



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Lokmanya Mahavidyalaya, Warora
• Name of the Head of the institution	Dr Subodh Kumar Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07176282053
• Mobile No:	9730290831
• Registered e-mail	lokmanya_mahavidyalaya@rediffmail.com
• Alternate e-mail	subodhsingh253@gmail.com
• Address	Lokmanya Mahavidyalaya, Warora Abhyankar Ward, Near Spoorti Sports Club, Warora, Dist. Chandrapur (MS)
• City/Town	Warora
• State/UT	Maharashtra
• Pin Code	442907
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Gondwana University, Gadchiroli (MS)				
• Name of the IQAC Coordinator	Dr Shrikant N. Puri				
• Phone No.					
• Alternate phone No.					
• Mobile	9595365652				
• IQAC e-mail address	purishrikant1984@gmail.com				
• Alternate e-mail address	snpuri.education@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/AQAR-2020-2021.pdf">http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/03/AQAR-2020-2021.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/07/academic-calendar-2022-2023.pdf">http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/07/academic-calendar-2022-2023.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.86	2010	28/03/2010	27/03/2015
Cycle 2	B	2.16	2017	28/03/2017	27/03/2022
<b>6.Date of Establishment of IQAC</b>			19/08/2011		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Opened B. Sc (Computer Science) 2. Opened CHLR / Research Centre in English and Marathi. 3. Started PG Programmes in Sociology, History, Political Science and Economics. 4. Started three Certification courses of KKK Sanskrit University, Ramtek (MS). 5. Got ISO Certification. 6. Ms Bharati Patil stood FIFTH in University Merit list of M. A. English.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
<b>Plan of Action</b>	<b>Achievements/Outcomes</b>
<p>1. ISO Certification 2. Workshop on APA / MLA research methodology for citation 3. To go for NAAC third cycle 4. N.S.S. residential camp 5. Run new Certificate courses 6. Start New Faculty, B. Sc. 7. Start new subject (Information Technology) in B. Com. 8. Start PG in Sociology, History, Political Sci., and Economics 9. Career</p>	<p>1. Received certificate ISO Certification (IAF) from Royal Assessments Pvt. Ltd. On 04/12/2021. 2. Could not organized 3. Still college is preparing for NAAC, third cycle 4. N.S.S. residential camp was conducted in Karanji village during 20 to 26 March 2022. 5. Started three new Certificate courses of Kavi Kulguru Kalidas</p>

Guidance for students 10.  
 Digital Literacy Programme 11.  
 Voters Awareness Programme 12.  
 Celebration of birth  
 anniversaries great persons and  
 observance of death  
 anniversaries of great persons.  
 13. Blood donation camp 14.  
 Celebration of Marathi Bhasha  
 Din 15. Celebration of English  
 Language Day 16. Annual Days  
 function (Annual Sports and  
 Cultural programmes) 17. Summer  
 camp 18. Convocation Ceremony  
 19. Different activities to  
 empower girl students 20.  
 Construction of new classrooms.  
 21. Construction of new Girls'  
 Common Room 22. Addition of new  
 computers to the computer  
 Laboratory 23. Construction of  
 new laboratory for Home-  
 Economics 24. Purchase and set  
 up of instruments / chemicals  
 etc for new B. Sc faculty 25.  
 Add new books as per the demand  
 26. To receive awards /  
 recognition in Volleyball, Table-  
 Tennis, Yoga, Chess, Badminton  
 27. Renovation of Gymnasium 28.  
 Industrial / environmental /  
 educational tour 29. Sports  
 Equipment Purchase 30. To boost  
 / extend Internet speed 31.  
 Arrange personality development  
 programmes 32. Science  
 Exhibition

Sanskrit University, Ramtek  
 (MS): (1) Business Communication  
 in English, (2) Computer  
 Application and (3) Sanskrit  
 Pravesh 6. Started New Faculty,  
 B. Sc. With Computer Science. 31  
 students took admission in it.  
 7. Started new subject  
 (Information Technology) in B.  
 Com. 63 students took admission  
 in it. 8. Started PG in  
 Sociology, History, Political  
 Sci., and Economics. 135  
 students took admission in these  
 four PG Programmes 9. 50  
 students of B. A. and B. Com  
 attended TCS training programme.  
 10. Under the best practice,  
 Information Literacy, different  
 programmes/ workshops, lectures  
 etc were organized for students  
 and staff. Digital Literacy  
 Programme 11. Online oath to  
 cast vote was given to students  
 through Google form and a  
 lecture was arranged for Voters  
 Awareness Programme for  
 stakeholders. 12. Celebrated  
 birth anniversaries of great  
 persons and observance of death  
 anniversaries of great persons.  
 13. Conducted Blood donation  
 camp on 05 March 2022. 22  
 volunteers donated blood. 14.  
 Celebrated of Marathi Bhasha Din  
 on 27/2/22 15. Celebrated of  
 English Language Day on  
 23/4/2022 16. Organized Annual  
 Days function (Annual Sports and  
 Cultural programmes) 17. In  
 collaboration with different  
 units of Lok Shikshan Sanstha,  
 college organized Summer camp  
 for all stakeholders 18. As per  
 University guidelines, College  
 conducted Convocation Ceremony

for the passed students in previous batch of final year students 19. Under the best practice, Women Empowerment and Entrepreneurship, different activities, workshop, lectures, programmes were organised to empower girl students 20. Constructed two new classrooms.

21. Constructed new Girls' Common Room with toilet, vending machine and water facility. 22.

Added 10 new computers to the computer Laboratory and set into practice for students 23. Work

is in progress. 24. Purchased and set up of instruments / chemicals etc for B. Sc faculty, as per the requirement. 25. New books added as per the demand.

26. Few students participated in games at university and inter-university / national levels.

27. Renovated Gymnasium by repairing some instruments, adding some instruments and electronic things. 28.

Industrial / educational tour was arranged. Students visited Cotton Ginning and Pressing factory, Marda 29. Sports

Equipment of Rs. 25952 are purchased. 30. To boost / extend Internet speed one Airtel Fibre Optic Network was set in use for stakeholders. 31. Arranged

personality development programmes like Self-defence, computer literacy, Yoga training, English Communication etc. 32. Students created models and exhibited in Science Exhibition. Lectures were also arranged on the occasion.

13. Whether the AQAR was placed before

Yes

<b>statutory body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Development Committee	15/07/2022
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	24/01/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>This college is affiliated to Gondwana University, Gadchiroli (MS). The University has not yet implemented NEP 2020 in any curriculum.</p> <p>However, College conducts various interdisciplinary programmes like Women Empowerment Program, Information Literacy, and Courses like Environment Awareness Programme, Good Governance and Democracy, Certificate Courses of English Communication and Computer Application, Interdisciplinary Research Projects for Final year students etc. Interdisciplinary Online seminars / Conferences were organized in the college.</p>	
<b>16. Academic bank of credits (ABC):</b>	
<p>This college is affiliated to Gondwana University, Gadchiroli (MS). The University has not yet implemented NEP 2020 in any curriculum.</p> <p>Therefore, Academic bank of credits is not introduced in the college.</p>	
<b>17. Skill development:</b>	
<p>This college is affiliated to Gondwana University, Gadchiroli (MS). The University has not yet implemented NEP 2020 in any curriculum.</p> <p>However, College conducts various interdisciplinary programmes like Women Empowerment Program, Information Literacy, Disaster Management, Library orientation, Self-Defence, Cake Making workshop, Mehendi Workshop, etc.</p> <p>College runs Courses like Home-Economics, Environment Studies, Good Governance and Democracy, Women Studies, Population Education, etc.</p>	

College also runs skill oriented Certificate Courses like Business Communication in English, Computer Application and Sanskrit Pravesh.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

This college is affiliated to Gondwana University, Gadchiroli (MS). The University has not yet implemented NEP 2020 in any curriculum.

However, College conducts Certificate Courses like Sanskrit Pravesh to preserve Sanskrit language. It also runs Courses like Environment Studies, Good Governance and Democracy, Women Education etc. Moreover, Marathi is the medium of instruction for B. A. and M. A. Programmes. Although English is medium of instruction for B. Com., B. Sc and M. A. English; whenever needed Marathi is used to explain the concepts/ matter.

The courses like Indian History (culture, arts, tradition), Indian Economy, Indian / Tribal Society, Indian Politics, Indian Writing in English, Marathi Literature, etc are taught at B. A. and M. A. levels.

College celebrates, in the presence of students, national festivals, annual and NSS cultural programmes, birth and death anniversaries of great personalities, etc.

College also conducts workshop on Yoga, Meditation, Development of Life Skills etc.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

This college is affiliated to Gondwana University, Gadchiroli (MS). The University has not yet implemented NEP 2020 in any curriculum.

However, college focuses on outcome based education. college tries to enrich awareness of social issues and problems, awareness of fundamental rights and duties, and to inculcate the Indian cultural / traditional values. College also tries to develop humanism, patriotism, nationalism, secularism, socialism, etc among students through curricular, co-curricular and extension activities.

College arranges workshops, especially for students of Commerce, to make students Self-Reliant, entrepreneur, and career conscious. It also tries to develop scientific attitude among the students.

**20.Distance education/online education:**

This college is affiliated to Gondwana University, Gadchiroli (MS). The University has not yet implemented NEP 2020 in any curriculum.

However, college runs B. A. and B. Sc. programmes of Yeshwantrao Chavan Maharashtra Open University, Nashik in Offline Distance Education mode.

During lockdown in COVID19 period, all the faculty engaged online classes of students of all the programmes and courses. At that time, Youtube videos, classes on ZOOM Cloud Meeting, Google Meet on mobiles, laptops, computers, assessment on Google Classroom, Google form, Testmoze, notes through PDFs, Word files, Images, Whats App groups, etc were explored for teaching, learning and evaluation.

**Extended Profile****1.Programme**

1.1	146
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Number of courses offered by the institution across all programs during the year	
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File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	1164
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Number of students during the year	
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File Description	Documents
Data Template	<a href="#">View File</a>

2.2	480
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3	295
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	25	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	25	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	15	
Total number of Classrooms and Seminar halls		
4.2	8.46	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	37	
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College strictly follows curriculum designed by the university. For effective delivery of curriculum, IQAC prepares academic calendar for year, and teachers prepare annual and semester plan for individual papers they teach. Schedule of college examinations and

tests is communicated to students and staff well in advance. For certain topics guest lectures are arranged. For effective implementation of curriculum college provides required facilities, stationery, tools, teaching aids and funds. Help of ICT /Online Media is taken in the crucial situations like COVID-19. Google form, testmoz are explored for online assessment; Google Meet, ZOOM App, Youtube etc for all-round development of students. Annual Sports and Cultural Programmes are planned and implemented for all-round development of students. Slow learners are identified by arranging a common test and they are given remedial coaching to enhance their level. Bridge courses are brief introductory lectures to brush up the past and related subject knowledge of students. Central library of institution provides subject wise books, INFLIBNET, e-journals, Database, Book Bank Facility, reading room facility etc. Institution also provides internet connectivity with campus Wi-Fi facility to teachers and students. At the end of every academic year, IQAC collects feedback on curricula from stakeholders, it is then analysed and report is communicated to concerned authority.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College is adhered to the academic calendar published by the university. Before commencement of every academic year, heads of all the departments prepare academic calendar. Then it is displayed on notice board and college website. IQAC of institution plays very substantial role in maintaining academic calendar for CIE and other events. Academic calendar specifies teaching days, teaching-learning schedule, university and institution exams-schedules, co-curricular and extra-curricular activities, annual gathering, etc. Induction programme is organized in beginning of academic year where head of institution addresses newly admitted students to aware them about various facilities available in institution, rules and regulations, examination related activities, etc. Schedule of all exams is also given in academic calendar. Teachers introduce syllabus in beginning of every semester. All teachers give unit tests for the better conducting of CIE. It is mandatory for students and faculty to adhere to academic calendar for completion of academic activities. Institution is recognized examination center of Gondwana University

to conduct examinations. Most of teachers in practical based subjects are internal and external examiners in practical examination conducted by university. Therefore, they follow strictly teaching plan and time bound delivery of curriculum to students and conduct Continuous Internal Evaluation of students without fail.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

109

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into**

the Co-curricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S., LL & ES Dept., Student Development Department organizes various environment related programs including tree plantation, village cleanliness, plastic free environment, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N.S.S. and Political science department help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration and daily recitation of national Anthem serve as a platform to enliven patriotic and moral values. The college has initiated different social activities like Voter's Awareness Program, Disease Awareness, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

265

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/10/Feedback-Analysis2021-2022.pdf">http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/10/Feedback-Analysis2021-2022.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**1720**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**1133**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The college admitted students from various socio economic**

background. The college conducts every possible measure to assess the learning level of its students. The students are guided and oriented at the time of admission to make them aware about the courses, mode of internal assessment, external assessment, curricular and non-curricular activities, rules and regulation of the institution as well as facilities available in the college. The same is also published in the college prospectus which is provided to the students before the beginning of the academic session. At the beginning of each course, teachers assess the learning levels of the students in the class, and accordingly special classes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and those who got late admissions. The teacher from all departments counsel the students regarding scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they opted. Teachers remain available in the college to clear the doubts and counsel the students. Advanced learners are encouraged to become class monitors. Extension lectures and explorer visit to different colleges, industrial units, Power Projects, archaeological site, diversity rich areas, geographical sites etc and college are regularly conducted.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1164	25

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences



College always encourages students-centric learning. Various methods such as brain storming group discussion, quiz competitions, presentations and project work, participative learning and problem solving methodologies, participating activities, projects, field visits, educational tours, seminars, extension lectures are organised in college. Students are given individual project and class assignments for focusing on self-study, to encourage independent learning. Different students-supportive systems are available in college like library, computer laboratory, reading room, ICT based classroom (smart classrooms). Students are trained for basic life skills such first aid, Self-defence, swachh Bharat, personal hygiene and sanitization. Beyond the classroom, college gives high importance to all round development of students through extra-curricular, co-curricular and field based activities. Students are taken for study tours to sides of interest in order to get familiar with field or natural conditions and historic places. These activities play integral role making students relax, interactive, collaborative, thinking out of box, nurture their talents and leadership capabilities. For this, college has formed many committees and clubs including the cultural committee, sports committee, canteen committee, career counseling cell, debate committee. Both intra and Inter College sports competition are organised. To inculcate human values, ethics and social responsibility student are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the faculty members of the college use ICT Technology to improve student-centric and make interesting the teaching-learning process. The academic year was a kind of package of online and offline mode which help the students become technologically sound. Projector, computer, laptop systems and personal mobiles are used in the classroom. YouTube, emails, WhatsApp groups, Telegram, ZOOM, and Google Meetings, Google classroom, Facebook page / live, college website are used as a platforms to teach, communicate, provide material and syllabus, make announcements, conduct test, upload assignments, make presentations, address queries, mentor and share information. The applications are also used to provide online

education during online and offline mode as well. Our college provides Airtel Fibre Internet and BSNL Fibre Internet through LAN and Wi-Fi facility in the campus for students and staff.

The library also provides access to computer and online journals freely.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

**D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

159

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Examinations and tests are conducted at appropriate time with respect to calendar of examinations fixed by the University and college. The notifications of internal assessment is announced in classrooms and displayed on notice boards of the college. The teachers help students in grasping the correct essence of the questions asked. Wherever students raise questions about the question paper or evaluated score or any tabulation error necessary corrections are duly made by the concerned and correct information is maintained. For the smooth-going of the procedure, internal / College Examination Committee functions a major role.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results. The errors in their results like marks of the internal assessment, attendance sheets, ambiguous or out of syllabus questions etc. are immediately addressed, corrected and the same is maintained by College Examination Committee. Each and every examiner and staff members concerned are instructed for due care and cooperation of the quick disposal of students' grievances at the earliest. Wherever the relevant documents are necessary, the candidate submit them personally for the speedy redressal of the issue. As per internal practical tests are concerned, if any student pin points any academic discrepancy in the tests, the concerned teachers whole heartedly show their concern and grievance of the students is redressed.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute has well defined learning outcomes. The Vision and Mission of the institution emphasizes and promoting value education through motivated trained faculty to prepare the tribal and rural students to accept the challenges of globalisation. The college has a proper mechanism of Communication of learning outcomes of programs and courses.

A hard copy of syllabus and course or program outcomes are available in the respective departments for ready reference to the teachers and students. Copy of curriculum and outcomes of programs and courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College has systematic process of collecting and evaluating data on program and course outcomes for which the assessment include following;

Assessment for the course level is done why continuous assessment are having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining marks acquired by the students to their corresponding course outcomes. Besides weightage for the end semester examination (written examination or lab examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

247

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/10/Analysis-of-Students-Feedbak2021-2022.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings during the year**

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In session 2021-2022, various program was organized in collaboration with National service Scheme, Local Self Government, Civil Hospital, Warora & external NGOs for purpose of Personality development & social awareness of students.

1. Vaccination Covid-19:

With the initiative of 'Mission Yuva Swasthya' covid-19 vaccination was conducted by National service Scheme & Civil Hospital, Warora. 50 students of the college were vaccinated under this program.

1. Suryanamskar Yagna:

Under the '75 crore Suryanamskar Abhiyan' Suryanamskar Yagna program was organized by National service Scheme & Chandrapur Yoga Association, Chandrapur. About 700 students participated in it. To promote & propagate young among students & society. To aware students careful about their health.

1. Blood Donation Camp:

A blood donation camp was organized by NSS & Civil Hospital, Warora. About 22 blood donors donated blood. To create awareness among students / Society blood donation. To inculcate sense of sociability among students through blood donation.

1. Tree Plantation Program: -

Under 'Mazi Vasundhara Abhiyan,' about 35 tree were planted in the college premises by NSS Department. To convey the message of environment protection to the students. To give importance of tree



in human life to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

At beginning of academic year, assessment for replacement /up-gradation/addition of existing infrastructure is carried out based on suggestions from Heads of departments. Time Table committee schedules classes as per availability of class rooms/lab classrooms, furniture and other equipment's. Whenever need arises to augment infrastructure in terms of classroom, library books etc., the estimates of expenditure are discussed in Executive Committee of Sanstha and CDC.

College ensures optimal utilization of the resources by encouraging innovative teaching-learning practices. For optimum use of building / classrooms, classes are scheduled in two shifts. Regular workshops/awareness programs are conducted for optimal deployment of infrastructure and utilization of modern technology. Available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular /extra-curricular activities, parent teacher meetings, Remedial classes, Sports / cultural Training classes etc. On Sundays class rooms are used for carrying out classes of YCMOU and extra classes, if needed, to complete syllabus. College also works as examination centre for collegeand university examinations. College has upgraded IT infrastructure in view of recent developments in technology to meet teaching - learning requirements. Four laboratories (Chemistry, Biology, Physics, and Computer) are set for Science Stream. Work of new laboratory of Home economics is in progress.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution has adequate facilities for cultural activities, sports (indoor, outdoor), gymnasium, yoga centre etc. Institution encourages students to participate in sports (intra-college events, inter-university events and National events) and extra-curricular activities. This ensures holistic development and all-rounded personality. Students are trained in sports under guidance of qualified, specialized Physical Director. Systematic training and encouragement are provided to interested students.

College also organises Intra-college. Tracksuits and all sporting equipment are provided to students for sports events. All Participants are awarded with participation certificates. Winner and runner-up teams are rewarded by trophies.

College has indoor stadium for Badminton, Chess and Table-Tennis. Volleyball and Kabaddi courts are also available.

College celebrates Yoga Day every year. Every year Stakeholders are trained in Yoga and Jalniti workshop for eight days, and Suryanamaskar workshop for eight days.

College has well-equipped Gymnasium for the stakeholders. It has open gym facilities like single bar, double bar.

To spark interests and cultivate leadership qualities as well as team spirit of students, college constantly encourages them to take part in large number in extracurricular activities. Every year college also conducts cultural programs. As per requirements, Indoor stadium and open stage-tent are used to arrange cultural or extra-curricular programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.41

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) The college is using LIBMAN (2.04 version) software and library is partially automated. It has made library partially automated since 2011. Library provides a device with OPAC software to students and faculty members to search books by subject, Author, Accession no and title. The total numbers of books in library are about 9466. The library has browsing centre, xerox facility, and reading rooms (seating capacity for 56 users). Students are given training of searching books on OPAC software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** D. Any 1 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.2

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has well established mechanism for the upgradation and deployment of Information Technology infrastructure considering the need of the students and teaching staff along with administrative staff. This year college purchased two laptops. College purchased ten more computers for computer laboratory. Fibre-optic Internet Service of BSNL (200 MBPS) and Airtel Fibre Optic Internet Service (200 MBPS) with four wifi routers are available for students, staff and office work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular meetings of various committees are conducted for maintenance and utilization of available financial resources of different facilities. The requirement of books is taken from HODs of concerned departments. Principal finalizes list. Library Advisory committee meets to review needs of library. Proper account of visitors (students and staff ) on daily basis is maintained. Other issues such as, schedule of issue / return of books etc are chalked out and



resolved by committee.

Computer maintenance through AMC is done regularly and non repairable systems are disposed off. Software and Hardware are reviewed and upgraded. AMC of CMS Software is made with Master Software Agency, Nagpur.

College has building committee for maintenance and upkeep of infrastructure. College development fund is utilized for maintenance and minor repair of furniture and electrical equipment. College hires assistants to clean /well-set laboratories. There are technicians, Masons, plumbers, carpenters deputed by management as per their requirements, who ensure maintenance of classrooms and related infrastructure.

College has sports ground that is maintained and upgraded regularly with help of ground staff and other contracting agencies. Indoor Hall, housing Table Tennis, yoga and Badminton are maintained by physical Director.

Classrooms and Computer Laboratory are used in two shifts for their optimal utilization.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1040

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

95

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

95

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

156

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Administrative:**

**Internal Quality Assurance Cell:** The institution has nominated one student representative in IQAC.

**Co-Curricular:**

**Departmental Study Circles:** The departmental StudyCircles of all the subjects are comprised of the student representatives and all the students are members to organise various programs. They plan, organise, conduct proceedings etc of programs.

**Magazine Committee:** The institution publishes yearly college magazine. On Editorial Board students are selected as the board members.

**Extracurricular:**

**Cultural Activity Committee:** The institution encourages students to organise and participate in all the extracurricular activities.

**Extracurricular:**

**Cultural Activity Committee:** The institution encourages students to organise and participate in all the extracurricular activities. They play the role of anchor, make-up artist, choreographer, scriptwriter etc.

**National Service Scheme (NSS):**

NSS activities play a significant role in shaping the personality of the students in the institution. Institution organises various activities like anniversaries of great persons, Yoga Day, Blood Donation Camps etc.

**Sports:**

Students cooperate to organise Institution Level Sport Competitions every year. They play role of commentator, referee, coach, etc.

**Students Council:**

Students Council is established every year as per rules and regulation of the University.

Teacher's Day: Students play role of principal, teachers, clerks, peons etc on 5 September.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

387

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association fosters the relationship between the alumni and the alma matter. It brings the widening gap between the former students and institute to keep then touch with the present growth and also the challenges before institute. It has been actively involved in setting academic and administrative culture of our institution. The office bearer of this association are selected alumni working in various spheres of life and contributing to enhance quality culture. They encourage our students to curve excellence for an integral development. Feedback is obtained from alumni to modify and update all the academic performance and other programmes. They also provide required infrastructural facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year **E. <1Lakhs**  
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institution provides devotional and scientific knowledge service to the Neekest young generation. The priority of institution is to bring academic excellence. Along with personality development to compete with rest of World.

#### Vision Statement

We aspire to be recognized as a college of first choice for Excellent and accessible undergraduate education dedicated to

serving its surrounding communities through intellectual, cultural, Technological and professional contributions.

#### Mission Statement

Our goal is to create and develop Modern youth as responsible citizen with multidimensional personalities by inculcating among the tribal, rural students a blending of cultural awareness, compassionate and progressive attitude, scientific insights and time-tested traditional values.

College is run by Lok Shikshan Sanstha, which is renowned name in field of education in Vidarbha region. Most of members in governing body belong to teaching field. The sanstha is headed by a dynamic leader. He takes keen interest in introducing new courses as per the demands of changing time. He motivates and encourages faculty members to undertake research activities and organize and participate in activities which help to update knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administrative work of the institution has been decentralized with Principal leading the administration. The Principal is ably supported in decision-making aspects by various committees that look into academic, research, financial, and

Micro-level management and its regular progress and development. Adequate representation of teaching, supportive staff, and students is ensured for decentralization to govern effectively, and other activities of the institution. Similarly, the departmental activities are handled by the heads of the departments.

Responsibilities are assigned to the HoDs in conducting seminars/ Webinars, conferences, e-talk, class-work, distribution of work, the Inclusion of new and innovative experiments, etc. To conduct major activities, the institution constitutes various committees and assigns the work accordingly.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution strategically plans activities and executes them in a planned manner. The activities are decentralized at four levels as departmental, administrative, academic, and financial. At the departmental level, academic strategic plans are made before the commencement of academic session by preparing the academic calendar of that year taking into consideration the university's calendar.

Administrative committees that are formed at the beginning of the session are responsible for all students and staff related activities. The IQAC took the initiative to carry out the process of teaching-learning through Lecture and ICT online mode.

Strategic plan: IQAC suggested the head of the institution for the requirements regarding infrastructure, introduction of new certificate courses, up-gradation of classrooms, ladies Common room. Etc. All the suggestions were sanctioned by CDC.

Implementation:

The institution utilizes its funds for the following items:

1. Commencement of new certificate course in this year.
2. Newly Constructed ladies common room.
3. 10 computers perched in computer lab.
4. Gym renovation
5. Waste management

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The executive management of Sanstha approves and monitors the policies and plans for development of the institution.

**CollegeDevelopmentCommittee:**

CDC sanctions annual budget and financial statements, discusses the academic progress of institution, suggests administration for up-gradation of teaching learning process, appointments, augmentation of Infrastructure, laboratories and courses.

**Principal and Institutional Administration:**

Principal monitors administrative and academic activities. Office Head clerk and office staff help principal in administrative matters. The administration observes works of admissions, examinations, scholarships, university correspondence, concerning Government offices, etc. Principal forms various committees for monitoring and facilitating activities.

**Service Rules, Procedures, Recruitment, and Promotion:**

The institution follows rules and regulations of UGC, Maharashtra Public University Act: 2016, and Gondwana University for recruitment and grievances redressal.. Promotional procedure for teaching faculty is based on PBAS by UGC and affiliated university. IQAC monitors and co-operates in process of Career Advancement Scheme. Confidential Reports of non-teaching staff is prepared by head of institution.

**Grievance Redressal Mechanism:**

GrievanceRedressalCommittee monitors grievances of faculty, staff, and students. After receiving grievances and complaints, either in writing or oral form, committee conducts meetings to discuss the issues and to resolve them. To prevent cases of sexual harassment Women's Grievance Cell. The anti-Ragging committee is to resolve cases related to ragging.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College undertakes various welfare activities for both the teaching as well as non-teaching staffs. All the statutory leaves are granted to the faculty members and 'duty leaves' are given to the teaching staffs for attending Orientation Programme and Refresher Course. The College encourages the faculty members to attend Seminars and Conferences at various levels. The college supports the endeavor of the teaching faculties for applying for Major and Minor Research Projects. The faculty as well as the staffs of the College can get easy loans which are arranged by the College from Patsanstha. At the time of superannuation, the financial matters of the teaching are settled by the College in a prompt manner. The Grievance redressal mechanism is there for all staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of all its staff and communicates the areas of improvement or the overall performance annually or as per requirement. The students at the end of their course give an online feedback about all the teachers subject wise. There are Grievance Redressal and Suggestion Box placed at strategic locations in the campus where the students can express their query or concern about teachers which is also considered by the Principal. Offline feedback is also obtained from all students time to time. All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome with the staff members in a completely confidential manner. For non-teaching Annual Confidential Reports (CR) are assessed and graded by the principal based on their performance and compliance with the orders of the administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is important process and is strictly followed by the Lok Shikshan Sanstha. The College undergoes an external audit conducted by Charter Accountant and Higher Education department, and internal audit by Lok Shikshan Sanshta and College Development Committee of the college. They verify and confirm all finance related document. Report of audit is submitted to Govt. of Maharashtra, Higher Education dept. In case of any query, documents are sent by college for clarification to the concerned authority. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college as records.

### InternalAudit:

At the beginning of every academic year, the annual budget is sanctioned by all the members of CDC. Henceforth, the sanctioned Budget is utilized as per the defined heads.

### ExternalAudit:

M/s. V.W.Ambekar & Company Co. Nagpur conducts a financial audit

Every year. This financial audit report is further submitted to:

1. Joint Director, Higher Education, Nagpur.
2. Senior Auditor (Grant), Higher Education, Nagpur
3. Accountant General, (Audit)- II, Maharashtra, Nagpur
4. The last audit was done by the approved auditor i.e. Senior Auditor and

**5. Joint Director of Higher Education, Nagpur.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institution is affiliated to Gondwana University, Gadchiroli, and aided by the Govt. of Maharashtra and included under section 2(f) and 12 (B) of the UGC Act, 1956. Hence, it is eligible for the grants under various schemes of UGC. Executive management takes initiative in infrastructural development. The administration tries to collect the new resources for mobilizing funds to utilize it in a systematic way such as Girls Common Room, New Classrooms constructions, miscellaneous maintenance, etc. College is run in two shifts: B. A. and B. Com in morning, B. Sc and PG in the Afternoon. It helps to make optimal use of classrooms, library, computer laboratory, sports facility etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Teaching staff is encouraged to participate in Orientation, refresher courses, Workshops, Seminars and conferences, and to write and publish research papers, chapters and books. They are motivated to complete their Ph. D. and supervise the students under them to complete their Ph. D. They are also supported and encouraged to participate in college and university examination works like question-paper setting, moderation, evaluation and result formation.

The poor and needy students are provided with financial aid from the fund collected from the teachers. The college provides guidelines, internet access for the students.

The college also provides platform and motivates the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. Several skill enhancement ability courses are included in the curriculum.

Students are also encouraged to express their views on different subjects and publish them in Wall magazine and the Lokmanas, college annual magazine.

Regular meetings of IQAC are conducted. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. LCD's are installed in the classrooms of college. ZOOM, GoogleMeet, Google Form, Testmoz, Google Classroom, You tube, PPTS, PDFs, WhatsApp Groups etc are explored during the COVID pandemic period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The student's feedback is conducted as



per the following norms: a. Students are randomly selected to fill in the feedback form. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. This year Feedback is collected through online mode / Google Form.

The Principal of the college conducts regular visit to the classes regarding the regularity and punctuality of class work.

The teachers conduct remedial classes (for weak students) and revision for the students wherever needed.

The principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the syllabus completed, so that prescribed syllabus is completed within stipulated time. Completion of syllabus is also discussed in the meetings of IQAC and CDC and the teaching staff is instructed accordingly. They engage classes on holidays, if needed.

IQAC plans and involves the faculty members to organize seminars and conferences on current events in their respective subjects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Lokmanya college conducted co-education to promote gender equality.

Institution has established various committees for the safety and security of the girl students. Women Studies and Service Centre, Sexual Harassment Committee, Internal Complaint Committee, and Anti Ragging Committee. The Girl students are also counselled by their mentors. Institution conducted the following activities to make girl students empowered and confident. College held workshop on 'Special Asanas and Pranayama' to prevent Corona and Increase Immunity.

Title of the programme

Period from

Period To

No. of participants Female

No. of participants Male

Cultural Programme:- Song, Dance, Group dance, Rangoli Quiz Ex.

17/02/22

18/02/22

500

100

Women's Day

08/03/22

08/03/22

120

Self-defense for students

07/09/22

12/03/22

300

Cake Making Workshop

14/03/22

15/03/22

119

Disaster management

20/04/22

20/04/22

155

45

Mehandi workshop

02/05/22

02/05/22

150

College also facilitates girl students to become competent and self-reliant.

CCTV Cameras are installed in college premises.

College has arranged spacious Common room with toilets for girl students.

Wending machine and sanitary napkins are also available in common room.

Separate arrangement is made for girl students in library.

Students are assisted by a welfare fund created by teaching staff.

Uniforms are also distributed to poor and needy students by college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:** For collecting the solid wastes, different coloured dustbins are provided for maintaining the solid wastages in every nook and corner of the campus. To segregate solid wastes, blue-colored dustbins are kept for dry waste and red-colored dustbins are used for wet waste. Leaf litter from trees in the premises are collected and put in compost pit.

**E-waste management:-** E-waste is given to Mega Shree Associates. Outdated and non-repairable electronic goods are collected and with the permission from CDC, college sells them to the said shop.

**Waste recycling system:-** Newspapers /Paper waste is sold to vendors for recycling at regular intervals . The institution has a functional Rain Water Harvesting Unit, where rainwater is collected from the terrace of the building. From leaf litter in college campus compost is made for betterment of trees.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

**1. Restricted entry of automobiles**

**2. Use of Bicycles/ Battery powered vehicles**

**3. Pedestrian Friendly pathways**

**4. Ban on use of Plastic**

**5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Admitted students in institution are from rural, tribal areas and backward categories with agricultural background. Institution regularly organizes variety of cultural activities for inculcating values of tolerance, harmony towards cultural diversities in region.

College provides various scholarships to students.

They are motivated to work under "Earn and Learn scheme".

College was established in 1998 and is only institution in city.

College provides higher education (PG in Marathi, English, Economics, History, Sociology, Political Science and Research Centre in English and Marathi) for stakeholders.

Admitted students belong to diverse cultural, regional, linguistic, economic background.

College regularly organizes various cultural and sports activities for all round development of students.

Physical Education and sports department regularly organizes workshops on yoga, Pranayam, and Jalneti kriyas.

Students participate every year in Gondwana University sports and cultural activities.

Various activities in Annual festival are organized to communicate diversity in foreign cultures and ways of living. They help to spread awareness and solutions of social and personal issues.

Opportunities are available for various artistic talents in students.

Competitions held in college have positive impact on students.

Language Clubs Activities, Reading Day, English Language Day and Marathi Rajya bhasha day and celebrated to spread awareness and importance of English and Marathi languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution's routine begins with national anthem.

Democracy fortnight was observed from 26th January to 10th February with the objective of promoting and disseminating the principle of democracy and for the increase of new voters and for raising awareness among the voters; and also gave the information about voting machine to students.

National festivals like 1 May (Maharashtra Day), 26 January and 15 August are celebrated.

On Constitution Day, 26th November 2020, Oath was taken to follow Constitution and read the Preamble.

The NSS unit of the college conducts regular Social activities throughout the year like hygiene campaigns, Public awareness, rallies, environmental awareness etc. With Nagar Parishad, NSS organized rallies for voting awareness.

On 21st June International Yoga Day, was celebrated in the institution to create awareness about yoga among stakeholders. College also provides regular coaching of yoga.

Anniversaries of various great persons are celebrated throughout the year. Also guidance is given on the contribution of these great persons of India.



The National Anthem, Voting Oath, Oath of sanitation, Fundamental Rights, Fundamental duties are taken. No-Tobacco smoking and sales are prohibited campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates /organizes national and international commemoration days, events and festivals.

On 01/08/2021, Dept. of History organized Birth anniversary of Lokmanya Tilak.

On 29/08/2021, Dept. of Phy.Edu.& Sport celebrated Birth anniversary of Major Dhyanchand.

On 11/09/2021, Dept. of Library celebrated Birth anniversary of Vinoba Bhave.

On 02/10/2021, NSS celebrated Birth anniversary of Mahatma Gandhi and PM Lalbahadur Shastri.

On 06/12/2021, college paid tributes to Babasaheb Ambedkar on his Mahaparinirvan din.

On 03/01/2022, Dept. Sociology and Economics celebrated Birth anniversary of Savitribai Fule.

On 12/01/2022, NSS and Student council celebrated Birth anniversary of Swami Vivekanand and Rashtramata Jijabai.

20/02/2022, Dept. of History celebrated Birth anniversary of Shivaji Maharaj.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BestPractice I

#### Women Empowerment and Entrepreneurship

##### Activity

1. To improve skill in self-defense
2. introduce basic skills of self-defense.
3. learn to make cake.
4. teach Asanas of yoga to girl students.

##### Context:

Keeping in view increasing incidents of violence against women,

students were given training to protect themselves, to defend themselves and to resist violence against them.

#### Objectives

1. To organize Self-defense workshop.
2. empower girl students physicaly, psychologicaly, economically and socialy.
3. introduce yoga skills
4. entrepreneurship.

Different workshops and activities were undertaken to implement this best practice. See uploaded file.

#### BestPractice II

##### Information Literacy for Students

#### Objectives:-

1. To make students a part of IT revolution.
2. enable students to become independent learners.
3. teach students to handle IT infrastructure.

#### Context:

'Digital India' is project of Government of India. Today world is progressing in the field of IT day by day. Keeping all in mind, college organized this program of imparting knowledge of IT to students.

#### Practice:

organized workshops to introduce basic skills of InformationTechnology, on training for learning management system, for Library orientation, open access E resources, to search information for research, intellectual property rights, on training for E-marketing and online payment.

Different workshops and activities were undertaken to implement this best practice. See the uploaded file.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Chandrapur district of Maharashtra was primarily tribal-rich, and there were not so many institutions. Lokmany Mahavidyalaya, is the only college in the vicinity, which is located in the heart of the city.

1. It is the only one college in the city, which has an Indoor Sports Facility.
2. It is the only one college in the town which has post-graduation in English, Marathi, Economics, History, Sociology, Political science
3. It is known for large campus.
4. The entire office is automated.
5. The library is also automated.
6. It has a computer laboratory with all the necessary software.
7. It is the only one college in the vicinity having solar battery for power supply in the entire campus.
8. About 80% students are girls.
9. Being in the centre of the city, it is safe for girl-students.
10. Most of the students are from below poverty line.
11. Most of the students come from small villages in Warora and other nearby Tahasil.
12. Beautified and tree-planted campus.

It undertakes novel programmers and activities for the all-round development of students.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College strictly follows curriculum designed by the university. For effective delivery of curriculum, IQAC prepares academic calendar for year, and teachers prepare annual and semester plan for individual papers they teach. Schedule of college examinations and tests is communicated to students and staff well in advance. For certain topics guest lectures are arranged. For effective implementation of curriculum college provides required facilities, stationery, tools, teaching aids and funds. Help of ICT /Online Media is taken in the crucial situations like COVID-19. Google form, testmoz are explored for online assessment; Google Meet, ZOOM App, Youtube etc for all-round development of students. Annual Sports and Cultural Programmes are planned and implemented for all-round development of students. Slow learners are identified by arranging a common test and they are given remedial coaching to enhance their level. Bridge courses are brief introductory lectures to brush up the past and related subject knowledge of students. Central library of institution provides subject wise books, INFLIBNET, e-journals, Database, Book Bank Facility, reading room facility etc. Institution also provides internet connectivity with campus Wi-Fi facility to teachers and students. At the end of every academic year, IQAC collects feedback on curricula from stakeholders, it is then analysed and report is communicated to concerned authority.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College is adhered to the academic calendar published by the university. Before commencement of every academic year, heads of all the departments prepare academic calendar. Then it is displayed on notice board and college website. IQAC of

institution plays very substantial role in maintaining academic calendar for CIE and other events. Academic calendar specifies teaching days, teaching-learning schedule, university and institution exams-schedules, co-curricular and extra-curricular activities, annual gathering, etc. Induction programme is organized in beginning of academic year where head of institution addresses newly admitted students to aware them about various facilities available in institution, rules and regulations, examination related activities, etc. Schedule of all exams is also given in academic calendar. Teachers introduce syllabus in beginning of every semester. All teachers give unit tests for the better conducting of CIE. It is mandatory for students and faculty to adhere to academic calendar for completion of academic activities. Institution is recognized examination center of Gondwana University to conduct examinations. Most of teachers in practical based subjects are internal and external examiners in practical examination conducted by university. Therefore, they follow strictly teaching plan and time bound delivery of curriculum to students and conduct Continuous Internal Evaluation of students without fail.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

109

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Co-curricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S., LL &amp; ES Dept., Student Development Department organizes various environment related programs including tree plantation, village cleanliness, plastic free environment, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N.S.S. and Political science department help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration and daily recitation of national Anthem serve as a platform to enliven patriotic and moral values. The college has initiated different social activities like Voter's Awareness Program, Disease Awareness, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college.</p>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded



**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

265

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/10/Feedback-Analysis2021-2022.pdf">http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/10/Feedback-Analysis2021-2022.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1720**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1133**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admitted students from various socio economic background. The college conducts every possible measure to assess the learning level of its students. The students are guided and oriented at the time of admission to make them aware about the courses, mode of internal assessment, external assessment, curricular and non-curricular activities, rules and regulation of the institution as well as facilities available in the college. The same is also published in the college prospectus which is provided to the students before the beginning of the academic session. At the beginning of each course, teachers assess the learning levels of the students in the class, and accordingly special classes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and those who got late admissions. The teacher from all departments counsel the students regarding scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they opted. Teachers remain available in the college to clear the doubts and counsel the students. Advanced learners are encouraged to become class monitors. Extension lectures and explorer visit to different colleges, industrial units, Power Projects, archaeological site, diversity rich areas, geographical sites etc and college are regularly conducted.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1164	25

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College always encourages students-centric learning. Various methods such as brain storming group discussion, quiz competitions, presentations and project work, participative learning and problem solving methodologies, participating activities, projects, field visits, educational tours, seminars, extension lectures are organised in college. Students are given individual project and class assignments for focusing on self-study, to encourage independent learning. Different students-supportive systems are available in college like library, computer laboratory, reading room, ICT based classroom (smart classrooms). Students are trained for basic life skills such first aid, Self-defence, swachh Bharat, personal hygiene and sanitization. Beyond the classroom, college gives high importance to all round development of students through extra-curricular, co-curricular and field based activities. Students are taken for study tours to sides of interest in order to get familiar with field or natural conditions and historic places. These activities play integral role making students relax, interactive, collaborative, thinking out of box, nurture their talents and leadership capabilities. For this, college has formed many committees and clubs including the cultural committee, sports committee, canteen committee, career counseling cell, debate committee. Both intra and Inter College sports competition are organised. To inculcate human values, ethics and social responsibility student are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the faculty members of the college use ICT Technology to improve student-centric and make interesting the teaching-learning process. The academic year was a kind of package of online and offline mode which help the students become technologically sound. Projector, computer, laptop systems and personal mobiles are used in the classroom. YouTube, emails, WhatsApp groups, Telegram, ZOOM, and Google Meetings, Google classroom, Facebook page / live, college website are used as a platforms to teach, communicate, provide material and syllabus, make announcements, conduct test, upload assignments, make presentations, address queries, mentor and share information. The applications are also used to provide online education during online and offline mode as well. Our college provides Airtel Fibre Internet and BSNL Fibre Internet through LAN and Wi-Fi facility in the campus for students and staff.

The library also provides access to computer and online journals freely.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
9	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
07	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
159	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Examinations and tests are conducted at appropriate time with respect to calendar of examinations fixed by the University and college. The notifications of internal assessment is announced in classrooms and displayed on notice boards of the college. The teachers help students in grasping the correct essence of the questions asked. Wherever students raise questions about the question paper or evaluated score or any tabulation error necessary corrections are duly made by the concerned and correct information is maintained. For the smooth-going of the procedure, internal / College Examination Committee functions a major role.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results. The errors in their results like marks of the internal assessment, attendance sheets, ambiguous or out of syllabus questions etc. are immediately addressed, corrected and the same is maintained by College Examination Committee. Each and every examiner and staff members concerned are instructed for due care and cooperation of the quick disposal of students' grievances at the earliest. Wherever the relevant documents are necessary, the candidate submit them personally for the speedy redressal of the issue. As per internal practical tests are concerned, if any student pin points any academic discrepancy in the tests, the concerned teachers whole heartedly show their concern and grievance of the students is redressed.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute has well defined learning outcomes. The Vision and Mission of the institution emphasizes and promoting value education through motivated trained faculty to prepare the tribal and rural students to accept the challenges of globalisation. The college has a proper mechanism of Communication of learning outcomes of programs and courses.

A hard copy of syllabus and course or program outcomes are available in the respective departments for ready reference to the teachers and students. Copy of curriculum and outcomes of programs and courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College has systematic process of collecting and evaluating data on program and course outcomes for which the assessment include following;

Assessment for the course level is done why continuous assessment are having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining marks acquired by the students to their corresponding course outcomes. Besides weightage for the end semester examination (written examination or lab examination) depending upon course type is also used for the process.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

247

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://lokmanyamahavidyalaya.org/wp-content/uploads/2022/10/Analysis-of-Students-Feedbak2021-2022.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

23

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In session 2021-2022, various program was organized in collaboration with National service Scheme, Local Self Government, Civil Hospital, Warora & external NGOs for purpose of Personality development & social awareness of students.

**1. Vaccination Covid-19:**

With the initiative of 'Mission Yuva Swasthya' covid-19 vaccination was conducted by National service Scheme & Civil Hospital, Warora. 50 students of the college were vaccinated under this program.

**1. Suryanamskar Yagna:**

Under the '75 crore Suryanamskar Abhiyan' Suryanamskar Yagna program was organized by National service Scheme & Chandrapur Yoga Association, Chandrapur. About 700 students participated in it. To promote & propagate young among students & society. To aware students careful about their health.

**1. Blood Donation Camp:**

A blood donation camp was organized by NSS & Civil Hospital, Warora. About 22 blood donors donated blood. To create awareness among students / Society blood donation. To inculcate sense of sociability among students through blood donation.

**1. Tree Plantation Program: -**

Under 'Mazi Vasundhara Abhiyan,' about 35 tree were planted in the college premises by NSS Department. To convey the message of environment protection to the students. To give importance of tree in human life to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through**

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

At beginning of academic year, assessment for replacement /up-gradation/addition of existing infrastructure is carried out based on suggestions from Heads of departments. Time Table committee schedules classes as per availability of class rooms/lab classrooms, furniture and other equipment's. Whenever need arises to augment infrastructure in terms of classroom, library books etc., the estimates of expenditure are discussed in Executive Committee of Sanstha and CDC.

College ensures optimal utilization of the resources by encouraging innovative teaching-learning practices. For optimum use of building / classrooms, classes are scheduled in two

shifts. Regular workshops/awareness programs are conducted for optimal deployment of infrastructure and utilization of modern technology. Available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular /extra-curricular activities, parent teacher meetings, Remedial classes, Sports / cultural Training classes etc. On Sundays class rooms are used for carrying out classes of YCMOU and extra classes, if needed, to complete syllabus. College also works as examination centre for college and university examinations. College has upgraded IT infrastructure in view of recent developments in technology to meet teaching - learning requirements. Four laboratories (Chemistry, Biology, Physics, and Computer) are set for Science Stream. Work of new laboratory of Home economics is in progress.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution has adequate facilities for cultural activities, sports (indoor, outdoor), gymnasium, yoga centre etc. Institution encourages students to participate in sports (intra-college events, inter-university events and National events) and extra-curricular activities. This ensures holistic development and all-rounded personality. Students are trained in sports under guidance of qualified, specialized Physical Director. Systematic training and encouragement are provided to interested students.

College also organises Intra-college. Tracksuits and all sporting equipment are provided to students for sports events. All Participants are awarded with participation certificates. Winner and runner-up teams are rewarded by trophies.

College has indoor stadium for Badminton, Chess and Table-Tennis. Volleyball and Kabaddi courts are also available.

College celebrates Yoga Day every year. Every year Stakeholders are trained in Yoga and Jalniti workshop for eight days, and Suryanamaskar workshop for eight days.

College has well-equipped Gymnasium for the stakeholders. It has open gym facilities like single bar, double bar.

To spark interests and cultivate leadership qualities as well as team spirit of students, college constantly encourages them to take part in large number in extracurricular activities. Every year college also conducts cultural programs. As per requirements, Indoor stadium and open stage-tent are used to arrange cultural or extra-curricular programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.41



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) The college is using LIBMAN (2.04 version) software and library is partially automated. It has made library partially automated since 2011. Library provides a device with OPAC software to students and faculty members to search books by subject, Author, Accession no and title. The total numbers of books in library are about 9466. The library has browsing centre, xerox facility, and reading rooms (seating capacity for 56 users). Students are given training of searching books on OPAC software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

D. Any 1 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.2

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

26

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution has well established mechanism for the upgradation and deployment of Information Technology infrastructure considering the need of the students and teaching staff along with administrative staff. This year college purchased two laptops. College purchased ten more computers for computer laboratory. Fibre-optic Internet Service of BSNL (200 MBPS) and Airtel Fibre Optic Internet Service (200 MBPS) with four wifi routers are available for students, staff and office work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular meetings of various committees are conducted for maintenance and utilization of available financial resources of different facilities. The requirement of books is taken from HODs of concerned departments. Principal finalizes list. Library Advisory committee meets to review needs of library. Proper account of visitors (students and staff ) on daily basis is maintained. Other issues such as, schedule of issue / return of books etc are chalked out and resolved by committee.

Computer maintenance through AMC is done regularly and non repairable systems are disposed off. Software and Hardware are reviewed and upgraded. AMC of CMS Software is made with Master Software Agency, Nagpur.

College has building committee for maintenance and upkeep of infrastructure. College development fund is utilized formaintenance and minor repair of furniture and electrical equipment. College hires assistants to clean /wel-set laboratories. There are technicians, Masons, plumbers, carpenters deputed by management as per their requirements, who ensure maintenance of classrooms and related infrastructure.

College has sports ground that is maintained and upgraded regularly with help of ground staff and other contracting agencies. Indoor Hall, housing Table Tennis, yoga and Badminton are maintained by physicalDirector.

Classrooms and Computer Laboratory areused in two shifts for their optimal utilization.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1040

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

95

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

95

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

156

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

02

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Administrative:**

**Internal Quality Assurance Cell:** The institution has nominated one student representative in IQAC.

**Co-Curricular:**

**Departmental Study Circles:** The departmental StudyCircles of all the subjects are comprised of the student representatives and all the students are members to organise various programs. They plan,



organise, conduct proceedings etc of programs.

**Magazine Committee:** The institution publishes yearly college magazine. On Editorial Board students are selected as the board members.

**Extracurricular:**

**Cultural Activity Committee:** The institution encourages students to organise and participate in all the extracurricular activities.

**Extracurricular:**

**Cultural Activity Committee:** The institution encourages students to organise and participate in all the extracurricular activities. They play the role of anchor, make-up artist, choreographer, scriptwriter etc.

**National Service Scheme (NSS):**

NSS activities play a significant role in shaping the personality of the students in the institution. Institution organises various activities like anniversaries of great persons, Yoga Day, Blood Donation Camps etc.

**Sports:**

Students cooperate to organise Institution Level Sport Competitions every year. They play role of commentator, referee, coach, etc.

**Students Council:**

Students Council is established every year as per rules and regulation of the University.

**Teacher's Day:** Students play role of principal, teachers, clerks, peons etc on 5 September.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

387

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association fosters the relationship between the alumni and the alma matter. It brings the widening gap between the former students and institute to keep then touch with the present growth and also the challenges before institute. It has been actively involved in setting academic and administrative culture of our institution. The office bearer of this association are selected alumni working in various spheres of life and contributing to enhance quality culture. They encourage our students to curve excellence for an integral development. Feedback is obtained from alumni to modify and update all the academic performance and other programmes. They also provide required infrastructural facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year

E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Institution provides devotional and scientific knowledge service to the Neediest young generation. The priority of institution is to bring academic excellence. Along with personality development to compete with rest of World.</p> <p><b>Vision Statement</b></p> <p>We aspire to be recognized as a college of first choice for Excellent and accessible undergraduate education dedicated to serving its surrounding communities through intellectual, cultural, Technological and professional contributions.</p> <p><b>Mission Statement</b></p> <p>Our goal is to create and develop Modern youth as responsible citizen with multidimensional personalities by inculcating among the tribal, rural students a blending of cultural awareness, compassionate and progressive attitude, scientific insights and time-tested traditional values.</p> <p>College is run by Lok Shikshan Sanstha, which is renowned name in field of education in Vidarbha region. Most of members in governing body belong to teaching field. The sanstha is headed by a dynamic leader. He takes keen interest in introducing new courses as per the demands of changing time. He motivates and encourages faculty members to undertake research activities and organize and participate in activities which help to update knowledge.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administrative work of the institution has been decentralized with Principal leading the administration. The Principal is ably supported in decision-making aspects by various committees that look into academic, research, financial, and

Micro-level management and its regular progress and development. Adequate representation of teaching, supportive staff, and students is ensured for decentralization to govern effectively, and other activities of the institution. Similarly, the departmental activities are handled by the heads of the departments.

Responsibilities are assigned to the HoDs in conducting seminars/ Webinars, conferences, e-talk, class-work, distribution of work, the Inclusion of new and innovative experiments, etc. To conduct major activities, the institution constitutes various committees and assigns the work accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution strategically plans activities and executes them in a planned manner. The activities are decentralized at four levels as departmental, administrative, academic, and financial. At the departmental level, academic strategic plans are made before the commencement of academic session by preparing the academic calendar of that year taking into consideration the university's calendar.

Administrative committees that are formed at the beginning of the session are responsible for all students and staff related activities. The IQAC took the initiative to carry out the process of teaching-learning through Lecture and ICT online mode.

Strategic plan: IQAC suggested the head of the institution for the requirements regarding infrastructure, introduction of new certificate courses, up-gradation of classrooms, ladies Common room. Etc. All the suggestions were sanctioned by CDC.

Implementation:

The institution utilizes its funds for the following items:

1. Commencement of new certificate course in this year.
2. Newly Constructed ladies common room.
3. 10 computers perched in computer lab.
4. Gym renovation
5. Waste management

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The executive management of Sanstha approves and monitors the policies and plans for development of the institution.

CollegeDevelopmentCommittee:

CDC sanctions annual budget and financial statements, discusses the academic progress of institution, suggests administration for up-gradation of teaching learning process, appointments, augmentation of infrastructure, laboratories and courses.

Principal and Institutional Administration:

Principal monitors administrative and academic activities. Office Head clerk and office staff help principal in

administrative matters. The administration observes works of admissions, examinations, scholarships, university correspondence, concerning Government offices, etc. Principal forms various committees for monitoring and facilitating activities.

#### Service Rules, Procedures, Recruitment, and Promotion:

The institution follows rules and regulations of UGC, Maharashtra Public University Act: 2016, and Gondwana University for recruitment and grievances redressal.. Promotional procedure for teaching faculty is based on PBAS by UGC and affiliated university. IQAC monitors and co-operates in process of Career Advancement Scheme. Confidential Reports of non-teaching staff is prepared by head of institution.

#### Grievance Redressal Mechanism:

Grievance Redressal Committee monitors grievances of faculty, staff, and students. After receiving grievances and complaints, either in writing or oral form, committee conducts meetings to discuss the issues and to resolve them. To prevent cases of sexual harassment Women's Grievance Cell. The anti-Ragging committee is to resolve cases related to ragging.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College undertakes various welfare activities for both the teaching as well as non-teaching staffs. All the statutory leaves are granted to the faculty members and 'duty leaves' are given to the teaching staffs for attending Orientation Programme and Refresher Course. The College encourages the faculty members to attend Seminars and Conferences at various levels. The college supports the endeavor of the teaching faculties for applying for Major and Minor Research Projects. The faculty as well as the staffs of the College can get easy loans which are arranged by the College from Patsanstha. At the time of superannuation, the financial matters of the teaching are settled by the College in a prompt manner. The Grievance redressal mechanism is there for all staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

4

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of all its staff and communicates the areas of improvement or the overall performance annually or as per requirement. The students at the end of their course give an online feedback about all the teachers subject wise. There are Grievance Redressal and Suggestion Box placed at strategic locations in the campus where the students can express their query or concern about teachers which is also considered by the Principal. Offline feedback is also obtained from all students time to time. All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome with the staff members in a completely confidential manner. For non-teaching Annual Confidential Reports (CR) are assessed and graded by the principal based on their performance and compliance with the orders of the administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is important process and is strictly followed by the Lok Shikshan Sanstha. The College undergoes an external audit conducted by Charter Accountant and Higher Education department, and internal audit by Lok Shikshan Sanshta and College Development Committee of the college. They verify and confirm all finance related document. Report of audit is submitted to Govt. of Maharashtra, Higher Education dept. In case of any query, documents are sent by college for clarification to the concerned authority. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college as records.

#### InternalAudit:

At the beginning of every academic year, the annual budget is sanctioned by all the members of CDC. Henceforth, the sanctioned Budget is utilized as per the defined heads.

#### ExternalAudit:

M/s. V.W.Ambekar & Company Co. Nagpur conducts a financial audit

Every year. This financial audit report is further submitted to:

1. Joint Director, Higher Education, Nagpur.
2. Senior Auditor (Grant), Higher Education, Nagpur
3. Accountant General, (Audit)- II, Maharashtra, Nagpur
4. The last audit was done by the approved auditor i.e. Senior Auditor and
5. Joint Director of Higher Education, Nagpur.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

**during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institution is affiliated to Gondwana University, Gadchiroli, and aided by the Govt. of Maharashtra and included under section 2(f) and 12 (B) of the UGC Act, 1956. Hence, it is eligible for the grants under various schemes of UGC. Executive management takes initiative in infrastructural development. The administration tries to collect the new resources for mobilizing funds to utilize it in a systematic way such as Girls Common Room, New Classrooms constructions, miscellaneous maintenance, etc. College is run in two shifts: B. A. and B. Com in morning, B. Sc and PG in the Afternoon. It helps to make optimal use of classrooms, library, computer laboratory, sports facility etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Teaching staff is encouraged to participate in Orientation, refresher courses, Workshops, Seminars and conferences, and to write and publish research papers, chapters and books. They are motivated to complete their Ph. D. and supervise the students under them to complete their Ph. D. They are also supported and encouraged to participate in college and university examination works like question-paper setting, moderation, evaluation and

result formation.

The poor and needy students are provided with financial aid from the fund collected from the teachers. The college provides guidelines, internet access for the students.

The college also provides platform and motivates the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. Several skill enhancement ability courses are included in the curriculum.

Students are also encouraged to express their views on different subjects and publish them in Wall magazine and the Lokmanas, college annual magazine.

Regular meetings of IQAC are conducted. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. LCD's are installed in the classrooms of college. ZOOM, GoogleMeet, Google Form, Testmoz, Google Classroom, You tube, PPTS, PDFs, WhatsApp Groups etc are explored during the COVID pandemic period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The student's feedback is conducted as per the following norms: a. Students are randomly selected to fill in the feedback form. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. This year Feedback is collected through online mode / Google Form.

The Principal of the college conducts regular visit to the classes regarding the regularity and punctuality of class work.

The teachers conduct remedial classes (for weak students) and revision for the students wherever needed.

The principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the syllabus completed, so that prescribed syllabus is completed within stipulated time. Completion of syllabus is also discussed in the meetings of IQAC and CDC and the teaching staff is instructed accordingly. They engage classes on holidays, if needed.

IQAC plans and involves the faculty members to organize seminars and conferences on current events in their respective subjects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

#### **INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Lokmanya college conducted co-education to promote gender equality.

Institution has established various committees for the safety and security of the girl students. Women Studies and Service Centre, Sexual Harassment Committee, Internal Complaint Committee, and Anti Ragging Committee. The Girl students are also counselled by their mentors. Institution conducted the following activities to make girl students empowered and confident. College held workshop on 'Special Asanas and Pranayama' to prevent Corona and Increase Immunity.

Title of the programme

Period from

Period To

No. of participants Female

No. of participants Male

Cultural Programme:- Song, Dance, Group dance, Rangoli Quiz Ex.

17/02/22

18/02/22

500

100

Women's Day

08/03/22

08/03/22

120

Self-defense for students

07/09/22

12/03/22

300

Cake Making Workshop

14/03/22

15/03/22

119

Disaster management

20/04/22

20/04/22

155

45

Mehandi workshop

02/05/22

02/05/22

150

College also facilitates girl students to become competent and self-reliant.

CCTV Cameras are installed in college premises.

College has arranged spacious Common room with toilets for girl students.

Wending machine and sanitary napkins are also available in common room.

Separate arrangement is made for girl students in library.

Students are assisted by a welfare fund created by teaching staff.

Uniforms are also distributed to poor and needy students by college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:** For collecting the solid wastes, different coloured dustbins are provided for maintaining the solid wastages in every nook and corner of the campus. To segregate solid wastes, blue-colored dustbins are kept for dry waste and red-colored dustbins are used for wet waste. Leaf litter from trees in the premises are collected and put in compost pit.

**E-waste management:-** E-waste is given to Mega Shree Associates. Outdated and non-repairable electronic goods are collected and



with the permission from CDC, college sells them to the said shop.

**Waste recycling system:-** Newspapers /Paper waste is sold to vendors for recycling at regular intervals . The institution has a functional Rain Water Harvesting Unit, where rainwater is collected from the terrace of the building. From leaf litter in college campus compost is made for betterment of trees.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Admitted students in institution are from rural, tribal areas and backward categories with agricultural background. Institution regularly organizes variety of cultural activities for inculcating values of tolerance, harmony towards cultural diversities in region.

College provides various scholarships to students.

They are motivated to work under "Earn and Learn scheme".

College was established in 1998 and is only institution in city.

College provides higher education (PG in Marathi, English, Economics, History, Sociology, Political Science and Research Centre in English and Marathi) for stakeholders.

Admitted students belong to diverse cultural, regional, linguistic, economic background.

College regularly organizes various cultural and sports activities for all round development of students.

Physical Education and sports department regularly organizes workshops on yoga, Pranayam, and Jalneti kriyas.

Students participate every year in Gondwana University sports and cultural activities.

Various activities in Annual festival are organized to

communicate diversity in foreign cultures and ways of living. They help to spread awareness and solutions of social and personal issues.

Opportunities are available for various artistic talents in students.

Competitions held in college have positive impact on students.

Language Clubs Activities, Reading Day, English Language Day and Marathi Rajya bhasha day and celebrated to spread awareness and importance of English and Marathi languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution's routine begins with national anthem.

Democracy fortnight was observed from 26th January to 10th February with the objective of promoting and disseminating the principle of democracy and for the increase of new voters and for raising awareness among the voters; and also gave the information about voting machine to students.

National festivals like 1 May (Maharashtra Day), 26 January and 15 August are celebrated.

On Constitution Day, 26th November 2020, Oath was taken to follow Constitution and read the Preamble.

The NSS unit of the college conducts regular Social activities throughout the year like hygiene campaigns, Public awareness, rallies, environmental awareness etc. With Nagar Parishad, NSS organized rallies for voting awareness.

On 21th June International Yoga Day, was celebrated in the institution to create awareness about yoga among stakeholders. College also provides regular coaching of yoga.

Anniversaries of various great persons are celebrated throughout the year. Also guidance is given on the contribution of these great persons of India.

The National Anthem, Voting Oath, Oath of sanitation, Fundamental Rights, Fundamental duties are taken. No-Tobacco smoking and sales are prohibited campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Institution celebrates /organizes national and international commemoration days, events and festivals.**

On 01/08/2021, Dept. of History organized Birth anniversary of Lokmanya Tilak.

On 29/08/2021, Dept. of Phy.Edu.& Sport celebrated Birth anniversary of Major Dhyanchand.

On 11/09/2021, Dept. of Library celebrated Birth anniversary of Vinoba Bhave.

On 02/10/2021, NSS celebrated Birth anniversary of Mahatma Gandhi and PM Lalbahadur Shastri.

On 06/12/2021, college paid tributes to Babasaheb Ambedkar on his Mahaparinirvan din.

On 03/01/2022, Dept. Sociology and Economics celebrated Birth anniversary of Savitribai Fule.

On 12/01/2022, NSS and Student council celebrated Birth anniversary of Swami Vivekanand and Rashtramata Jijabai.

20/02/2022, Dept. of History celebrated Birth anniversary of Shivaji Maharaj.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BestPractice I

#### Women Empowerment and Entrepreneurship

#### Activity

1. To improve skill in self-defense

2. introduce basic skills of self-defense.
3. learn to make cake.
4. teach Asanas of yoga to girl students.

**Context:**

Keeping in view increasing incidents of violence against women, students were given training to protect themselves, to defend themselves and to resist violence against them.

**Objectives**

1. To organize Self-defense workshop.
2. empower girl students physicaly, psychologically, economically and socially.
3. introduce yoga skills
4. entrepreneurship.

Different workshops and activities were undertaken to implement this best practice. See uploaded file.

**BestPractice II**

**Information Literacy for Students**

**Objectives:-**

1. To make students a part of IT revolution.
2. enable students to become independent learners.
3. teach students to handle IT infrastructure.

**Context:**

'Digital India' is project of Government of India. Today world is progressing in the field of IT day by day. Keeping all in mind, college organized this program of imparting knowledge of IT to students.

**Practice:**

organized workshops to introduce basic skills of InformationTechnology, on training for learning management system, for Library orientation, open access E resources, to search information for research, intellectual property rights, on training for E-marketing and online payment.

Different workshops and activities were undertaken to implement this best practice. See the uploaded file.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Chandrapur district of Maharashtra was primarily tribal-rich, and there were not so many institutions. Lokmany Mahavidyalaya, is the only college in the vicinity, which is located in the heart of the city.

1. It is the only one college in the city, which has an Indoor Sports Facility.
2. It is the only one college in the town which has post-graduation in English, Marathi, Economics, History, Sociology, Political science
3. It is known for large campus.
4. The entire office is automated.
5. The library is also automated.
6. It has a computer laboratory with all the necessary software.
7. It is the only one college in the vicinity having solar battery for power supply in the entire campus.
8. About 80% students are girls.
9. Being in the centre of the city, it is safe for girl-students.
10. Most of the students are from below poverty line.
11. Most of the students come from small villages in Warora and other nearby Tahasil.
12. Beautified and tree-planted campus.

It undertakes novel programmes and activities for the all-round development of students.



File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Following activities are planned to undertake in the coming academic year:

1. Going for NAAC cycle 3
2. Organization of discourses for PG programmes.
3. Workshop on IPR / research methodology for citation
4. Celebrate silver jubilee (25 year) of the college by undertaking various programmes
5. Run new Certificate courses
6. Career and employment Guidance for students
7. Different activities to empower girl students
8. Digital Literacy Programme
9. Industrial / environmental / educational tour
10. Add new books as per the demand
11. Voters Awareness Programme
12. Celebration of birth anniversaries great persons and observance of death anniversaries of great persons.
13. Blood donation camp
14. Celebration of Marathi Bhasha Din
15. Celebration of English Language Day
16. Annual Days function (Annual Sports and Cultural programmes)
17. Summer camp (with different Bharaties of Lok Shikshan

Sanstha)

18. Convocation Ceremony

19. Construction of new laboratory for Home-Economics

20. Construction of new classrooms.

21. To receive awards / recognition in Volleyball, Table-Tennis, Yoga, Chess, Badminton etc

22. Science Exhibition

23. N.S.S. residential camp

24. To promote faculty for undertaking research work and attend conferences / training programmes.