mission of college is (i) To provide the facility of higher education to the students coming from inaccessibly remote, rural and backward areas. (ii) To train the youngsters in such way that they may grow as responsible citizens. (iii) To expose the students to hearth attitude, rational and scientific in tone and texture. (iv) To make the youth understand the problems that the denizens face in the rural and unreachable areas.

File Description	Documents
Paste link for additional information	http://lokmanyamahavidyalaya.org/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Higher education department gives sufficient freedom to the principal, who is the academic head of the institution in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. This list of committees is displayed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meeting. Few students and alumni are also the part of IQAC and CDC. The opinions of students, alumni and parents are given due value in the process of decision-taking. The principal of the college holds regular meeting with the teaching and non-teaching staff in these meeting, various issues are taken up for discussion

before arriving at a final decision. The participative decision making ensures total participation of all the people concerned.

The office administration of the college is headed by Head Clerk under whom there are Senior Clerk, Junior Clerks and others staff / peons. Thus the decentralization of department and personnel of the institution helps in improving the quality of its educational provision.

Participative Management:

The administration is always open for discussion with the teaching and non-teaching staff which in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is run by Lok Shikshan Sanstha, Warora. It follows guidelines given by UGC, New Delhi, Govt. of Maharashtra and Gondwana University, Gadchiroli. However, the administration of college is the responsibility of the Principal who is directly accountable to the UGC, New Delhi, Higher Education Department of Maharashtra Govt. and Gondwana University, Gadchiroli. The Principal is involved in monitoring the implementation of plans of the college. He ensures that regular day to day operations are properly conducted through feedback from conveners, teaching and no-teaching staff, Heads of Departments. The Heads of Departments ensure that the plans communicated to them by the principal are implemented systematically by the Committees for co-curricular activities. The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans for the curricular activities that enhance overall personality of the students.

Development of students, administrative committees (examinations, scholarship, Discipline, Sports, Admissions, Library etc.) for the smooth conduct of all administrative activities according to requirements of academic bodies and Government rules. There are

committees headed by senior faculty to guide the function.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is run by Lok Shikshan Sanstha, Warora. It follows guidelines given by UGC, New Delhi, Govt. of Maharashtra and Gondwana University, Gadchiroli. However, the administration of college is the responsibility of the Principal who is directly accountable to the UGC, New Delhi, Higher Education Department of Maharashtra Govt. and Gondwana University, Gadchiroli. The Principal is involved in monitoring the implementation of plans of the college. He ensures that regular day to day operations are properly conducted through feedback from conveners, teaching and non-teaching staff, Heads of Departments. The feedback by alumni and the parents are also useful to amend the plans. The Head of Departments ensure that the plans communicated to them by the principal are implemented systematically by the Committees for co-curricular activities. The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans for the curricular activities that enhance overall personality of the students.

Development of students, administrative committees (examinations, scholarship, Discipline, Sports, Admissions, Library etc.) for the smooth conduct of all administrative activities according to requirements of academic bodies and Government rules. There are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All the wellfare schemes of UGC, Government of Maharashtra, Gondwana University, Gadchiroli are implemented in the college for the teaching and non-teaching staff. Maternity Leave (180 days), paternity leave (15 days), duty leave for attending seminar / workshops are given as per the regulations. Winter and Summer hollidays are given to the teaching staff. college gives fund to publish one research paper in a reputed journal. Group Insurance PolicyandMedical Expenditure Reimbursement scheme for all the staff are the schemes from Dept of Higher Education, Govt of Maharashtra. The college has PatSanstha (Co-operative society) to get loan upto Rs. 8,00,000/- against their salary at low interest rate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

09

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching faculty following the UGC regulation of 30 June 2010, and amendments there of the Govt. of Maharashtra (University Act 2016), Higher Education dept. regulation of 08 March 2019 & 10 May 2019. The institution monitors performance appraisal system through submitting of API (Academic Performance Index) of the teaching staff. The API reflects the details of refresher/orientation courses/short term course/orientation course/short term course/FPP/workshop etc. that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. Performance of teachers is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock work in a week are computed. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. The principal and IQAC then grade the teachers on the overall report and recommends higher authorities for further nemeses of up gradation/next promotion.

Performance appraisal (Confidential Report): For non-teaching faculty the appointment is made through the Govt. of Maharashtra affiliated university and Lok Shikshan Sanstha, Warora. After the joining college as per service rules, Government gives them promotion.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Lok Shikshan Sanstha. The College undergoes an external audit conducted by Higher Education department, and internal audit by Lok Shikshan Sanshta, Warora and College Development Committee of the college. They verify and confirm all finance related document. Report of audit is submitted to Govt. of Maharashtra, Higher Education dept. In case of any query, documents are sent by college for clarification to the concerned authority. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college as records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is run by Lok Shikshan Sanstha. So the funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with Head Clerk and allotted funds under different heads. Optimum use of the funds is made as per the rules and regulations. It is subject to audit by the College and approved by government (Joint Director of Higher Education). Within the institution, funds are mobilized out of a specific percentage of the fee collected from the students. All funds are utilized for the benefit of students and for other expenses of the college. To ensure the optimum use of these funds, college development and purchasing committees are formed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality assurance strategies initiated by IQAC to enhance the quality of the institution in all spheres. Teaching staff is encouraged to participate in Orientation, refresher courses, Workshops, Seminars and conferences. They are encouraged to write and publish research papers, chapters and books. They are motivated to complete their Ph. D. and supervise the students under them to complete their Ph. D. work. They are also supported and encouraged to participate in college and university examination works like question-paper setting, question-paper moderation, evaluation and result formation processes.

The poor and needy students are provided with financial aid from the fund collected from the teachers.

The college provides guidelines, internet access and verification processes for the students to get the scholarships.

The college also provides platform and motivates the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. They are encouraged to undertake noval projects to complete their course. Several skill enhancement ability courses are included in the curriculum. Students are also encouraged to express their views on different subjects and publish them in Wall magazine and the Lokmanas, college annual magazine.

Regular meetings of IQAC are conducted under the chairmanship of Principal with the fixed agenda and suggestions are taken from all the members of IQAC. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. LCD's are installed in all the classrooms of the college. ZOOM, Google Meet, Google Form, Testmoz, Google Classroom etc are explored during the COVID pandemic period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: a. Students are randomly selected to fill in the feedback form. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. This year Feedback is collected through online mode / Google Form.

Academic monitoring: The Principal of the college conducts regular visit to the classes regarding the regularity and punctuality of class work.

Remedial Classes: The teachers conduct remedial classes (for weak students) and revision for the students wherever needed.

Syllabus Monitoring: The principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time. Completion of syllabus is also discussed in the meetings of IQAC and CDC and the teaching staff is instructed accordingly. They engage classes on holidays, if needed.

Seminars/ Conferences / Workshops: IQAC plans and involves the faculty members to organize seminars and conferences on current events in their respective subjects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

*Lokmanya college conducted co-education to promote gender equality in the college.

*College is conducting various activities for the girl students admitted in the college-

- **Women's education and services**
- **Anti-Sexual Harassment committee**
- **Internal Complaint committee**
- **Anti-ragging committee**
- **Health awareness / counseling guest lectures**
- **Workshops on self-employment**

*It also facilitates girl students to become competent and self-reliant.

* CCTV Cameras have been installed in the college premises.

* The college has arranged Common room for the admitted girl students, the common room is about 12×30 ' with separate toilets.

* Wending machine and sanitary napkins are also available in common room, additional toilets have been set up for girls.

*Separate reading room is available for girl students in library.

*Students are assisted by a welfare fund created by teaching staff.

*Uniforms are also given to poor and needy students by college.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste Management

@ Different colored dustbins have been setup in every corner of the campus to collect solid waste.

@ Students and Professors are advised to use this dustbin.

@ Wood scrap, iron which is found in the area is used to make furniture. Iron is used in construction.

@ College Newspapers are sold to retailers for use.

E-Waste Management

@ As a part our environment friendly practices. We try to manage all types of waste efficiently.

@ Like the solar system is installed in the college the battery is used according to the process of recycling.

@ The computers available in computer lab or damaged parts of computer were repaired soon and reused them.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college was established in 1998

* Since the Surrounding area of college is rural and college provided higher education for rural students.

*Students come to college by state transport .

*There has been cultural, regional, linguistic, economics, communal diversities.

*The college regularly organizes various cultural and sports activities for the holistic development of the students.

*An annual festival is organized to communicate diversity in cultures, included various activities for students.

*Opportunities are available for the students to get scope for various artistic talents.

*These competitions have a positive impact on the thoughts of students mind.

To maintain importance of Marathi language: organization of celebrate of Marathi Rajya bhasha day and reading inspiration day to maintain linguistic significance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

*The institution's routine begins with the national anthem.

*The Democracy fortnight was organized from 26th January to 10th February with the objective of promoting and disseminating the principle of democracy and for the increase of new voters and also for raising awareness among the voters. And also gave the information about voting machine to students.

*voter awareness Rally was also organized

*On the occasion of constitution day on 26th November 2020 a program was organized in the college. At the beginning of the program, students were sworn in and also read the objective leaflet at the beginning.

*The Keynote speaker of the program Prof. Tanaji Mane spoke about the importance of the constitution. He also spoke about introduction to constitution, national anthem and pledge voting ethics and traffic rules.

*The NSS unit of the college conducts regular Social activities throughout the year like hygiene campaigns, Public awareness rallies, environmental awareness etc. With Nagar Parishad, NSS organized rallies for voting awareness.

*On 21th June International Yoga Day, was celebrated in the institution to create awareness about yoga among the students and staff of the institute college also provides regular guidance of yoga.

*Republic day 26 January is celebrated in the campus of the college and on the Republic Day before Flag hoisting there is reading of constitution objectives.

*Anniversaries of various great personalities are celebrated throughout the year. Also guidance is given on the contribution of these great personalities of India.

On 1st may Maharashtra Day is also celebrated in the college.

*The National Anthem, Voting Oath, Oath of sanitation, Fundamental Rights, Fundamental duties, Tobacco smoking and sales prohibition have been attached on the frontage area of the college.

For more information http://lokmanyamahavidyalaya.org/wp-content/uploads/2020/04/7.1.5-code_of_conduct.doc

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2020/04/7.1.5-code_of_conduct.doc

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On 01/08/2020 Birth anniversary of Lokmanya Tilak celebrated by Dept. of History

On 29/08/2020 Birth anniversary of Major Dhyanchand was celebrated by Dept. of Phy.Edu.& Sport

On 11/09/2020 Birth anniversary Vinoba Bhave was celebrated by Dept. of Library

On 02/10/2020 Birth anniversary of Mahatma Gandhi and PM Lalbahadur Shastri were celebrated by Dept. NSS

On 06/12/2020 Babasaheb Ambedkar Mahaparinirvan din was observed

On 03/01/2021 Birth anniversary of Savitribai Fhule was celebrated by Dept. Sociology And Economics

On 12/01/2021 Birth anniversary of Swami vivekanand and Jijabai was celebrated by NSS and Student conceal

20/02/2021 Birth anniversary Shivaji Maharaj was celebrated by Dept. of History

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices I

Title of the Practice : Organization of the National E-seminar/ Conference

The Context

The purpose of conducting the seminar of the college was to discuss the topic on a contemporary buzzing topic in different areas of literature.

The Practice

1. National e-seminar was organized by the Department of Economics on the "Self Reliant India: Opportunities and challenges" held on June 02, 2021. And on this topic we received 86 Research papers from all the corners in India And 156 students, teachers and research scholars virtually attended the seminar.

2. National e-seminar was organized by the Department of History on the "Recent trends in Modern History". It was held on 05 June 2021. We received 106 Research papers on this topic and nearly 192 students, teachers and research scholars virtually participated in it from all over India.

3. National e-Conference was organized by the Department of English on the "Recent Trends in Creative Writing". It was held on 07 June 2021. And received 52 Research papers and 71 people participated from all over India.

4. National e-seminar was organized by the Department of Political Science on the "Contemporary Indian Foreign Policy: Special Reference to SARC". It was held on 09 June 2021. And received 53 research papers and 196 people participated in it from all over India.

5. National e-seminar was organized by the Department of Physical Education and Sports on the "Effects of Corona Pandemic on Various Sports Sectors". It was held on 12 June 2021. And received 78 research papers and 155 people participated in it from all over India.

6. National e-seminar was organized by the Department of Marathi on the topic of "Samakalin Marathi sahitya: Chintan and Chikitsa." It was held on 24 June 2021. And received 57 research papers and 112 people participated in it all over India.

7. National e-seminar was organized by the Department of Sociology on the "Tribal Society in Contemporary India: Issues Problem and Remedies". It was held on 26 June 2021. And received 142 research papers and 200 people participated from all over India.

8. National e-seminar was organized by the Department of Library on

the "Issue of Information technology in library Services". It was held on 28 June 2021. And received 57 research papers and 96 people participated from all over India.

Importance of Practice

Fear of Corona virus was widespread in India and all over the world. Seminars on various topics were being organized online by the college with a view to get the latest information for the research Scholars and students, so that they can develop a passion for research.

Limitation of waste practice

*We had some limitations in conducting online e seminars here. Mainly problem of network / Internet connectivity in rural areas. And also most of major Health problems have been created here in the whole country.

Practices – II

Title of the Practice: No Vehicle Day

Context:

*Raising awareness among college students about the importance of the environment and how we can contribute to reducing pollution.

Practice:

*This concept is observed in college on every Saturday with a view to promote environ mental conservation in colleges. Students, teachers and non teaching staff can use bicycles or battery powered vehicles, instead of automatic vehicles of petrol or diesel powered vehicles to enter the college.

Objective:

*The Best practice is implemented with view to keep the environment of the college free from pollution as well as to know the importance of environment to the student in one day. Due to this one day in a week pollution will be reduced in college campus and carbon-dioxide emission will be lesser so the campus will be healthy and wholesome.

Importance:

*The Importance of Implementing these concepts is to reduce the number of vehicles to reduce pollution.

*Students as well as staff will be more inclined towards cycling or walking.

*There will be decrease in CO_2 gas and increase in Oxygen.

Limitation:

*Nowadays we see a decrease in the tendency of people to walk and cycling. There is decrease in the tendency towards physical exercise, and also Industrialization has created a rush for everyone to go to the places. Therefore, many students bring their vehicles and park them outside the college campus.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Lok shikshan Sanstha, the parent body that governs the college, was set up in 1951. Initially, it started secondary school, then a secondary school for girls, primary school, and pre-primary school. Later, Junior college came into existence, and lastly, came Lokmanya Mahavidyalaya, the Senior College, in 1998. The country had got freedom very recently, and everything was being systematized. The tremors of the freedom movement were still being experienced. In particular, education system was in the doldrums. Chandrapur district of Maharashtra was primarily tribal-rich, and there were no or very few educational institutions. In such a scenario, Lok Shikshan Sanstha came into existence. Lokmany Mahavidyalaya, is the only college in the vicinity, which is located in the heart of the city.

1. It provides students with sanskars / rites.
2. It is the only college in the city which has an Indoor Sports Facility.
3. It is the only college in the town which has post-graduation

in English and Marathi.
4. It is known for large campus.
5. The entire office is automated.
6. The library is automated.
7. It has a computer laboratory with the necessary softwares.
8. It is the only college in the vicinity having solar battery for power supply in the entire campus
9. More than 80% students are girls.
10. Being in the centre of the city, it is safe for girl-students.
11. Most of the students are from poor families.
12. Most of the students come from small villages in Warora and other nearby tahsils.
13. Beautified and tree-planted campus.

It undertakes novel programmers and activities for the all-round development of students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- College strictly follows the curriculum designed by the university. • For the effective delivery of the curriculum, IQAC prepares academic calendar for the year, and the teachers prepare the annual and the semester plan for individual papers that they teach. • Teaching plan is written in the daily teaching diaries. • Schedule of college examinations and tests is communicated to the students and the staff well in advance. For certain topics guest lectures are arranged. • For the effective implementation of the curriculum the college provides required facilities, stationery, tools, teaching aids and funds. • Help of ICT and Online Media is taken in the crucial situations like COVID-19. Google form, testmoz are explored for online assessment; Google Meet, ZOOM App, Youtube etc for teaching and all-round development of students. • Annual Sports and Cultural Programmes are planned, but could not arranged offline.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/01/2020-21-academic-calendar.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the university guidelines / circulars and the academic calendar prepared by the IQAC. It includes:

In the beginning of the odd semesters, the IQAC and the faculty members prepare an academic calendar based on the calendar prepared by the university. This academic calendar includes the dates for admissions, seminars, unit tests, assignments, college examination, university examination (for internal assessment), and other cocurricular and extra-curricular activities. • Time table committee prepares the class timetable. Teachers prepare

subject teaching plan for the semester and year. Academic calendar is uploaded tothe college website and displayed on the college notice board. The concerned teachers give syllabus of their subjects to the students. • Faculty members prepare/update their lecture materials as per the syllabus and course objectives. They also prepare a question bank of their courses. Library also preserves the old college and university question papers for reference. For internal evaluation unit tests, online tests, oral, verbal questions, assignments, classroom seminars, practicals, and students' attendance and behaviour are considered. Incentive prizes are given to the subject and program toppers in the tests and university examination. If any dispute arises regarding Resources like e-resources and reference textbooks are made available for advanced learners • IQAC monitors all these procedures.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The crosscutting issues relevant to Ethics, gender, human values, environment and sustainability are integrated in the curriculum

of programmes. Issues related with environment and sustainability are integrated into course of Environmental studies compulsory for one semester at UG. Writing of Project is a part its evaluation. Courses that teach human values in its curricula are Political science, Commerce, English, Marathi, Economics, Sociology and History. Professional ethics are integrated in the courses of English, Marathi and Commerce. The Women Studies is an optional course at UG that spreads awareness in Gender sensitization. Population Studies, an optional course at UG, helps to spread awareness of the excesively increasing poppulation in the world. Democracy and Good Governnace, a compulsory subject for one semester at UG, helps to spreard and strengthen the values of democracy among the students. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Co-curricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, plastic free environment, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S. and Political science department help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration and daily recitation of national Anthem serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Disease Awareness, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

519

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/02/Feedback-analysis-and-action-taken-report-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/02/Feedback-analysis-and-action-taken-report-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

928

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

896

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admitted students from various socio-economic background. The college conducts every possible measure to assess the learning level of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities rules and regulation, facilities available etc. are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course; and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system students are requested to select course subjects based on their core competence, aptitude and skills. The teachers form all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the students' aptitude and competence. Opportunity is also given to the students for changing their options. If they are not able to cope with the course they selected. Teachers remain available in college to clear the doubts and counsel the students. Advanced students are encouraged to become class monitors. Extension lectures and exposure visits to different industrial units, power projects, archeological sites, diversity rich areas geographical sites etc. are regularly conducted in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
928	**17**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college always encourages students-centric learning through various methods such as brain storming, group discussion, quiz competitions, presentation and project work in participative learning and problem solving methodologies. Regular participative activities, group discussions projects, educational tours, seminars, extension lectures are organized in the college; and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments to encourage self-study and independent learning. Different supportive things are available in the college like library, computer laboratory, reading room, ICT based classrooms (smart classrooms) etc. Students are trained for basic life skills such as first aid, self-defense, Swacch Bharat and personal Hygiene and Sanitation. Beyond the classroom college gives more importance to all round development of students through extra-curricular, co-curricular and field based activities. The objective of student-centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. They are taken for study tours to the sites of interest in order to get familiar with the process of the product or specialty of the place. To increase the concentration in various activities the college has framed many committees and rules including the cultural committee, sports committee, career counseling cell, Literary Clubs, Study Councils. Both intra and

inter-college sports competitions are organized where students exhibit their talent in variety of games to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching-learning process. The academic year 2020-21 was completely affected by covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops, LCD projectors, computer, and mobiles are used in the classrooms. Youtube, e-mails, What's app group, telegram, ZOOM Cloud Meeting, and Google Classrooms, Facebook live/ page and college website are the various applications used as platforms for teaching. They are also used to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentation, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. BSNL Fibre Optic Internet LAN and wi-fi facility are also available in the campus for the students and staff.

The Library also provides access to computer and online journals freely available in public domain. Journals are subscribed on the advice of faculty. Xeroxing facility is also available in the college. Students attendance feedback are also received online form the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Examinations and tests are conducted at appropriate time with respect to calendar of examinations fixed by the University and college. The notifications of internal assessment is announced in classrooms and displayed on notice boards of the college. The teachers help students in grasping the correct essence of the questions asked. Wherever students raise questions about the question paper or evaluated score or any tabulation error necessary corrections are duly made by the concerned and correct information is maintained. For the smooth-going of the procedure, internal / College Examination Committee functions a major role.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results. The errors in their results like marks of the internal assessment, attendance sheets, ambiguous or out of syllabus questions etc. are immediately addressed, corrected and the same is maintained by College Examination Committee. Each and every examiner and staff members concerned are instructed for due care and cooperation of the quick disposal of students' grievances at the earliest. Wherever the relevant documents are necessary, the candidate submit them personally for the speedy redressal of the issue. As per internal practical tests are concerned, if any student pin points any academic discrepancy in the tests, the concerned teachers whole-heartedly show their concern and grievance of the students is redressed.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has well-defined learning outcomes provided by the affiliated university . The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The college has a proper mechanism of communication of the learning outcomes of the programs and course which induces following copy of syllabi and course programme outcomes are available in the respective department. A copy of curriculum and outcomes of programs and courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/02/course-wise-program-wise-outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluation data on programme and course outcomes. For the evaluation includes the following: Assessment for the course level is done viz continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding course outcomes. Besides weightage is given to the end semester examination (Written examination) depending upon course type also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

266

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/01/Students-Feedback-Form-for-Institution-Course-and-Teachers-Evaluation-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conduct the extension activities in Warora city, college campus, adopted villages and weaker sections of the societies. These activities connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building. At the same time the needs of the society are fulfilled. However, the NSS units could not conduct the activities as where planned, due to pandemic.

Overall various programmes were implemented to keep in view the entire development of students for connecting them to the society. During the epidemic of covid-19, following programmes were conducted on a limited scale through online by the NSS, Physical Education & Sports.

1) International Yoga Day: The event was jointly organized by NSS, Physical Education & Sports, Yoga Bharti, Warora on the occasion of International Yoga Day on 21st June 2019. About 50 students from the college participated in it..

2) Blood Donation Camp: On 12th January 2019 on the occasion of National Youth Day a Blood donation camp was organized jointly by NSS and Life line blood bank, Nagpur. 28 students donated blood in it.

3) Organ Donation Resolution camp was held on 12th January 2019 on the occasion of National Youth Day jointly organized by NSS of college, Mohan Foundation, Nagpur and Inner-wheel club. About ten people decided to donate organs.

4) COVID19 Awareness: The NSS dept. of college raised awareness about the precaution (frequently hand washing, social distance, use of masks and vaccination). A video was made on public awareness under "Healthy India against Covid-19 programme." It was attended by NSS volunteers.

5) A state level speech competition was organized by the cultural department of the college to convey the thoughts and deeds of Swami Vivekanand to today's youth. Three college students participated in this competition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

102

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need-assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments after reviewing course requirements, computer-student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability of class rooms/lab classrooms, furniture and other equipment's. Whenever need arises to augment infrastructure in terms of classroom, library books etc., the estimates of expenditure are discussed in the Executive Committee of the Sanstha and CDC. This year two new classrooms and one office for the administrative work of Yeshwantrao Chavan Open University, Nashik are constructed.

Distinguished features of the College include the following:

The college ensures optimal utilization of the resources by encouraging innovative teaching-learning practices like use of power point presentations, LCD projectors, Mobile Applications meant for teaching and assessments etc. For optimum use of building / classrooms, classes are scheduled in two shifts. Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Remedial classes, Sports / cultural Training classes etc. On Sundays the class rooms are used for carrying out classes of YCMOU and extra classes, if needed, to complete the syllabus. It is used as an examination centre for college internal and external examinations. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching – learning requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/New-Infrastructure-Photo.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to participate in sports and extra-curricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized physical Educational Instructor. Systematic training and encouragement are provided to the interested students. They are trained and encouraged to participate in various level of competition including intra-college events, inter-university events and National events. Intra-college events are also organized by the college to encourage students to participate. Track suits and all sporting equipment are provided to the students for major/minor events. All the Participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded by trophies.

Indoor Sports Facility: College has an indoor stadium for Badminton, Chess and Table-Tennis. Volleyball and Kabaddi courts are also available and used by the students.

Yoga class/awareness Programme: Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year. Stakeholders are trained in Yoga every year. During the COVID19 period, videos of different Asanas useful to keep Corona virus away, were shot and sent to the stakeholders on What's App groups.

Gymnasium: College has a well-equipped Gymnasium for the stakeholders. It has open gym facilities like single bar, double bar, etc.

Cultural activities: The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. They are encouraged to participate in large number. Every year the college conducts cultural programs to make this happen. As per the requirements, Indoor stadium is used to arrange cultural or extra-curricular programmes. During CODI19 period elocution competition was organized through Online mode.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/New-Infrastructure-Photo.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/New-Infrastructure-Photo.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

38.09

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is suing LIBMAN (2.03 version) software and library is partially automated. It has made library partially automated since 2011. Library provides a device with OPAC software to students and faculty members to search books by subject, Author, Accession no and title. The total numbers of books in library are about 8961. The library has browsing centre, xerox facility, and reading rooms for 56 users. Students are given training of searching books on OPAC software.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.687

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has well established mechanism for the upgradation and deployment of Information Technology infrastructure considering the need of the students and teaching staff along with administrative staff. This year two laptops are purchased. fibre - optic Internet Service of BSNL, and one broad band are available for students, staff and office work.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.791

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Utilization of the available financial resources for Maintenance of different facilities by holding regular meetings of various committees constituted for this purpose. The same is done for using the grants received the college as per the requirements in the interest of students. The requirement of books is taken from the HODs of the concerned departments. The finalized list is duly approved by the principal. The library Advisory committee meets periodically to review the needs of the library. The Proper account of visitors (students and staff) on daily basis is maintained. Other issues such as, schedule of issue / return of books etc are chalked out and resolved by the committee. computer maintenance through AMC is done regularly by the college and no repairable systems are disposed off. Software and Hardware are periodically reviewed and upgraded as per the requirement. The AMC of CMS Software Is made with Master Software Agency, Nagpur. Classrooms: the college has a building committee for maintenance and upkeep of infrastructure. At the department level, HODS submit their requirements to the principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. Students are Sensitized regarding cleanliness and motivated of the classrooms and the laboratories are done with the efforts of the cleaning services employed on contract. There are technicians, Masons, plumbers, carpenters deputed by management as per their requirements, who ensure the maintenance

of classrooms and related infrastructure.

Sports Facilities: The college has its own sports ground that is maintained and upgraded regularly with the help of ground staff and other contracting agencies. The Indoor Hall, housing Table Tennis, yoga and Badminton are maintained by the physical Director.

Classrooms and Computer Laboratory are used in two shifts for their optimal utilization.

please visit: http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/New-Infrastructure-Photo.pdf

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

840

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

`C. 2 of the above`

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are appointed on the following committees: College Development Committee, Internal Quality Assurance Cell, Sports Committee, College Magazine Committee, Subject Study Councils, Students Council, Cultural Activities, NSS Programmes, Annual Day Programme, are planned and implemented by the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Association is registered . No Financial or other support got form the alumni association during the year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the college is "developing the college into institution of excellence and a lighthouse of genuine, reliable and unbiased knowledge, leading to enlightening of minds and help students to meet Social, Political, Economical and Environmental challenges and to be active Participants in shaping

the future world". The vision of Lok Shikshan Sanstha, the parent body which patronizes the college, has its own ways and vision. It does not believe in linear growth of a student. Multiple and globular development of personality with attitude towards cultural nationalism makes a student perfect as a civilian or a professional, it believes. The Sanstha toils hard with this view close to its chest.

Lokmanya Mahavidyalaya, Warora has specific objective to provide higher education to the adolescents coming from the tribal areas and the mofussil. It prefers to work as a facilitator of curriculum-based education to the young enthusiasts.

The mission of college is (i) To provide the facility of higher education to the students coming from inaccessibly remote, rural and backward areas. (ii) To train the youngsters in such way that they may grow as responsible citizens. (iii) To expose the students to hearth attitude, rational and scientific in tone and texture. (iv) To make the youth understand the problems that the denizens face in the rural and unreachable areas.

File Description	Documents
Paste link for additional information	http://lokmanyamahavidyalaya.org/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Higher education department gives sufficient freedom to the principal, who is the academic head of the institution in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. This list of committees is displayed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meeting. Few students and alumni are also the part of IQAC and CDC. The opinions of students, alumni and parents are given due value in the process of decision-taking. The principal of the college holds regular meeting with the teaching and non-teaching

staff in these meeting, various issues are taken up for discussion before arriving at a final decision. The participative decision making ensures total participation of all the people concerned.

The office administration of the college is headed by Head Clerk under whom there are Senior Clerk, Junior Clerks and others staff / peons. Thus the decentralization of department and personnel of the institution helps in improving the quality of its educational provision.

Participative Management:

The administration is always open for discussion with the teaching and non-teaching staff which in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is run by Lok Shikshan Sanstha, Warora. It follows guidelines given by UGC, New Delhi, Govt. of Maharashtra and Gondwana University, Gadchiroli. However, the administration of college is the responsibility of the Principal who is directly accountable to the UGC, New Delhi, Higher Education Department of Maharashtra Govt. and Gondwana University, Gadchiroli. The Principal is involved in monitoring the implementation of plans of the college. He ensures that regular day to day operations are properly conducted through feedback from conveners, teaching and no-teaching staff, Heads of Departments. The Heads of Departments ensure that the plans communicated to them by the principal are implemented systematically by the Committees for co-curricular activities. The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans for the curricular activities that enhance overall personality of the students.

Development of students, administrative committees (examinations,

scholarship, Discipline, Sports, Admissions, Library etc.) for the smooth conduct of all administrative activities according to requirements of academic bodies and Government rules. There are committees headed by senior faculty to guide the function.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is run by Lok Shikshan Sanstha, Warora. It follows guidelines given by UGC, New Delhi, Govt. of Maharashtra and Gondwana University, Gadchiroli. However, the administration of college is the responsibility of the Principal who is directly accountable to the UGC, New Delhi, Higher Education Department of Maharashtra Govt. and Gondwana University, Gadchiroli. The Principal is involved in monitoring the implementation of plans of the college. He ensures that regular day to day operations are properly conducted through feedback from conveners, teaching and non-teaching staff, Heads of Departments. The feedback by alumni and the parents are also useful to amend the plans. The Head of Departments ensure that the plans communicated to them by the principal are implemented systematically by the Committees for co-curricular activities. The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans for the curricular activities that enhance overall personality of the students.

Development of students, administrative committees (examinations, scholarship, Discipline, Sports, Admissions, Library etc.) for the smooth conduct of all administrative activities according to requirements of academic bodies and Government rules. There are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All the wellfare schemes of UGC, Government of Maharashtra, Gondwana University, Gadchiroli are implemented in the college for the teaching and non-teaching staff. Maternity Leave (180 days), paternity leave (15 days), duty leave for attending seminar / workshops are given as per the regulations. Winter and Summer hollidays are given to the teaching staff. college gives fund to publish one research paper in a reputed journal. Group Insurance PolicyandMedical Expenditure Reimbursement scheme for all the staff are the schemes from Dept of Higher Education, Govt of Maharashtra. The college has PatSanstha (Co-operative society) to get loan upto Rs. 8,00,000/- against their salary at low interest rate.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

09

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching faculty following the UGC regulation of 30 June 2010, and amendments there of the Govt. of Maharashtra (University Act 2016), Higher Education dept. regulation of 08 March 2019 & 10 May 2019. The institution

monitors performance appraisal system through submitting of API (Academic Performance Index) of the teaching staff. The API reflects the details of refresher/orientation courses/short term course/orientation course/short term course/FPP/workshop etc. that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. Performance of teachers is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock work in a week are computed. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. The principal and IQAC then grade the teachers on the overall report and recommends higher authorities for further nemeses of up gradation/next promotion.

Performance appraisal (Confidential Report): For non-teaching faculty the appointment is made through the Govt. of Maharashtra affiliated university and Lok Shikshan Sanstha, Warora. After the joining college as per service rules, Government gives them promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Lok Shikshan Sanstha. The College undergoes an external audit conducted by Higher Education department, and internal audit by Lok Shikshan Sanshta, Warora and College Development Committee of the college. They verify and confirm all finance related document. Report of audit is submitted to Govt. of Maharashtra, Higher Education dept. In case of any query, documents are sent by college for clarification to the concerned authority. All the process in the college is strictly monitored by the principal. The copies of the audit are

also preserved in the college as records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is run by Lok Shikshan Sanstha. So the funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with Head Clerk and allotted funds under different heads. Optimum use of the funds is made as per the rules and regulations. It is subject to audit by the College and approved by government (Joint Director of Higher Education). Within the institution, funds are mobilized out of a specific percentage of the fee collected from the students. All funds are utilized for the benefit of students and for other expenses of the college. To ensure the optimum use of these funds, college development and purchasing committees are formed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality assurance strategies initiated by IQAC to enhance the quality of the institution in all spheres. Teaching staff is encouraged to participate in Orientation, refresher courses, Workshops, Seminars and conferences. They are encouraged to write and publish research papers, chapters and books. They are motivated to complete their Ph. D. and supervise the students under them to complete their Ph. D. work. They are also supported and encouraged to participate in college and university examination works like question-paper setting, question-paper moderation, evaluation and result formation processes.

The poor and needy students are provided with financial aid from the fund collected from the teachers.

The college provides guidelines, internet access and verification processes for the students to get the scholarships.

The college also provides platform and motivates the students to participate in Intra- College and Inter –College level debates, competitions, seminars etc. They are encouraged to undertake noval projects to complete their course. Several skill enhancement ability courses are included in the curriculum. Students are also encouraged to express their views on different subjects and publish them in Wall magazine and the Lokmanas, college annual magazine.

Regular meetings of IQAC are conducted under the chairmanship of Principal with the fixed agenda and suggestions are taken from all the members of IQAC. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. LCD's are installed in all the classrooms of the college. ZOOM, Google Meet, Google Form, Testmoz, Google Classroom etc are explored during the COVID pandemic period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: a. Students are randomly selected to fill in the feedback form. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. This year Feedback is collected through online mode / Google Form.

Academic monitoring: The Principal of the college conducts regular visit to the classes regarding the regularity and punctuality of class work.

Remedial Classes: The teachers conduct remedial classes (for weak students) and revision for the students wherever needed.

Syllabus Monitoring: The principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time. Completion of syllabus is also discussed in the meetings of IQAC and CDC and the teaching staff is instructed accordingly. They engage classes on holidays, if needed.

Seminars/ Conferences / Workshops: IQAC plans and involves the faculty members to organize seminars and conferences on current events in their respective subjects.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

*Lokmanya college conducted co-education to promote gender equality in the college.

*College is conducting various activities for the girl students admitted in the college-

- **Women's education and services**
- **Anti-Sexual Harassment committee**
- **Internal Complaint committee**
- **Anti-ragging committee**

- Health awareness / counseling guest lectures
- Workshops on self-employment

*It also facilitates girl students to become competent and self-reliant.

* CCTV Cameras have been installed in the college premises.

* The college has arranged Common room for the admitted girl students, the common room is about 12×30 ' with separate toilets.

* Wending machine and sanitary napkins are also available in common room, additional toilets have been set up for girls.

*Separate reading room is available for girl students in library.

*Students are assisted by a welfare fund created by teaching staff.

*Uniforms are also given to poor and needy students by college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

```
Solid waste Management

@ Different colored dustbins have been setup in every corner of
the campus to collect solid waste.

@ Students and Professors are advised to use this dustbin.

@ Wood scrap, iron which is found in the area is used to make
furniture. Iron is used in construction.

@ College Newspapers are sold to retailers for use.

E-Waste Management

@ As a part our environment friendly practices. We try to manage
all types of waste efficiently.

@ Like the solar system is installed in the college the battery
is used according to the process of recycling.

@ The computers available in computer lab or damaged parts of
computer were repaired soon and reused them.
```

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college was established in 1998

* Since the Surrounding area of college is rural and college provided higher education for rural students.

*Students come to college by state transport .

*There has been cultural, regional, linguistic, economics, communal diversities.

*The college regularly organizes various cultural and sports activities for the holistic development of the students.

*An annual festival is organized to communicate diversity in cultures, included various activities for students.

*Opportunities are available for the students to get scope for various artistic talents.

*These competitions have a positive impact on the thoughts of students mind.

To maintain importance of Marathi language: organization of celebrate of Marathi Rajya bhasha day and reading inspiration day to maintain linguistic significance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

*The institution's routine begins with the national anthem.

*The Democracy fortnight was organized from 26th January to 10th February with the objective of promoting and disseminating the principle of democracy and for the increase of new voters and also for raising awareness among the voters. And also gave the information about voting machine to students.

*voter awareness Rally was also organized

*On the occasion of constitution day on 26th November 2020 a program was organized in the college. At the beginning of the program, students were sworn in and also read the objective leaflet at the beginning.

*The Keynote speaker of the program Prof. Tanaji Mane spoke about the importance of the constitution. He also spoke about introduction to constitution, national anthem and pledge voting ethics and traffic rules.

*The NSS unit of the college conducts regular Social activities throughout the year like hygiene campaigns, Public awareness rallies, environmental awareness etc. With Nagar Parishad, NSS organized rallies for voting awareness.

*On 21th June International Yoga Day, was celebrated in the institution to create awareness about yoga among the students and staff of the institute college also provides regular guidance of yoga.

*Republic day 26 January is celebrated in the campus of the college and on the Republic Day before Flag hoisting there is reading of constitution objectives.

*Anniversaries of various great personalities are celebrated throughout the year. Also guidance is given on the contribution of these great personalities of India.

On 1st may Maharashtra Day is also celebrated in the college.

*The National Anthem, Voting Oath, Oath of sanitation, Fundamental Rights, Fundamental duties, Tobacco smoking and sales prohibition have been attached on the frontage area of the college.

For more information http://lokmanyamahavidyalaya.org/wp-content/uploads/2020/04/7.1.5-code_of_conduct.doc

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	http://lokmanyamahavidyalaya.org/wp-content/uploads/2020/04/7.1.5-code_of_conduct.doc

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,	A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On 01/08/2020 Birth anniversary of Lokmanya Tilak celebrated by Dept. of History

On 29/08/2020 Birth anniversary of Major Dhyanchand was celebrated by Dept. of Phy.Edu.& Sport

On 11/09/2020 Birth anniversary Vinoba Bhave was celebrated by Dept. of Library

On 02/10/2020 Birth anniversary of Mahatma Gandhi and PM Lalbahadur Shastri were celebrated by Dept. NSS

On 06/12/2020 Babasaheb Ambedkar Mahaparinirvan din was observed

On 03/01/2021 Birth anniversary of Savitribai Fhule was celebrated by Dept. Sociology And Economics

On 12/01/2021 Birth anniversary of Swami vivekanand and Jijabai was celebrated by NSS and Student conceal

20/02/2021 Birth anniversary Shivaji Maharaj was celebrated by Dept. of History

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices I

Title of the Practice : Organization of the National E-seminar/ Conference

The Context

The purpose of conducting the seminar of the college was to discuss the topic on a contemporary buzzing topic in different areas of literature.

The Practice

1. National e-seminar was organized by the Department of Economics on the "Self Reliant India: Opportunities and challenges" held on June 02, 2021. And on this topic we received 86 Research papers from all the corners in India And 156 students, teachers and research scholars virtually attended the seminar.

2. National e-seminar was organized by the Department of History on the "Recent trends in Modern History". It was held on 05 June 2021. We received 106 Research papers on this topic and nearly 192 students, teachers and research scholars virtually participated in it from all over India.

3. National e-Conference was organized by the Department of English on the "Recent Trends in Creative Writing". It was held

on 07 June 2021. And received 52 Research papers and 71 people participated from all over India.

4. National e-seminar was organized by the Department of Political Science on the "Contemporary Indian Foreign Policy: Special Reference to SARC". It was held on 09 June 2021. And received 53 research papers and 196 people participated in it from all over India.

5. National e-seminar was organized by the Department of Physical Education and Sports on the "Effects of Corona Pandemic on Various Sports Sectors". It was held on 12 June 2021. And received 78 research papers and 155 people participated in it from all over India.

6. National e-seminar was organized by the Department of Marathi on the topic of "Samakalin Marathi sahitya: Chintan and Chikitsa." It was held on 24 June 2021. And received 57 research papers and 112 people participated in it all over India.

7. National e-seminar was organized by the Department of Sociology on the "Tribal Society in Contemporary India: Issues Problem and Remedies". It was held on 26 June 2021. And received 142 research papers and 200 people participated from all over India.

8. National e-seminar was organized by the Department of Library on the "Issue of Information technology in library Services". It was held on 28 June 2021. And received 57 research papers and 96 people participated from all over India.

Importance of Practice

Fear of Corona virus was widespread in India and all over the world. Seminars on various topics were being organized online by the college with a view to get the latest information for the research Scholars and students, so that they can develop a passion for research.

Limitation of waste practice

*We had some limitations in conducting online e seminars here. Mainly problem of network / Internet connectivity in rural areas. And also most of major Health problems have been created here in the whole country.

Practices – II

Title of the Practice: No Vehicle Day

Context:

*Raising awareness among college students about the importance of the environment and how we can contribute to reducing pollution.

Practice:

*This concept is observed in college on every Saturday with a view to promote environ mental conservation in colleges. Students, teachers and non teaching staff can use bicycles or battery powered vehicles, instead of automatic vehicles of petrol or diesel powered vehicles to enter the college.

Objective:

*The Best practice is implemented with view to keep the environment of the college free from pollution as well as to know the importance of environment to the student in one day. Due to this one day in a week pollution will be reduced in college campus and carbon-dioxide emission will be lesser so the campus will be healthy and wholesome.

Importance:

*The Importance of Implementing these concepts is to reduce the number of vehicles to reduce pollution.

*Students as well as staff will be more inclined towards cycling or walking.

*There will be decrease in CO_2 gas and increase in Oxygen.

Limitation:

*Nowadays we see a decrease in the tendency of people to walk and cycling. There is decrease in the tendency towards physical exercise, and also Industrialization has created a rush for everyone to go to the places. Therefore, many students bring their vehicles and park them outside the college campus.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Lok shikshan Sanstha, the parent body that governs the college, was set up in 1951. Initially, it started secondary school, then a secondary school for girls, primary school, and pre-primary school. Later, Junior college came into existence, and lastly, came Lokmanya Mahavidyalaya, the Senior College, in 1998. The country had got freedom very recently, and everything was being systematized. The tremors of the freedom movement were still being experienced. In particular, education system was in the doldrums. Chandrapur district of Maharashtra was primarily tribal-rich, and there were no or very few educational institutions. In such a scenario, Lok Shikshan Sanstha came into existence. Lokmany Mahavidyalaya, is the only college in the vicinity, which is located in the heart of the city.

1. It provides students with sanskars / rites.
2. It is the only college in the city which has an Indoor Sports Facility.
3. It is the only college in the town which has post-graduation in English and Marathi.
4. It is known for large campus.
5. The entire office is automated.
6. The library is automated.
7. It has a computer laboratory with the necessary softwares.
8. It is the only college in the vicinity having solar battery for power supply in the entire campus
9. More than 80% students are girls.
10. Being in the centre of the city, it is safe for girl-students.
11. Most of the students are from poor families.
12. Most of the students come from small villages in Warora and other nearby tahsils.
13. Beautified and tree-planted campus.

It undertakes novel programmers and activities for the all-round

development of students.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

following activities are planned to undertake in the coming academic year:

1. ISO Certification

2. Workshop on APA / MLA research methodology for citation

3. To go for NAAC third cycle

4. N.S.S. residential camp

5. Run new Certificate courses

6. Start New Faculty, B. Sc.

7. Start new subject (Information Technology) in B. Com.

8. Start PG in Sociology, History, Political Sci., and Economics

9. Career Guidance for students

10. Digital Literacy Programme

11. Two-week Voters Awareness Programme

12. Celebration of birth anniversaries great persons and observance of death anniversaries of great persons.

13. Blood donation camp

14. Celebration of Marathi Bhasha Din

15. Celebration of English Language Day

16. Annual Days function (Annual Sports and Cultural programmes)

17. Summer camp

18. Convocation Ceremony

19. Different activities to empower girl students

20. Construction of new classrooms.

21. Construction of new Girls' Common Room

22. Addition of new computers to the computer Laboratory

23. Construction of new laboratory for Home-Economics

24. Purchase and set up of instruments / chemicals etc for new B. Sc faculty

25. Add new books as per the demand

26. To receive awards / recognition in Volleyball, Table-Tennis, Yoga, Chess, Badminton

27. Renovation of Gymnasium

28. Industrial / environmental / educational tour

29. Sports Equipment Purchase

30. To boost / extend Internet speed

31. arrange personality development progrrammes

32. Science Exhibition