

From:
The Principal
Lokmanya Mahavidyalaya, Warora
District - Chandrapur (M.S.) 442907
April 17, 2009

To
The Director
National Assessment and Accreditation Council
P.O. Box No. 1075, Nagarbhavi
Bangalore-560072

Sir,

It gives me immense pleasure to submit the Self-Study Report in two parts for assessment and accreditation of the college I proudly represent.

Prepared with utmost caution and confidence, the Self-Study Report carries the academic, administrative, infrastructural profiles of the institution, which very humbly claims to be a prime seat of learning.

I believe the Report, a profound document of self-assessment, will keep you exuberant while taking you deep into the realms of educative patterns of the college.

With thanks and due regard,

Sincerely Yours

(Dr. B. R. Pandey)

PREFACE

A sense of exultation overwhelms me while I present the Self-Study Report to the National Assessment and Accreditation Council, Bangalore. India, a pan-cultural entity, has a very comprehensive view of life, its phenomenal growth, its adequacy and competency, and its being a part of collective existence in the universal format. To it, a human-being is not a tool for bringing about a developmental change in the fortune of the nation, but he/she is a positive asset and precious national resource which needs to be cherished, nourished, and polished with care and delicacy. Mutability is the fate of all living-resources, but dynamism and intellectual bloom are indicators only of human sensibility. From the womb to tomb, man continues to grow as an individual, and as a part of the greater design. Obviously, individual's growth presents a different range of problems and requirements. Education, as a formative reformer in this complex and dynamic growth process, needs to be planned meticulously and executed with great sensitivity.

In the greatly changed world where physicality has taken over the spiritual longing for transcendental up-rise, India is fighting against all odds to remain erect on the frontiers of traditionally long-accepted

values. And it is true, as a nation, we find it extremely difficult to resist the temptations from beyond. Today, political and social life of the country is passing through a phase of transition when ethics and moral values have begun to give way to consumerism and physical satiation. Erosion of values is on the fast track. And the goals of secularism, socialism, democracy, and professional ethics are coming under increasing strain.

The rural areas, with poor infrastructure and inaccessibility of governmental machinery, are left behind on the periphery because of ever-increasing rural-urban disparities. Unless disparities are reduced, and determined measures are taken to promote diversification and dispersal of employment opportunities, a majority of those with peripheral existence will find it difficult to survive and grow.

In this scenario of decay and deterioration, education can be a tool to refine perceptions and sensitivities that contribute to social cohesion, scientific and rational attitude, and purgation of mind, thus, furthering the goals of socialism, secularism and democracy that find a place of pride and prominence in our Constitution. In fine, education produces refined man-power for varied levels of national economy. It provides a format, on which research and development flourish, and pushes the nation forward to the path of self-reliance.

Today, hundreds of universities and thousands of colleges have come up to devote themselves to the national cause of education. Mostly

genuine, they are doing their best to give proper shape to the creative faculties of the young enthusiasts. But a few, fake and quack, are there who bring about decay and decline in the educational standards. The University Grants Commission, the autonomous body looking after the state of higher education, therefore, rejuvenated itself and set up National Assessment and Accreditation Council, Bangalore to promote quality and relevance through institutional expertise and excellence.

Indeed, it is a novel experience to make assessment of the self and get it accredited by an external agency with proficiency in audit and observation. Undoubtedly, the whole exercise will make us know of our strengths and weaknesses, but more than that, it will make our institution an esteemed seat of learning with a face and recognition. It is with this belief of getting pruned, tuned, and conditioned to contemporaneity that we have decided to get our college assessed and accredited by NAAC. We are sure our efforts will not go into nullity. Instead, it will make us emerge as a colossus in the confines of teaching-learning activity.

Our College, Lokmanya Mahavidyalaya, Warora, came into existence in 1998. Though still in its infancy, it has all the teeth required for academic bites. It has a long tradition of intellectual explorations, as Lok Shikshan Sanstha, Warora, the patron and facilitator, plunged into the educational adventurism long back in 1951 by setting up high schools for the deprived and marginalized. Blessed with the treasure-

trove of scholastic achievements the college ventured into the arena of pedagogical experience under the stewardship of Dr. S. G. Deogaonkar, the first Principal and an internationally acclaimed researcher. Since then, treading in the sun and shower has been steady and unimpeded. Later, Dr. B.V. Moharil, one of the most honored academics in the whole range of R.T.M. Nagpur University, joined the college as Principal only to see its sustained development in perpetuation, and the college began to carve a recognizable face of its own.

In all this unclogged flow of pedagogical spirit one man, Prof. Shrikant Patil, President, Lok Shikshan Sanstha, undeterred by opposing winds, remained involved and erect through thick and thin. In his emergence as an academic facilitator, invisible presence of Late Govindrao Deshpande, Late Jageshwarrao Patil, Late Manoharrao Patil, and Late L. B. Sainis, the founding fathers of the institution, provided necessary impetus.

Today, college has a spacious building of its own. A computerized administrative office, beautifully furnished cabin for the Principal, all-accommodative staff-room for the faculty, and a well-maintained library are something the college can feel proud of. A play-ground with multi-utility outfield, Gymnasium, a re-creative hall as hobby-centre, cleanly maintained lavatories, and other amenities for staff and students are the asset our college takes pride in. There is full-fledged

administrative staff, competent enough to take up the responsibilities of assisting work. Out of five qualified teachers including the Principal, three have Doctoral Degree.

Management, under dynamic leadership of the President, Lok Shikshan Sanstha, Warora, is invariably there to provide paternal care to the institution. Known for its dedication to the work assigned and devotion to the cause it stands for, the management has a rich legacy to inspire those who matter at the helm of affairs.

In conformity with the directives formulated by Local Managing Committee (L.M.C.) of the college, the Principal constituted Steering Committee with Shri Shrinivas N. Pilgulwar as the Coordinator for preparing the Self-Study Report. The Steering Committee defined the parameters and decided upon the fundamentals for locating the core of the Report. Various Sub-Committees were set-up to collect relevant information and requisite data from different constituents and units, active within the periphery.

Preparation of Self-Study Report is a stupendous work. It needs friendly co-operation from all who matter, proper co-ordination among the units and sub- units, and inter-personal understanding to present voluminous data and heap of information in the shape of a beautifully-documented format. The Steering Committee could succeed in its endeavour only because of the invaluable co-operation and leadership prowess of Dr. B. R. Pandey, Principal, Lokamanaya Mahavidyalaya.

Last but not the least, the entire exercise of the Steering Committee, and the members of the teaching and no-teaching staff would have proved futile, had there not been the caressing hands of the members and office-bearers of Lok Shikshan Sanstha, Warora.

Thus, it is because of the management, the Principal, faculty, and the members of non-teaching staff that the Self-Study Report could find its way to NAAC, Bangalore. With all humility at our command, we feel the honest endeavour will not go waste.

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SELF – STUDY REPORT

PART – I

INSTITUTIONAL DATA

(A)

Profile of the College

1. **Name and address of the college :**

Name : LOKMANYA MAHAVIDYALAYA , WARORA

Address : Abhyankar Ward, Warora, Dist. Chandrapur (M.S.)

City : Warora , District : Chandrapur

State : Maharashtra

Pin Code : 442907

Website: -----

2. For communication :

Office

Name	Area/ STD code	Tel. No.	Fax No.	E-mail
Principal- Dr. B. R. Pandey	07176	282053	----	lokmanya_mahavidyala ya @radeffmail.com
Vice-Principal	-----	-----	-----	-----
Steering Committee Coordinator - Shri S. N. Pilgulwar	07176	282053	----	-----

Residence

Name	Area/STD code	Tel. No.	Mobile No.
Principal- Dr. B.R. Pandey	07176	284663, 280011	9970139639
Vice-Principal-	-----	-----	-----
Steering Committee Coordinator – Shri S. N. Pilgulwar	-----	-----	9850387276

2. Type of Institutions:

- a. By Management
- i. Affiliated College
 - ii. Constituent College
- b. By funding
- i. Government
 - ii. Grant-in-aid
 - iii. Self-financed
 - iv. Any other
(Specify the type)
- c. By Gender
- i. For Men
 - ii. For Women
 - iii. Co-education

4. Is it a recognized minority institution?

Yes No.

If yes, specify the minority status (Religious/Linguistic/any other)

(Provide the necessary supporting documents)

5. a) Date of establishment of the college

Date	Month	Year
01	07	1998

b) University to which the college is affiliated (If it is an affiliated college)

RTM Nagpur University, Nagpur

Or which governs the college (If it is a constituent college)

6. Date of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	15-06-2007	-----
ii. 12 (B)	-----	-----

(Enclose the Certificate of recognition u/s 2(f) and 12 (B) of the UGC Act)

Certificate of 2(f) enclosed----- Enclosure No. 1

7. Does the University Act provide for autonomy of Affiliated /
Constituent College?

Yes

No

If yes has the college applied for autonomy?

Yes

No

8. Campus area in acres/sq-mts:

2.42 acres

9. Location of the college: (based on Govt. of India census)

Urban

Semi-urban

Rural

Tribal

Hilly area

Any other (specify)

10. Details of programmes offered by the institution:

(Give last year's data)

Sr. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned Student Strength	Number of students admitted
i)	Under-graduate	B.A.	3 Years	XII Pass	Marathi	360	324
ii)	Post-graduate	-----	-----	-----	-----	-----	-----
iii)	M.Phil.	-----	-----	-----	-----	-----	-----
iv)	Ph.D.	-----	-----	-----	-----	-----	-----
v)	Certificate course	-----	-----	-----	-----	-----	-----
vi)	UG Diploma	-----	-----	-----	-----	-----	-----
vii)	PG Diploma	-----	-----	-----	-----	-----	-----
viii)	Any other (specify)	-----	-----	-----	-----	-----	-----

(Additional rows may be inserted as per requirement)

11 List the departments:

Science	No
Departments: (For eg. Chemistry, Botany, Physics....)	NIL
Arts (language and Social sciences included)	Yes
Departments:	Marathi, English, History, Political Science, Economics, Sociology, Physical Education, Home Economics (No – Grant),
Commerce	No
Departments:	NIL
Any Other (Specify)	_____
Departments	_____

12. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by
total number of students enrolled)

(a) Including the salary component = Rs. 13,755/-

(b) Excluding the salary component = Rs. 6,640/-

(B)

Criterion-wise Inputs

Criterion I: Curricular Aspects

1. Does the College have a stated

Vision?

Yes No

Mission?

Yes No

Objectives?

Yes No

2. Does the college offer self-financed
Programmes?

Yes No

If yes, how many?

01

Fee charged for each programme (include certificate,
Diploma, Add on Courses etc.)

Sr. No.	Programme (B. Sc., B.Com. B.A. etc.)	Fee charged in Rs.
1	B.A. (Additional Section)	3342 per student
2		
3		
4		

3. Number of programmes offered under

a. annual system

01

b. semester system

Nil

c. trimester system

Nil

4. Programmes with
- a. choice based credit system

Yes		No	✓	Number	
-----	--	----	---	--------	--
- b. Inter/multidisciplinary approach

Yes		No	✓	Number	
-----	--	----	---	--------	--
- c. Any other, specify

Yes		No	✓	Number	
-----	--	----	---	--------	--
5. Are there Programmes where assessment of Teachers by students is practiced?

Yes	✓	No		Number	
-----	---	----	--	--------	--
6. Are there Programmes taught only by visiting faculty?

Yes		No	✓	Number	
-----	--	----	---	--------	--
7. New programmes introduced during The last five years. UG

Yes	✓	No		Number	01
-----	---	----	--	--------	----
- PG

Yes		No	✓	Number	01
-----	--	----	---	--------	----
- Others (specify)

Yes		No	✓	Number	
-----	--	----	---	--------	--

N.B. In the academic session 2007-08, one additional section of B.A-I with usual subjects started on permanent no grant basis. In natural course, the final batch of B.A.-III will come out in the session 2009-10.

8. How long does it take for the institution to introduce a new programme within the existing system?

One Year

9. Does the institution develop and deploy action plans for effective implementation of the curriculum? Yes

✓

 No

--

10. Was there major syllabus revision during the last five years? If yes, indicate the Number.

Yes	✓	No	Number	01
-----	---	----	--------	----

11. Is there a provision for Project work etc, in the programme?

Yes		No	✓	Number	
-----	--	----	---	--------	--

If yes, indicate the number

12. Is there any mechanism to obtain feedback on curricular aspects?

From

- | | | | | |
|-------------------|-----|---|----|---|
| a. Academic Peers | Yes | ✓ | No | |
| b. Alumni | Yes | ✓ | No | |
| c. Students | Yes | ✓ | No | |
| d. Employers | Yes | | No | ✓ |
| e. Any others | Yes | | No | ✓ |

Criterion II: Teaching – Learning and Evaluation

1. How are students selected for admission to various courses?

- | | |
|---|-------------------------------------|
| a) Through an entrance test developed by the institution | <input type="checkbox"/> |
| b) Common entrance test conducted by the
University/Government | <input type="checkbox"/> |
| c) Through interview | <input checked="" type="checkbox"/> |
| d) Entrance test and interview | <input type="checkbox"/> |
| e) Merit at the previous qualifying examination | <input checked="" type="checkbox"/> |
| f) Any other (specify) | <input type="checkbox"/> |

(If more than one method is followed, kindly specify the weightages)

N.B. Admission is given to the students exclusively on the basis of merit at the previous qualifying examination. However, the students are interviewed merely for the verification of the authenticity of the documents they submit.

2. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic year

Programmes (UG and PG)	Open Category		SC./ST category		Any other (specify)	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
UG	70 and above	50	60	45	60	45

3. Number of working days during the last academic year

232

4. Number of teaching days during the last academic year

191

5. Number of positions sanctioned and filled Sanctioned / Filled

Teaching	09	05
Non-teaching	08	08
Technical	Nil	Nil

N.B. Teaching positions include the Principal, Director of Physical Education, and Librarian.

6. a. Number of regular and permanent teachers (gender-wise)

Professors	M	Nil	F	Nil
------------	---	-----	---	-----

Readers	M	01	F	Nil
---------	---	----	---	-----

Sr. Grade lecturer	M	Nil	F	Nil
--------------------	---	-----	---	-----

Lecturers	M	02	F	02
-----------	---	----	---	----

- b. Number of temporary teachers(gender-wise)

Lecturers- Full-time	M	Nil	F	Nil
----------------------	---	-----	---	-----

Lecturers-Part-time	M	Nil	F	Nil
---------------------	---	-----	---	-----

Lecturers (Management appointees) – Full Time	M	Nil	F	01
--	---	-----	---	----

Lecturers (Management appointees)-Part time	M	Nil	F	Nil
--	---	-----	---	-----

Any other (Lecturers on Clock Hour Basis)	M	03	F	02
--	---	----	---	----

Total	M	06	F	05
-------	---	----	---	----

c. Number of teachers From the same State	11
From other States	Nil

* M- Male F- Female

	Number	%
7. a. Number of qualified/permanent teachers and their percentage to the total number of faculty	05	56
b. Teacher: student ratio	01: 40	
c. Number of teachers with Ph. D. as the highest qualification and their percentage to the total faculty strength	03	33
d. Number of teachers with M. Phil as the highest qualification and their percentage to the total faculty strength	02	22
e. Percentage of the teachers who have completed UGC, NET, and SLET exam.	44 %	
f. Percentage of the faculty who have served as resource Persons in Workshop/Seminars/Conferences During the last five years	Nil	

g. Number of faculty development programmes availed By

teachers (last five year)

1 2 3 4 5

UGC/FIP programme

-	-	-	-	-
---	---	---	---	---

Refresher :

01	-	-	-	-
----	---	---	---	---

Orientation :

02	-	-	-	-
----	---	---	---	---

Any other (specify)

-	-	-	-	-
---	---	---	---	---

h. Number of faculty development programmes organized by

the college during the last five years

1 2 3 4 5

Seminars/workshops/symposia on
curricular development, teaching-

-	-	-	-	-
---	---	---	---	---

Learning, assessment, etc.

-	-	-	-	-
---	---	---	---	---

Research management

-	-	-	-	-
---	---	---	---	---

Invited/endowment lectures

-	-	-	-	-
---	---	---	---	---

Any other (specify)

8. Number and percentage of the courses where

Number %

Predominantly the lecture method is practiced

07	78
----	----

9. Does the college have the tutor-ward system? Yes



No

If yes, how many students are under the care of a teacher?

20

10. Are remedial programmes offered?

Yes	<input checked="" type="checkbox"/>	No		Number	03
-----	-------------------------------------	----	--	--------	----

11. Are bridge courses offered?

Yes		No	<input checked="" type="checkbox"/>	Number	Nil
-----	--	----	-------------------------------------	--------	-----

12. Are there Courses with ICT-enabled teaching-Learning processes?

Yes		No	<input checked="" type="checkbox"/>	Number	Nil
-----	--	----	-------------------------------------	--------	-----

13. Is there a mechanism for :

a. Self appraisal of faculty? Yes No

b. Student assessment of faculty performance? Yes No

c. Expert/Peer assessment of faculty performance? Yes No

14. Do the faculty members perform additional Administrative work? Yes No

If yes, the average number of hours spent by the faculty per week

About one hour daily

Minor projects	Yes	-	No	-	Number	-	Agency	-	Amt.	-
College Projects	Yes	-	No	-	Number	-	Amount	-	-	-
Industry sponsored	Yes	-	No	-	Number	-	Industry	-	-	-
Any other (specify)	-	-	-	-	-	-	-	-	-	-
No. of student research projects	Yes	-	No	-	Number	Amount sanctioned by the College		-		

b. Provide the following details about the ongoing research projects

5. Research publications

International journals	Yes		No	✓	Number	
National journals-refereed papers				✓		
College journal				✓		
Books		✓				01
Abstracts				✓		
Any other (specify)	-	-	-	-	-	-
Awards, recognition, patents etc. if any (specify)						

6. Has the faculty

a. Participated in Conferences?

Yes	✓	No		Number	12
-----	---	----	--	--------	----

- b. Presented research papers in Conferences?

Yes	✓	No		Number	05
-----	---	----	--	--------	----
7. Number of extension activities organized in collaboration with other agencies/GOs (such as Rotary/Lions Club)?

02

(average of last two years)
8. Number of regular extension programmes organized by NSS and NCC etc. (average of last two years)

N S S	N C C
35	---
9. Number of NCC Cadets/units

M	-	F	-	Unit	-
---	---	---	---	------	---
10. Number of NSS Volunteers/units

M	28	F	72	Unit	1
---	----	---	----	------	---

Criterion IV: Infrastructure and Learning Resources

2.42 acres

1. (a) Campus area in acres
- (b) Built up area in Sq. Meters
- (*1 sq.ft. = 0.093 sq. mt.)
2. Working hours of the Library
- (a) On working days
- (b) On holidays
- (c) On Examination days
3. Average number of faculty visiting the library/day
(average for the last two years)
4. Number of journals subscribed to the institution
5. Does the library have the open access system? Yes No

N. B. However, the students are allowed to have access to the stacks under the supervision of the library staff.

6. Total collection (Number)	Titles	Volumes
a. Books	<input type="text" value="526"/>	<input type="text" value="3044"/>
b. Textbooks	<input type="text" value="315"/>	<input type="text" value="808"/>
c. Reference books	<input type="text" value="153"/>	<input type="text" value="274"/>
	Titles	Volumes
d. Magazines	<input type="text" value="15"/>	<input type="text" value="--"/>
e. Current journals	<input type="text" value="02"/>	

Indian journals

Foreign journals

Nil

f. Peer-reviewed journals

Nil

g. Back volumes of journals

1850

h. E-resources

CD/s/DVDs

<input checked="" type="checkbox"/>

Databases

Nil

Online journals

Nil

Audio-visual resources

<input checked="" type="checkbox"/>

i. Special collections (Numbers)

Repository

Yes	<input checked="" type="checkbox"/>	No		Number	3
-----	-------------------------------------	----	--	--------	---

(World Bank, OECD,

UNESCO etc.)

Interlibrary borrowing

Yes	<input checked="" type="checkbox"/>	No		Number	
-----	-------------------------------------	----	--	--------	--

facility

N.B. Lok Shikshan Sanstha, Warora, patron of the college, runs other institutions in the same campus having well-established libraries. The college maintains inter-library borrowing facility in the domain of journals and extra-textual materials.

Materials acquired under special

Yes		No	<input checked="" type="checkbox"/>	Number	
-----	--	----	-------------------------------------	--------	--

Schemes (UGC,DST etc.)

Materials for Competitive

Yes	<input checked="" type="checkbox"/>	No		Number	2
-----	-------------------------------------	----	--	--------	---

examinations including Employment news, Yojana etc.

Book Bank

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="checkbox"/>
-----	--------------------------	----	-------------------------------------	--------	--------------------------

Braille materials

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="checkbox"/>
-----	--------------------------	----	-------------------------------------	--------	--------------------------

Manuscripts

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="checkbox"/>
-----	--------------------------	----	-------------------------------------	--------	--------------------------

Any other (specify)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="checkbox"/>
-----	--------------------------	----	-------------------------------------	--------	--------------------------

7. Number of books/journals/periodicals added during the last two years and their total cost

	The year before last 2006-07		Last Year 2007-08	
	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)
Text books	123	8706=50	48	8920=00
Reference Books	52	16707=50	71	27965=00
Other books	48	6365=50	447	42822=00
Journals/Periodicals	15	2997=00	15	2961=00
Encyclopedia	Nil	Nil	03	7000=00
Any other (specify) (news papers)	06	5179=00	07	5565=00

8. Mention the

Total carpet area of the Central Library (in sq. ft)

990 sq. ft.

Number of departmental libraries

Nil

Average carpet area of the departmental libraries

Nil

50

Seating capacity of the Central Library (Reading room)

9. Status of Automation of Library

Not initiated

Fully automated

Partially automated

10. Percentage of library budget in relation to the total budget

2.70

11. Services/facilities available in the library (If yes, tick in the box)

Circulation

Clipping

Bibliographic compilation

Reference

Reprography

Computer and Printing

Internet

Inter-library loan

Power back up

Information display and notification

User orientation. Information literacy

Any other (specify)

Nil

12. Average number of books issued/returned per day

20

13. Ratio of library books to the number of students enrolled

6.25 Per student

14. Computer Facilities

13

Number of computers in the college

Number of Departments with computer facilities

Central computer facility (Number of terminals)

Budget allocated for purchase of computers during

the last academic year

Amount spent on maintenance and upgrading

of computer facilities during the last academic year

Internet Facility	Dialup	Broadband	Other (Specify)
Connectivity		✓	

Number of nodes/computers with Internet facility

15. Is there a Workshop/ Instrumentation Centre?	Yes	No	Available from the year
	✓		2004

16. Is there a Health Centre?	Yes	No	Available from the year
	✓		2005

17. Is there Residential accommodation for

Faculty? Yes No

Non-teaching staff? Yes No

18. Are there student Hostels? Yes No

If yes, number of students residing in hostels

Yes	-	No	-	Number	-
-----	---	----	---	--------	---

Male

Female

Yes	-	No	-	Number	-

19. Is there a provision for

- | | | | | | |
|----|--------------------------|-----|-------------------------------------|----|-------------------------------------|
| a) | Sports fields | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| b) | Gymnasium | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| c) | Women's' rest rooms | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| d) | Transport | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| e) | Canteen/Cafeteria | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| f) | Students centre | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| g) | Vehicle parking facility | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |

Criterion V : Student Support and Progression

1. a Student strength

(Provide information in the following format, for the past two years)

Student Enrolment	UG			PG			Diploma / Certificate			Self Funded		
	M	F	T	M	F	T	M	F	T	M	F	T
Number of students from the same State where the college is located												
2006-07	75	272	347	-	-	-	-	-	-	-	-	-
2007-08	87	263	350	-	-	-	-	-	-	-	-	-
2008-09	66	258	324	-	-	-	-	-	-	-	-	-
Per. No-Grant												
2007-08	14	059	073	-	-	-	-	-	-	-	-	-
2008-09	22	131	153	-	-	-	-	-	-	-	-	-
Number of students from other States	-	-	-	-	-	-	-	-	-	-	-	-
Number of NRI students	-	-	-	-	-	-	-	-	-	-	-	-
Number of foreign students	-	-	-	-	-	-	-	-	-	-	-	-

b. Dropout rate in UG and PG (average for the last two batches)

UG	Batch I 2004-05,2006-07		Batch II 2005-06,2007-08	
	Number	%	Number	%
		16	10.81	24

PG	Batch I		Batch II	
	Number	%	Number	%
		-	-	-

2. Financial support for students(last Year)

Number	Amount
--------	--------

Endowments:

--	--
----	----

Freeships:

19	30818
----	-------

331	1093872
-----	---------

Scholarship (Government)

Scholarship (Institution)

--	--
----	----

Number of loan facilities:

--	--
----	----

Any other financial support (Specify)

--	--
----	----

3. Does the college obtain feedback from students on their campus experience?



4. Major cultural events (data for last year)

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	-	-	-	✓	-	09
Inter-university	-	-	-	-	-	-
National	-	-	-	-	-	-
Any other (specify)	-	-	-	-	-	-

5. Examination Results (data of past five years)

Results	UG					PG				
	1 03-04	2 04-05	3 05-06	4 06-07	5 07-08	1	2	3	4	5
Pass Percentage	44	52	55	64	58	-	-	-	-	-
Number of first classes	Nil	02	04	04	04	-	-	-	-	-
Number of distinctions	-	-	-	-	-	-	-	-	-	-
Ranks (if any)	-	-	-	-	-	-	-	-	-	-

(* Add more columns if not adequate)

6. Number of overseas programmes on campus and income earned:

Number	Amount	Agency
Nil	Nil	Nil

7. Number of students who have passed the following examination during the last five years

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

NET

SLET

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

CAT

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

TOEFL

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

GRE

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

GMAT

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

Civil Services (IAS/IPS/IFS)

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

Defence Entrance

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

Other services

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

Any other (specify)

Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----

8. Is there a Student Counseling Centre? Yes No

9. Is there a Grievance Redressal Cell? Yes No

10. Does the college have an Alumni Association?

Yes	No	Formed in the year
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2007-08

11. Does the college have a Parent-teachers Association

Yes	No	Formed in the year
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2007-08

Criterion VI : Governance and Leadership

1. Has the institution appointed a permanent Principal? Yes No

If yes, denote the qualifications?

M. Sc., B.Ed., M.A., Ph.D.

If No, for how long has the position been vacant?

2. Number of professional development programmes held for the Non-teaching staff (last two years)

2007-08	2008-09
01	01

3. Financial resources of the college (approximate amount)

-Last year's data

Grant-in-aid (Salary Grant)

24, 40, 337/-

Fee from aided courses

5, 60,139 /-

Donation (Advance from Sanstha)

30,000/-

Fee from Self-funded courses

1, 64,900/-

Any other (specify) (NSS)

34,500/-

4. Statement of Expenditure (for last two years)

Item	Before last	Last year
% spent on the salaries of faculty	14.91	29.83
% spent on the salaries of non-teaching employees including contractual workers	22.48	25.74
% spent on books and journals	1.05	2.70

% spent on Building development	-----	-----
% spent on hostels, and other student amenities	-----	-----
% spent on maintenance- electricity, water, telephones, infrastructure	0.64	0.89
% spent on academic activities of departments- laboratories, green house, animal house, field trips etc.	1.76	1.85
% spent on research, seminars, etc.	-----	-----
% spent on miscellaneous expenditure	7.41	7.48

5. Dates of meetings of Academic and Administrative Bodies during the last two years
- | | |
|----------------------|-----------------------------|
| Last year
2007-08 | Year before last
2006-07 |
|----------------------|-----------------------------|

Governing Body	06.06.2007 & 28.10.2007	11.04.2006 & 25.05.2006
Internal Admn. Bodies (mention only three most important bodies)		
1. Local Managing Committee	08.10.2007 & 13.05.2008	13.08.2006 & 09.03.2007
2. College Staff Council	05.07.2007 & 07.02.2008	04.12.2006 & 27.02.2007
3. General Administration Committee	28.07.2007 & 16.01.2008	18.12.2006 & 08.02.2007
Any others (specify)		

N.B. Above- mentioned academic and administrative bodies hold numerous meetings during the session, and the proceedings are maintained regularly. In addition, they meet very often informally. However, dates of only two meetings in a session are given above.

6. Are there Welfare Schemes for the academic community?

Loans: Yes No

Medical allowance Yes No

(Medical reimbursement facility)

Any other (specify)

7. Are there ICT supported/Computerized units/processes/
activities for the following?

- | | | | | |
|----------------------------------|-----|-------------------------------------|----|-------------------------------------|
| a) Administrative section/Office | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| b) Finance Unit | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| c) Student Admissions | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| d) Placements | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| e) Aptitude Testing | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| f) Examinations | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| g) Student Records | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |

Criterion VII: Innovative Practices

1. Has institution established Internal Quality

Assurance Mechanisms Yes No

2. Do students participate in the Quality

Enhancement Initiatives of the Institution? Yes No

3. What is the percentage of the following student categories in the institution?

a. SC	08.81
b. ST	13.42
c. OBC	59.79
d. Women	81.55
e. Differently-able	00.63
f. Rural	75.00
g. Tribal (VJ/NT)	10.48

4. What is the percentage of the following category of staff?

	Category	Teaching staff	%	Non-teaching staff	%
a	SC	Nil	00	02	25
b	ST	Nil	00	01	12.5
c	OBC	Nil	00	Nil	00
d	Women	02	40	01	12.5
e	Physically challenged	Nil	00	01	12.5
f	General Category	05	100	05	62.5
g	Any other (specify)				

5. What is the percentage incremental academic growth of the following category of students for the last two batches?

	Category	At Admission		On completion of the course	
		Batch I	Batch II	Batch I	Batch II

		2004-05	2005-06	2006-07	2007-08
a.	SC	10.81	10.29	13.68	13.27
b.	ST	10.81	9.56	10.53	8.16
c.	OBC	56.08	61.03	62.11	63.27
d.	Women	68.91	80.15	75.79	74.5
e.	Physically challenged	00	1.47	00	1.02
f.	General Category	6.76	8.09	7.37	8.16
g.	Any other (specify) VJ/NT/SBC	14.86	11.03	5.27	6.12

(C)

Profile of the Departments

Department of Marathi

1.	Name of the Department	Department of Marathi	
2.	Year of Establishment	1998	
3.	Number of Teachers sanctioned and present position	Sanctioned Filled :	01 Full Time 01 Clock Hour Basis 01 Full Time 01 Clock Hour Basis
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Number of teachers Number of Students	02 324
7.	Demand Ratio (No. of seats: No. of applications)	01 : 01	
8.	Ratio of Teachers to Students	01 : 162	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2006	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Pass percentage of the College : 100 %	
13.	University Distinction/Ranks	University Gold Medal : 01	
14.	Publications by faculty (last 5 years)	02	

15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	Dr. Jayashri P. Shastri	
		National	06
		International Seminars	Nil
		State Level	10
17.	Number of National and International seminars organized (last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Number of teachers	: Nil
		Revenue generated	: Nil
19.	Number of Ongoing projects and its total outlay	Projects	: Nil
		Outlay	: Nil
20.	Research projects completed during last two year & its total outlay	Projects	: Nil
		Outlay	: Nil
21.	Number of inventions and patents	Nil	
22.	Number of Ph.D. theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	Nil	
25.	Number of Computers	Nil	
26.	Annual Budget	Nil	

Department of English

1.	Name of the Department	Department of English
2.	Year of Establishment	1998
3.	Number of Teachers sanctioned and present position	Sanctioned : 02 Full Time (including Principal) : 01 Clock Hour Basis Filled : 02 Full Time (including Principal)
4.	Number of Administrative Staff	Nil
5	Number of Technical Staff	Nil
6	Number of Teachers and Students	Number of teachers : 02 Number of Students : 324
7.	Demand Ratio (No. of seats: No. of applications)	01 : 01
8.	Ratio of Teachers to Students	01 : 162
9.	Number of research scholars who had their master's degree from other institutions	Nil
10	The year when the curriculum was revised last	2008
11.	Number of students passed NET/SLET etc. (last two years)	Nil
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Pass percentage of the College : 64.9 %
13.	University Distinction/Ranks	Nil

14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	(i) Dr. B. R. Pandey National International Seminars State Level (ii) Dr. Mrs. Chetna H. Pathak National International Seminars State Level	03 Nil Nil 07 Nil Nil
17.	Number of National and International seminars organized (last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Number of teachers Revenue generated	Nil Nil
19.	Number of Ongoing projects and its total outlay	Projects Outlay	Nil Nil
20.	Research projects completed during last two & its total outlay	Projects Outlay	Nil Nil
21.	Number of inventions and patents	Nil	
22.	Number of Ph.D. theses guided during the last two years	06	
23.	Number of Books in the Departmental Library, if any	Nil	

24.	Number of Journals/Periodicals	Nil
25.	Number of Computers	Nil
26.	Annual Budget	Nil

Department of Sociology

1.	Name of the Department	Department of Sociology	
2.	Year of Establishment	1998	
3.	Number of Teachers sanctioned and present position	Sanctioned	01
		Filled	01
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Number of Teachers	01
		Number of Students	228
7.	Demand Ratio (No. of seats: No. of applications)	01 : 01	
8.	Ratio of Teachers to Students	01 : 228	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2008	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Pass percentage of the College	98.5%
13.	University Distinction/Ranks	Nil	

14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	01	
16.	Faculty who have Attended National and International Seminars (last five years)	Shri S. N. Pilgulwar National International Seminars State Level Regional	04 Nil 03 01
17.	Number of National and International seminars organized (last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Number of teachers Revenue generated	Nil Nil
19.	Number of Ongoing projects and its total outlay	Projects Outlay	Nil Nil
20.	Research projects completed during last two & its total outlay	Projects Outlay	Nil Nil
21.	Number of inventions and patents	Nil	
22.	Number of Ph.D. theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	Nil	
25.	Number of Computers	Nil	
26.	Annual Budget	Nil	

Department of Political Science

1.	Name of the Department	Department of Political Science	
2.	Year of Establishment	1998	
3.	Number of Teachers sanctioned and present position	Sanctioned Filled	01 01
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Number of Teachers Number of Students	01 175
7.	Demand Ratio (No. of seats: No. of applications)	01 : 01	
8.	Ratio of Teachers to Students	01 : 175	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2008	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as	Pass percentage of	100%

	compared to the University average?)	the College	
13.	University Distinction/Ranks	Nil	
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	Shri T. S. Mane National International Seminars State Level Regional	Nil 01 Nil Nil
17.	Number of National and International seminars organized (last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Number of teachers Revenue generated	Nil Nil
19.	Number of Ongoing projects and its total outlay	Projects Outlay	Nil Nil
20.	Research projects completed during last two & its total outlay	Projects Outlay	Nil Nil
21.	Number of inventions and patents	Nil	
22.	Number of Ph.D. theses guided during the last two years	Nil	

23.	Number of Books in the Departmental Library, if any	Nil
24.	Number of Journals/Periodicals	Nil
25.	Number of Computers	Nil
26.	Annual Budget	Nil

Department of History

1.	Name of the Department	Department of History	
2.	Year of Establishment	1998	
3.	Number of Teachers sanctioned and present position	Sanctioned	01
		Filled Regular	Nil
		Filled Clock Hour Basis	02
4.	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	Number of Teachers	02
		Number of Students	201
7.	Demand Ratio (No. of seats: No. of applications)	01 : 01	
8.	Ratio of Teachers to Students	01 : 100	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2008	
11.	Number of students passed	Nil	

	NET/SLET etc. (last two years)		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Pass percentage of the College	92%
13.	University Distinction/Ranks	University Award	01
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	Shri D. P. Lonkar National International Seminars State Level University Level Conference	Nil Nil 01 02 02
17.	Number of National and International seminars organized (last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Number of teachers Revenue generated	Nil Nil
19.	Number of Ongoing projects and its total outlay	Projects Outlay	Nil Nil
20.	Research projects completed during last two & its total outlay	Projects Outlay	Nil Nil
21.	Number of inventions and patents	Nil	
22.	Number of Ph.D. theses guided during the last two years	Nil	

23.	Number of Books in the Departmental Library, if any	Nil
24.	Number of Journals/Periodicals	Nil
25.	Number of Computers	Nil
26.	Annual Budget	Nil

Department of Economics

1.	Name of the Department	Department of Economics	
2.	Year of Establishment	1998	
3.	Number of Teachers sanctioned and present position	Sanctioned Filled Regular Filled Clock Hour Basis	01 Nil 02
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Number of Teachers Number of Students	02 174
7.	Demand Ratio (No. of seats: No. of applications)	01 : 01	
8.	Ratio of Teachers to Students	01 : 87	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2003	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	

12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Pass percentage of the College	100 %
13.	University Distinction/Ranks	Nil	
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	Nil	
17.	Number of National and International seminars organized (last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Number of teachers Revenue generated	Nil Nil
19.	Number of Ongoing projects and its total outlay	Projects Outlay	Nil Nil
20.	Research projects completed during last two & its total outlay	Projects Outlay	Nil Nil
21.	Number of inventions and patents	Nil	
22.	Number of Ph.D. theses guided during the last two years	Nil	

23.	Number of Books in the Departmental Library, if any	Nil
24.	Number of Journals/Periodicals	Nil
25.	Number of Computers	Nil
26.	Annual Budget	Nil

Department of Physical Education

1.	Name of the Department	Department of Physical Education	
2.	Year of Establishment	1998	
3.	Number of Teachers sanctioned and present position	Sanctioned Filled Regular	01 Nil
4.	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	Number of Teachers Number of Students	01 324
7.	Demand Ratio (No. of seats: No. of applications)	01 : 01	
8.	Ratio of Teachers to Students	---	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	-----	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	

12.	Success Rate of students (What is the pass percentage as compared to the University average?)	-----	
13.	University Distinction/Ranks	Inter-University (Ashwamedha)	02
		Inter-District tournament	01
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	National	Nil
		International Seminars	Nil
		State Level	Nil
		Regional	Nil
17.	Number of National and International seminars organized (last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Number of teachers	Nil
		Revenue generated	Nil
19.	Number of Ongoing projects and its total outlay	Projects	Nil
		Outlay	Nil
20.	Research projects completed during last two & its total outlay	Projects	Nil
		Outlay	Nil
21.	Number of inventions and patents	Nil	

22.	Number of Ph.D. theses guided during the last two years	Nil
23.	Number of Books in the Departmental Library, if any	Nil
24.	Number of Journals/Periodicals	Nil
25.	Number of Computers	Nil
26.	Annual Budget	45,000/-

Department of Home Economics (No-Grant Basis)

1.	Name of the Department	Department of Home Economics	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	Sanctioned Filled (Management appointed)	01 01
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Number of Teachers Number of Students	01 120
7.	Demand Ratio (No. of seats: No. of applications)	01 : 01	
8.	Ratio of Teachers to Students	01 : 120	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2005	
11.	Number of students passed	Nil	

	NET/SLET etc. (last two years)		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Pass percentage of the College	100%
13.	University Distinction/Ranks	Nil	
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	Nil	
17.	Number of National and International seminars organized (last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Number of teachers Revenue generated	Nil Nil
19.	Number of Ongoing projects and its total outlay	Projects Outlay	Nil Nil
20.	Research projects completed during last two & its total outlay	Projects Outlay	Nil Nil
21.	Number of inventions and patents	Nil	
22.	Number of Ph.D. theses guided during the last two years	Nil	

23.	Number of Books in the Departmental Library, if any	Nil
24.	Number of Journals/Periodicals	Nil
25.	Number of Computers	Nil
26.	Annual Budget	55,000/-

Profile of the Central Library

1. Built-up area of the department in sq. ft. 990 sq.ft.
2. Number of teaching, technical and administrative staff of the department

	Male	Female	Total
Total no. of teachers	Nil	Nil	Nil
No. of teachers with Ph.D.	Nil	Nil	Nil
No. of teachers with M. Phil	Nil	Nil	Nil
No. of teachers with PG	Nil	Nil	Nil
No. of technical staff	02	Nil	02
No. of administrative staff	Nil	Nil	Nil

3. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matter	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Administration

Finance



4. Number of students in the department during the current year.

All the students are users of college library.

5. Furnish the following details (in figures)

i. Books in the College Library

Sr. No.	Particulars	General collection	Book Bank Scheme	Bound volumes journals	Total no. of Books
1	No. of Books on 31.03.2004	1950	Nil	36	1986
2	No. of Books on 31.03.2005	2086	Nil	30	2116
3	No. of Books on 31.03.2006	2173	Nil	34	2207
4	No. of Books on 31.03.2007	2397	Nil	24	2421
5	No. of Books on 31.03.2008	2970	Nil	52	3022

ii. Journals/Periodicals subscribed for the college library

- 1) Marathi Vidnyan Parishad Patrika (Marathi)
- 2) Samaj Prabodhan Patrika (Marathi)
- 3) Vikalpavedha (Marathi)
- 4) Maharashtra Sahitya Patrika (Marathi)
- 5) Lalit (Marathi)
- 6) Employment News (English)
- 7) Competition Success Review (English)
- 8) Spardha Pariksha General Knowledge (Marathi)
- 9) Spardha Pariksha (Marathi)
- 10) University News (English)
- 11) India Today (English)
- 12) Lokrajya (Marathi)
- 13) Antarnad (Marathi)
- 14) Saptahik Sakal (Marathi)
- 15) Maharashtra Vitta Lekha Sewa (Marathi)
- 16) Tanishka (Marathi)
- 17) Jeevan Vikas (Marathi)
- 18) Raghuvir Samarth (Marathi)
- 19) Sewak Mitra (Marathi)
- 20) NAAC NEWS (English)

iii. Daily Newspapers subscribed for the college library

- 1) The Times of India (English)
- 2) The Hitavada (English)

- 3) Dainik Bhaskar (Hindi) 4) Lokmat (Marathi)
 5) Tarun Bharat (Marathi) 6) Loksatta (Marathi)
 7) Sakal (Marathi)

iv. Statistics of Book issuance

Barrowers	2005-06	2006-07	2007-08
Students-			
a) Books issued on Borrower Ticket	681	504	747
b) Books issued under Book Bank Scheme	Nil	Nil	Nil
c) Books issued under Full Deposit Scheme (during exam period)	10	07	11
Teaching, Non-teaching staff and others	312	178	250
Total number of books issued	1003	689	1008

6. Number of Teachers sanctioned and present position.

Sanctioned 01

Filled Nil

7. List of the teaching and subordinate staff.

Designation	Name of the teaching and subordinate staff	Highest qualification	Specializations
Librarian	Nil	Nil	Nil
Library Attendant	Shri K. M. Bawanthade	H.S.S.C., C. Lib., MS-CIT	_____
Peon	Shri D. R. Madavi	S.S.C.	-----

PART – II

EVALUATIVE REPORT

A. Executive Summary

Though still in its infancy, Lokmanya Mahavidyalaya, Warora has all the teeth required for academic bites. It has a long tradition of intellectual adventures. Lok Shikshan Sanstha, the parent body that caresses the fortune of the college, has its own legacy of class and creativity. Hon'ble President, Prof. Shrikant Patil, himself an educationist, a creative writer, and thinker, provides paternal province to the college so as to make it grow without impediment or inhibition. Beginning its venture in the premises of academia in 1951, Lok Shikshan Sanstha, Warora has today a Pre-Primary School, Primary School, Girls High School, and a Boys High School & Junior College in the same campus spread over an area of 5 acres.

The College has a spacious building of its own. A computerized administrative office, beautifully furnished cabin for the Principal, all-accommodative staff-room for the faculty, and a well-maintained Library are something the college can feel proud of. There is full-fledged administrative staff competent enough to take up the responsibilities of assisting work. All the members of the teaching fraternity are fully qualified, and many of them have inter-disciplinary expertise.

The college maintains a well-erected, well-developed garden metaphorizing the beauty and bounty of the academic campus.

Gymnasium with all the necessary equipments, Kala Academy, used as Assembly Hall and Hobby Centre, and a well-carved play-ground, in addition to all the fundamentals of amenities for the staff and students are among the proud provisions the college has made.

Mission of the institution, its relevance and translation in to curricula, and ways of bringing about improvement in the established format of the teaching-learning activity are streamlined in the first Criterion of Curricular Aspects. To achieve the goals, the curricular activities are subordinated with the co-curricular and extra-curricular pursuits such as Debate, Elocution, NSS, Population Education, Mahila Adhyayan and Seva Kendra and Sports etc. Elective options are available.

As mentioned in Criterion – II, the competence of the faculty, and the programmes pertaining to the teaching-learning and evaluation are comprehensively addressed. The academic progress of the students is monitored through the mechanism of test and exams. Intermittent seminars, group discussions, and tutorials provide additional impetus to the teaching-learning process.

Research Committee oversees the activities of research, consultancy. Extension activities through NSS, Population Education, Mahila Adhyayan and Seva Kendra etc. are given due primacy.

The college has good infrastructure and learning resources with a well-maintained building constructed according to a certified master plan.

Although ours is an upcoming college only with Arts Stream, the institution stretches its limbs out to students for support and progression. The alumni have identifiable faces in the realms of social and other pursuits. Many of our students have achieved appreciable success in sports and other extension activities.

Lok Shikshan Sanstha, Warora is known for its organization and management. In the unclogged flow of pedagogical spirit, Prof. Shrikant Patil, President, remains involved and erect through thick and thin. The over-all administration of the college is looked after by the Local Managing Committee, headed by the President with Principal as the Secretary. The members of L.M.C. are empowered to have unimpeded access to all the records and documents pertaining to the college administration.

In order to impart quality education, the college keeps itself open to novel ideas and innovative practices. It regulates its machinery to churn out the best from the learner. Regular test and tutorials, oral discussions, debates, seminars, and quiz on current happenings are organized on regular interval to keep the students abreast with new practices. To the cultural programmes and stage activities, the value-based education is imparted to the young enthusiasts.

B. Criterion-wise Evaluative Report

Criterion-I: Curricular Aspects

1.1 Curriculum Design and Development

- 1 State the vision and mission of the institution, and how it is communicated to the students, teachers, staff and other stakeholders?**

The college establishment has specific objective to provide higher education to the adolescents coming from the tribal areas and the mofussil. It prefers to work as facilitator of curriculum-based education to the young enthusiasts and as provider of a healthy environment to them. The relevant points pertaining to the goals and objectives, already publicized through printed prospectus, are given hereunder-

- To provide the facility of higher education to the students coming from inaccessibly remote, rural and backward areas.
- To train the youngsters in such a way that they may grow as responsible citizens.
- To expose the students to healthy attitude, rational and scientific in tone and texture.

- To infuse a sense of belonging to the society with graceful, dignified, and confident outlook.
- To make the youth understand the problems that the denizens face in the rural and unreachable areas.
- To make the teaching-learning process healthy, enjoyable, and soaked with human sensibility.

2 How does the mission statement reflect the institution's distinctive characteristics in term of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientation?

- The teaching-learning process is punctuated with the provision of co-curricular and extra-curricular activities. The students are exposed to the general affairs of a healthy society. Seminars, workshops, and lectures of the eminent guests and thinkers are arranged for the fruitful exposure of the student. Academic gatherings provide opportunities to the students to interact with the people of divergent views and visions.
- The students are made to participate in extra-curricular activities under the aegis of NSS, Population Education, Mahila Adhyayan & Seva Kendra, Debating and Elocution contests, and educative cultural activities.

Through all these programmes, the young minds are tuned to understand the primacy of self-help, dignity of labour, and social harmony.

- The students are taken to the inaccessibly far-off places in the country-side so as to acquaint them with the realities of rural life. Naturally, when time comes, they go into the worldly life with elevated, mature, and resolute mind.

The learners are provided with the opportunity to work as educator for the simple rustics. They teach the villagers about the hazards of AIDS, DOWRY, ECOLOGICAL IMBALANCE, SUPERSTITIONS, ALCOHOLISM AND DRUG-ADDICTION, TREE-FELLING AND DEFORESTRY, ILLITERACY OF WOMEN AND UNHYGIENIC LIFE –STYLE in the annually -organized special camp of NSS, generally in the remote village.

- 3 Are the academic programmes in line with the institution's goals and objectives? If yes, give details on how the curricula developed/adopted, address the needs of the society and have relevance to the regional / national and global trends and developmental needs? (access to the Disadvantaged,**

Equity, Self development, Community and National Development, Ecology and environment, Value orientation, Employment, ICT introduction, Global and National demands and so on)

- The range of academic programme options available to the students is-

B.A. - Compulsory English, Compulsory Marathi, Economics, English Literature (No-Grant Basis), History, Home Economics (No-Grant Basis), Marathi Literature, Political Science, Sociology.

N.B. (i) Physical Education is compulsory for all the students.

(ii) Environmental Studies is compulsory for B.A. II students. Without clearing the subject with the desired grade student cannot get the degree of graduation. However, no specific faculty is allowed to be appointed. Students are required to study on the guidelines provided by the general faculty and clear the examination conducted locally.

- The programme offered to the students are in the line with the goals and objectives of the institution, and serves the purpose of lifting the weaker section, women, and common folk living away from the glitterati of civilized world.

- Although medium of instruction is Marathi, much emphasis is given on learning English, the most-used language of the global village. Knowledge of English and communication skill opens up the gates of success for the students coming from ghettoized habitation and belonging to the closed ethnicity.
- Exposure to Information and communication Technology is a special treat for the students from the mofussil.
- Extension activities under the aegis of NSS, Population Education, Mahila Adayayan and Sewa Kendra enlighten the students about the new trends and novel perspectives.

4 How does the curriculum cater to inclusion/integration of information and Communication Technology (ICT) in the curriculum, for equipping the students to compete in the global employment markets?

Inclusion of Information and communication Technology in the curriculum provides an extra-punch to the set formulation.

- Pleasant and confident personality acts as magnetic core. Therefore, the college takes extra pains in giving

smart shape to the students' personage. Personality Development programmes are arranged to infuse confidence in the creative faculties of the young learners. Students are taught varied skills of leadership and managerial command, and trained in the realms of communication.

- Students are exposed to the nuances of English language so that they may interact with the elite world with command and confidence.
- LCD, Television Set, and other Audio-Visual equipments are put to use for infusing the elements of communicative, linguistic, and phonetic preferences.
- Managerial skill and leadership qualities are inculcated through various seminars, and workshops.
- Bhasha Manch, a subsidiary activity, provides stage to the new entrants to sharpen their faculties for the correct usage of language as medium of communication and literature.

5 Specify the initiatives and contributions of the institution in the curriculum design and development process. (Need assessment, development of information database, feedback from faculty, students, alumni, employees and academic

peers, and communicating the information and feedback for appropriate inclusion and decisions in statutory academic bodies, Membership of BOS and by sending agenda items etc.)

Board of Studies is the statutory body of the University authorized to bring about the desired change in curriculum. However, the faculty members of various departments actively participate in workshops organized for feed-back regarding the review and design of the curricula.

1.2 Academic Flexibility

6 What are the range of programme options available to learners in terms of Degrees, Certificates and Diplomas?

The range of programme options available to learners is as below:-

B.A. - Compulsory English, Compulsory Marathi, Economics, English Literature (No-Grant Basis), History, Home Economics (No-Grant Basis), Marathi Literature, Political Science, Sociology.

- The students are required to opt for any three subjects in addition to Compulsory English and Compulsory Marathi

7 Give details on the following provisions with reference to academic flexibility, value addition and course enrichment:

a) Core options

English and Marathi are compulsory subjects for the students taking up the programme offered by the college. The aim of introducing such compulsory subjects is to keep the students abreast with the regional and global languages so that they may find themselves at home with the ethnic culture as well as the global trends.

b) Elective options

The students are made to opt for any three subjects among from the following subjects:-

Economics, History, Home Economics (No-Grant Basis), English Literature (No-Grant Basis), Marathi Literature, Political Science, and Sociology.

- As mentioned in the college prospectus, Music and Sanskrit Literature are two more subjects on no-grant basis that can be opted for. However, no student has so far offered these subjects and the departments are defunct.

- Environmental Studies is a compulsory subject for B.A.II students. They are required to get at least pass-grade in the examination conducted on the college level.

c) Add on courses

The College does not have any add-on courses. However, it has Lokmanya Kala Academy as its out-stretched wing. And the students are induced to take lessons on Vocal and Instrumental music, handicraft, and performing art.

d) Interdisciplinary courses

The college does not provide inter-disciplinary courses.

e) Flexibility to the students to move from one discipline to another

As mentioned earlier, the college does not have the provision of inter-disciplinary pursuits. But students can take up other courses such as MS-CIT, Fashion Technology provided by other institutions located in the same town.

f) Flexibility to pursue the programme with reference to the time frame (flexible time for completion)

Time-frame adopted by the college is flexible enough to accommodate the solemn desire of the students to pursue additional courses.

8 Give details of the programmes and other facilities available for international Students (if any)

The academic programmes and other facilities available to the natives are available also to foreign nationals. No additional offer is made to international students.

9 Does the institution offer any self-financed programmes in the institution? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.

The institution does not offer any programme exclusively self-financed and self-sustained. However, the college started additional section of B.A.-I in 2007-08 purely on no-grant basis. On account of natural growth B.A.II has come up in the present session 2008-09, and in the next session 2009-10, there will be additional section of B.A.III. The students offering English Literature and Home Economics, the subjects run on no-grant basis, are accommodated in the additional section.

- Criteria of admission, curriculum, fee structure, qualifications and remuneration of the faculty are in conformity with the norms set by the University for the Sections run with grant-in-aid.

1.3 Feedback on Curriculum

10 How does the college obtain feedback on curriculum from?

a) Students?

The sample questionnaire on the range, utility of the curriculum is supplied to the students, and their responses are recorded.

b) Alumni?

The curriculum is discussed in Alumni Meet, held annually, and fruitful responses are recorded.

c) Parents?

The opinion of the parents on the curriculum and other matters is recorded in the annual parents-meet.

d) Employers / industries?

There is no campus interview for placements. Hence, the college does not have any direct interaction with the probable employers.

e) Academic peers?

The faculty attends workshops organized exclusively for change and design of the curriculum. Interaction with the academic peers there in the workshop facilitates necessary feedback.

f) Community?

Through annual meets and extension activities, the college maintains rapport with the community, and strives to get desired feedback.

11 How is the above feedback analyzed and the outcome / suggestions used for continuous improvements, and communicated to the affiliating university for appropriate inclusion?

The feed-back obtained from various sources viz. students, alumni, parents, employers/industries, academic peers, and community is deliberated upon in the departmental meetings. The gist of suggestions, if constructively fruitful, is presented as 'essential findings' in the work-shops organized exclusively for curriculum design. Ultimately, the conclusive synopsis, emerged from the workshop is submitted to the Board of Studies, R.T.M. Nagpur University which has sole prerogative to plan, design, and prepare the curriculum.

1.4 Curriculum update

12 What is the frequency and the basis for syllabus revision and what are the major revisions made during the last two years?

Generally syllabus is revised every three years. During the last two years there have occurred changes in the

syllabi of English Literature, Political Science, Sociology, History, Marathi Literature, and Compulsory English.

13 How does the institution ensure that the curriculum bears a thrust on core values adopted by NAAC?

The institution does not have authority to frame and formulate a curriculum exclusively for its own students. It is empowered merely to implement the curriculum sticking to its body and spirit. However, those who design and prepare the curriculum are stalwarts in their own right. They unfailingly see to it that the core values adopted by NAAC are ensured.

14 Does the institution use the guidelines of statutory bodies (UGC / AICTE / State Councils of HE and other bodies) for developing and / or restructuring the curricula?

The guidelines of statutory bodies are always taken into account and given utmost paramountcy by those who are empowered to have a say in the curriculum design.

15 How are the existing courses modified to meet the emerging / changing national and global trends?

The institution has no authority to modify the existing courses. However, it always endeavors hard to bring

about all possible changes in its approach so that students stepping out after completion of the course may find themselves competent to cope up with the changes occurring in the national and global trends. In addition, the institution continues to make efforts for starting new courses suitable to the emerging trends.

1.5 Best Practices in Curricular Aspects

16 What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects?

Curricular aspects fall exclusively within the confines of the University, and the Board of Studies. However, the institution continues to make efforts for the honest implementation and quality sustenance of the curricula designed.

17 What best practices in ‘Curricular Aspects’ have been planned /Implemented by the institution?

The institution maintains a record of the feedback received from various organs of society related, in whatever capacity, with the teaching-learning process, and submits the same to the authorities concerned as and when possible.

Criterion II: Teaching – Learning and Evaluation

2.1 Admission Process and Student Profile

1 How does the institution ensure wide publicity to the admission process?

- a. Prospectus
- b. Institutional Website
- c. Advertisement in Regional / National Newspapers
- d. Any other (specify)

2 How are the students selected for admission to the following courses? Give the cut off percentage for admission at the entry level

- a) **General**
- b) **Professional**
- c) **Vocational**

On the basis of marks obtained in the qualifying examination the merit list of the students is prepared and displayed prominently. Dates for interview are fixed as per merit. At the time of interview the students are given proper counseling. After verification of the necessary documents, admission committee finalizes the admission. Cut-off percentage for admission to B.A.-I for 2008-09 is 45%.

3 How does the Institution ensure transparency in the Admission process?

In the meeting of the College Staff Council, various committees are constituted. Duly formed Admission Committee is solely responsible for admission. The authority can merely oversee the process but can not interfere in the matter of admission. Merit list is prominently displayed. The aspirants for admission are advised to check the list and lodge complaints regarding discrepancies, if any. The Committee makes necessary corrections, and then fixes up the dates for interview and counseling.

4 How do you promote access to ensure equity?

- a) Students from disadvantaged community**
- b) Women**
- c) Differently-able**
- d) Economically-weaker sections**
- e) Sports personnel**
- f) Any other (specify)**

The institution abides by the directives issued by the University and the Government of Maharashtra.

2.2 *Catering to Diverse Needs*

- 5** **Is there a provision for assessing the students' knowledge and skills before the commencement of the programme? If yes, give details on the strategies of the institution to bridge the knowledge gap of the incoming students for enabling them to cope with the programme to which they are enrolled.**

The marks obtained by the aspirants in the qualifying examination exclusively decide the parameters for admission.

- 6** **How does the institution identify slow and advanced learners? Give details on the strategies adopted for facilitating slow and advanced learners**

The college has a system of evaluating the knowledge and skill learnt by the students. Unit Tests and two terminal examinations decide about the slow and quick learners.

- Slow learners are specifically guided through tutorials and by conducting extra-classes.
- The advanced learners are counseled to peep into the reference books and other materials pertaining to general knowledge and current affairs.

- 7 Does the institution have a provision for tutorials for the students? If yes, give details.**

The College has provision for tutorials for English and English Literature, and tutorial-periods are displayed in the regular Time-Table. A batch of 20 students is guided in one tutorial class. For other subjects, the respective teachers arrange tutorials as and when needed.

- 8 Is there a provision for mentoring of students or any similar process? If yes, give details.**

The institution does not have any formal provision for mentoring of students. Informal efforts are certainly made to see that the students' progress is duly accelerated.

- 9 How does the institution cater to the needs of differently-abled students?**

Differently-able students are taken care of as per their needs.

2.3 Teaching – Learning Process

- 10 How does the institution plan and organize the teaching-learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blue print, etc.)**

In the very beginning of the academic session, Staff Council formulates the academic calendar in the light of the University Academic calendar, and the copies of the same are sent to all the departments. The Heads of department hold meeting of the faculty members of respective departments, the syllabi are discussed, and copies of the same are given to all the faculty members of the department. Every department prepares annual teaching plan, and the faculty strictly follows the formulated plan. The teacher prepares the weekly and daily plans. At the end of the academic session, every teacher is made to submit the course-completion certificate to the respective head of the department.

College Examination Committee is responsible for framing specific programme for four Unit Tests and two terminal examinations.

- 11 What are the various teaching-learning methods (lecture method, interactive method, project-based learning, computer-assisted learning, experiential learning, seminars and others) used by the teachers? Give details.**

Class-room teaching is generally made through lecture method. The teacher ensures optimum use of the blackboard while delivering lecture on specific topic, and encourages the students to come out with genuine queries. In some subjects, seminar, group discussion and tutorials are conducted, in addition to taxing

question-answer sessions. Audio-Visual aids, such as LCD, CD-Players are put to use for supplementing the routine teaching.

12 How is learning made student-centric? What are the institutional strategies, which contribute to acquisition of life skills, knowledge management skills and lifelong learning?

The institution plans, formulates and executes the strategy exclusively for the academic growth and personality development of the student, who forms the core of the teaching-learning process. While giving due weightage to curricular teaching, the institution sees to it that the student is put to wide exposure. Co-curricular and extra-curricular activities give additional punch to the process, and the student finds himself a member of the emerging society. Debate, elocution, seminars, special annual camps, and educational excursions make the student an individual with balanced and composed outlook. Cultural activities and performing art add a sense of compassion and sensibility regarding the dignified sustenance of humanity.

13 How does the institution ensure that the students have effective learning experiences? (Use of modern teaching aids and Jet tools)

As far as possible modern teaching aids are used to make the teaching - learning process more effective. Group discussions, seminars and work-shops are frequently organized.

14 How do the students and faculty keep pace with the recent developments in the various subjects?

The faculty members are encouraged to attend seminars, work-shops and conferences to update their knowledge and skill. Guest lectures are organized in the college. The students are induced to go to the nearby villages to make surveys under different heads, and collect relevant data, and analyze the same. They are taken out for excursions. Bhasha Manch provides a platform to the students where they are exposed to emerging trends in language and literature.

15 Are there departmental libraries for the use of faculty and students? If yes, how effectively are they used for the enhancement of teaching and learning?

The institution does not have independent libraries for its various departments. The central library is well

equipped, well-designed, well-furnished, and has good collection of textual, contextual and reference books on divergent topics and subjects. A well-furnished reference section for the faculty and spacious reading-room for the students make the learning comfortable and enjoyable. Good number of academic journals and magazines, regional and national newspapers are among other attractions. Number of Books meant for various subjects/departments available in the central library is given below-

Sr. No.	Departments	Title	Volumes
1	History	45	112
2	Political Science	42	116
3	Sociology	26	79
4	Economics	19	90
5	Home Economics	05	20
6	Marathi	65	228
7	English	125	231
8	Environmental Studies	03	10

16 Has the institution introduced evaluation of the teachers by students? If yes, how is the feedback analyzed and implemented for the improvement of teaching?

The institution has introduced evaluation of the teachers by students. Sample Questionnaires for feedback from students on teacher is given to the students. Duly filled

sets are collected. The findings are discussed in the departmental meetings, and Action-To-Be-Taken-Report is submitted to the Principal for necessary action.

2.4 Teacher Quality

17 How are the members of the faculty selected? Does the college have the required number of qualified and competent teachers to handle all the courses? If not, how does the institution cope with the requirements?

According to the UGC norms, teacher has weekly workload of 20 periods each of 45 minutes duration. The Governing Body of the college advertises the post, as and when created, in the leading newspapers after getting permission from the University and the Director, Higher Education, Government of Maharashtra. The Selection Committee, duly constituted by the University in accordance with the provisions of the Maharashtra University Act, 1994, selects the suitable candidate, who is given appointment order by the college management. The appointment is subject to the approval from the University and the Director, Higher Education, Government of Maharashtra.

There are seven regular teaching posts including the Principal, who belongs to English Department. At present, five qualified and competent lecturers, including the Principal, are duly appointed by the legally-constituted Selection Committee and formally

approved by the University and the Director, Higher Education. In addition to these seven teaching posts, there are posts of the Director of Physical Education and the Librarian, which are vacant. However, process for the appointment of these vacant posts is going on. As and when needs be, contributory lecturers are appointed by the college management purely on clock-hour basis. Such appointments are also required to be approved by the University.

18 How does the college appoint additional faculty to teach new programmes / modern areas of study (Biotechnology, IT, Bioinformatics etc.)? How many such appointments were made during the last three years?

As and when needs be, contributory lecturers are appointed by the college management purely on clock-hour basis. Such appointments are also required to be approved by the University. During last three years, two lecturers each in the departments of Economics and History and one lecturer in the department of Marathi were appointed on Clock-Hour-Basis. Such appointments are merely for a session.

19 What efforts are made by the management for professional development of the faculty? (e.g.: research grants, study leave, deputation to national / international conferences/ seminars, training

programmes, organizing national/ international conferences etc)? How many faculties have availed these facilities during the last three years?

The college does not have U.G.C. recognition under 12(B), U.G.C.Act 1956. Therefore, the institution does not qualify to avail of grants for Faculty Improvement Programme (FIP).

However, the college establishment grants study-leave to the faculty members for attending seminars, training programmes, work-shops, and national/international conferences. In fact, the faculty members are encouraged to attend such programmes.

Four faculty members have availed the facilities to attend academic programmes, which are as follows:-

Seminars/Conference /Workshop	2005-06	2006-07	2007-08	2008-09	Total
National	01	04	08	02	15
International	Nil	Nil	Nil	Nil	Nil
State Level	02	04	01	Nil	07

20 Give details on the awards/ recognition received by the faculty during the last five years?

- Ku. Jayshree P. Shastri - Awarded the Degree of Doctor of Philosophy by R.T.M. Nagpur University, Nagpur on 23rd August 2006.

- Mrs. Chetna H. Pathak - Awarded the Degree of Doctor of Philosophy by R.T.M. Nagpur University, Nagpur on 16th April 2008.

21 How often does the institution organize training programmes for the faculty in the use of?

- a) **Computers** - Once during the session
- b) **Internet** - Once during the session
- c) **Audio Visual Aids** - Once during the session
- d) **Computer-Aided Packages** - Once during the session
- e) **Material development for CAL, - Once during the session**
Multi-media etc.

2.5 Evaluation Process and Reforms

22 How are the evaluation methods communicated to the students and other institutional members?

General information about the test examinations is printed in the prospectus. The examination Committee of the college prepares the time-table for four unit tests and two terminal examinations. Two unit tests are generally conducted in the first half (July-October) and two unit tests in the second half (November-February) of the academic session. First terminal examination is conducted in the month of October and second in the month of February.

Time-Table of the tests and examinations is communicated to the faculty well in advance, and the same is displayed prominently on the notice board.

23 How does the institution monitor the progress of the students and communicate it to the students and their parents?

Record of the marks obtained by the students in the unit tests and terminal examinations is maintained. Result sheet is prominently displayed, and annual mark-sheet is given to the students. Throughout the year, the institution monitors the progress report.

24 What is the mechanism for redressal of grievances regarding evaluation?

After valuation, the answer-sheets are given to the students for their perusal. If they have any grievances, they can bring them to the notice of the examination committee who arranges for redressal through revaluation and counseling.

25 What are the major evaluation reforms initiated by the institution / affiliating University? How does the institution ensure effective implementation of these reforms?

In general, one terminal examination is conducted in most of the colleges. Our college conducts two terminal examinations in addition to four unit tests for proper evaluation of the knowledge and skill of the students. Moreover, the record of the tests is maintained, and the progress report of the students is monitored. The

college sees to it that the progress report is unfailingly communicated to the students/guardian.

Students are regularly counseled about the importance and effectiveness of tests and examinations. They are inspired to appear for the tests in letter and spirit, and not to be scared of.

2.6 Best Practices in Teaching-Learning Process

26 Details of any significant innovations in teaching/learning/ evaluation introduced by the institution?

The institution is proud of giving importance to the process of evaluation and monitoring of the progress record of the students. Proper communication between the faculty and the students is given utmost primacy. The college makes it a matter of duty to keep the guardian in the know of the progress of his/her ward.

Criterion III: Research, Consultancy and Extension

3.1 Promotion of Research

- 1 Is there a Research Committee to facilitate and monitor research activity? If yes, give details on its activities, major decisions taken (during last year) and composition of the committee.**

Although research is not a significant activity of the College, it has a Research Committee to monitor research activity. The Research Committee has a convener and a member as below-

Convener - Dr. Ku. Jayshree Prakash Shastri

Member - Shri T. S. Mane

Since the Committee was formed in July 2008, it is still in the process of defining the parameters.

- 2 How does the institution promote faculty participation in research? (Providing seed money, research grants, leave, other facilities)**

- Teachers are given study leave. They are encouraged to attend research seminars, present papers, and for that they are granted duty- leave.

- Since the college is not recognized by UGC under section 12 (B), UGC Act 1956, it is not entitled to any grants whatsoever.
- Teachers are not provided with seed money.

3 Does the institutional budget have a provision for research and development? If yes, give details.

No

4 Does the institution promote participation of students in research activities? If yes, give details.

The students are inspired to present their papers in the college-level seminars exclusively meant for the college students. The Research Committee guides the students in preparing research papers, making use of foot-notes, end-notes, and arranging bibliography.

5 What are the major research facilities developed on the campus?

The central library is upgraded. New titles are added to the stacks of the Reference Cell. Books on Research Methodology, MLA Handbook for the Writers of Research Papers, and books on critical theory are added to the stacks very often.

6 Give details of the indicatives taken by the institution for collaborative research (with national/

foreign Universities/ Research/ Scientific organizations/ Industries/ NGOs)

Nil

3.2 Research and Publication Output

7 Give details of the research guides and research students of the institution (Number of students registered for Ph.D. and M.Phil., fellowship/ scholarship, funding agency, Ph.Ds and M.Phils awarded during the last five years, major achievements, etc.,)

The institution is not recognized as Research Centre.

There are faculty members who are recognized by

R.T.M Nagpur University as Research Supervisor.

Details of the research activity are as below:-

Name of the faculty	-	Dr. B.R. Pandey
Designation	-	Principal
Date of recognition as	-	No./Acad Recog/Guide/1970
Research Supervisor		dated 15.01.2004

Sr. No.	Name of the students registered for Ph.D.	Date of registration	Status
1	Mr. N. H. Pathan	18.06.2005	Submitted
2	Mr. I. H. Parihar	18.06.2005	Submitted
3	Ku. J. H. Parihar	18.06.2005	Submitted
4	Mr. S. G. Gahane	18.06.2005	Submitted
5	Mr. G. N. Khamankar	18.06.2005	Submitted
6	Mr. J. A. Janbandhu	18.06.2005	In progress

8 Give details of the following:

- a) Departments recognized as research centers -Nil
- b) Faculty recognized as research guides-One – Dr. B. R. Pandey
- c) Priority areas for research - American Literature.
- d) Ongoing Faculty Research Projects (minor and major projects, funding from the Government, UGC, DST, CSIR, AICTE, Industry, NGO or International agencies)-Nil
- e) Ongoing Student Research Projects (title, duration, funding agency, total funding received for the project).
Nil

9 What are the major achievements of the research activities of the institution (finding contributed to

subject knowledge, to the Industry needs, community development, patents etc.),

Research activities are confined to Humanities, and are related to the analysis and interpretation of drama, fiction, and poetry.

10 Are there research papers published in referred journals by the faculty? If yes, give details for the last five years including citation index and impact factor.

No

11 Give list of publication of the faculty.

a. Books

Dr. Ku. Jayshree P. Shastri

- *Sakhi* (collection of poems), 2004
- *Dekhnitil Kavyavishva* (criticism), 2007

b. Articles

Dr. Ku. Jayshree P. Shastri

- *Vyanjana-Pratima-Tadyog*
(Pragyalok, Traimasik)
- *Saundaryashodhak Rabindranath*
(Pragyalok, Traimasik)
- *Poorvarangvidhi* (Pragyalok, Traimatil)
- *Arti ani Bhavageet* (Prachin ani Arvachin Satitya Ek Anubandh- Wabgaonkar Gaurav Granth-2006)

- *Chandanwaditil Khrishti Chitran* (Chandanwadihya
Nimittane-2006)
- c. **Conference/Seminars Proceedings** -Nil
- d. **Course materials (for Distance Education)** -Nil
- e. **Software package or other learning materials**
-Nil
- f. **Any other (specify)**
-Nil

3.3 *Consultancy*

- 12 List the broad areas of consultancy services provided by the Institution during the last five years (free of cost and / or remunerative). Who are the beneficiaries of such consultancy?**

Nil

- 13 How does the institution publicize the expertise available for consultancy services?**

The College does not publicize any expertise available to it.

- 14 How does the institution reward the staff for the consultation provided by them?**

No member of the staff has so far provided any consultancy services.

- 15 How does the institution utilize the revenue generated through consultancy services?**

No revenue has ever been generated through consultancy services.

3.4 Extension Activates

16 How does the institution promote the participation of students and faculty in extension activities? (NSS, NCC, YRC and other NGOs)

Faculty and students are well informed about the importance of extension activities. Being the devoted and responsible teachers, the faculty members are always enthusiastic about taking up the additional charge of extension activities such as NSS, Population Education, Mahila Adhyayan and Sewa Kendra, Career Information and Guidance etc. The students are encouraged to enroll themselves as volunteers of NSS, Population Education, Mahila Adhyayan and Sewa Kendra. Since majority of the students are from the rural areas, they take interest in the deliberations related the rural development.

17 What are the outreach programmes organized by the institution? How are they integrated with the academic curricula?

The outreach programmes organized by the institution are as below:-

- (i) Community Development (ii) Social Work (iii) Health and Hygiene Awareness (iv) Medical Camp. (v) Adult Education and Literacy (vi) Blood Donation Camp. (vii) AIDS Awareness (viii) Environmental Awareness (ix)

Mahila Adhyayan and Sewa Kendra (x) Population Education (xi) Teachers' Study Club.

Along with curricular activities, lectures on Adult Education and Literacy, AIDS Awareness, Living with Community, and Health and Hygiene are arranged. NSS unit of the college arranges annual special camp in the nearby villages in order to inculcate feelings of compassion for the have-nots, and to infuse love for community development.

18 How does the institution promote college-neighbourhood network in which students acquire attitude for service and training, contributive to community development?

The college has chain of activities to promote college-neighbourhood network in which students acquire attitude for service and training. Some of them are hereunder-

- i. Community Development:** The NSS volunteers make the people understand the importance of literacy, family planning, and hygienic ways of living. They are also acquainted with the hazards of superstitions and drug-addiction. People are induced to take up watershed management, rural re-construction, soak-pit for

diffusing waste water, and safety tank construction.

Awareness camp is organized by N.S.S. volunteers to enlighten the rural folk about the dangers of AIDS, proper use of human resources, and ecological balance.

ii. Social work: The N.S.S. volunteers clean the village outlets, reconstruct the roads, and deepen the water reservoirs. They construct soak-pits, and enlighten the people against encroachment of the public land and other property. Every year, in the month of December, N.S.S. unit of the college organizes special camp in the nearby village, in which 50 students learn the ways of living with rural community. They are taught the importance of Shramdan, and ways and means of rural life.

iii. Health and hygiene awareness: Lectures of Medical Officers are arranged to create awareness about health and hygiene, environment-friendly activities, air and water pollution, air and water borne diseases. They also work as volunteers during Pulse Polio immunization programme.

iv. Medical Camp: Medical check-up is mandatory for all the students, boys and girls, enrolled in the college. Medical camps are organized for this purpose. The

N.S.S. unit organizes diagnostic camp for general and dental diseases. Veterinary camp is also organized for animal health-care.

- v. **Adult education and literacy:** The students are motivated to participate in Adult Education and Literacy Programmes. The N.S.S. volunteers enlighten the people living in the countryside about the benefits of Adult Education and Literacy. They display posters, arrange symposia, and debate on the said programmes. The N.S.S. unit organizes Literacy week Programme, beginning from the 8th day of September, every year, The Literacy Day.
- vi. **Blood donation camp:** The College organizes blood donation camp in collaboration with Rotary Club, Warora, Hedgewar Rakta Pedhi, Nagpur, Kasturba Gandhi Medical College, Sevagram, Jivan Jyoti Rakta Pedhi, Nagpur etc. The students, teachers and other enthusiasts donate blood substantially. Collected blood is sent to the blood banks. Besides this, whenever is required, students voluntarily and zealously donate blood for immediate use. The N.S.S. unit of the college organizes blood donation camp at the village where it goes for ten-day camp.

vii. AIDS awareness: The students, especially the N.S.S. Volunteers, take out rally during the AIDS awareness week from December 1 to December 7 every year, and organize picture exhibition/posters display on AIDS for public awareness. The volunteers raise slogans and distribute hand bills during the awareness rally.

viii. Environment awareness: The College has planted hundreds of trees successfully. Teachers have generously donated tree-guards for protecting the saplings. The N.S.S. volunteers undertake tree plantation programmes in rural areas.

ix. Mahila Adhyayan and Sewa Kendra: The college organizes lectures and workshops for illiterate and semi-literate women folks in order to educate them about their rights. The legal luminaries are invited to deliver lectures on the right of women as daughter, bride, and mother. Women are also inspired to be brave enough to fight against domestic violence.

19 What are the initiatives taken by the institution to have a partnership with University/ Research institutions/ Industries / NGOs etc. for extension activities?

- The college organizes annual special camp of N.S.S. volunteers with the permission and the financial assistance from R.T.M.Nagpur University, Nagpur. Various programmes organized by N.S.S. unit during the year are also under the guidance and supervision of the Extension Department of the University. All the activities of the Unit are organized in accordance with the directives of the University.
- The college contacts the local doctors and medical institutions for extending medical services to the people.
- The agriculture scientists working in Anand Niketan Agriculture College, Warora are requested to enlighten the students with their talks and lectures on various topics related to ecology and environment.
- The NGOs, such as Rotary Club, Warora, Hedgewar Rakta Pedhi, Innerwheel Club, Warora, Press Club Warora are requested to participate in the extension activities of the college.
- Tahasil Office, Panchyat Samiti, Primary Health Centre, Zillha Parishad, and District Legal Services Authority, Chandrapur are involved in the extension activities of the college.

20 How has the local community benefited by the institution? (Contribution of the institution through various extension activities , outreach programmes, partnering with NGOs and GOs)

The objective of the institution is to work for the community, but more than that the institution intends to work with the community. With the instrument of collaboration for community development, NSS volunteers go to the people, live and work with them. The volunteers make the people realize the importance of literacy, family planning, dangers of superstitions, and the hazards of drug-addiction. Regular interaction with the villagers has borne fruits, and today the countryside has more cleanliness, more awareness, and more compassion for fraternity.

The N.S.S. volunteers work with the community in cleaning the outlets, constructing pathways, and deepening water reservoirs. In collaboration with the local human resources, the volunteers construct soak-pits, remove encroachments from the public land and create healthy environment. In the annual camps, medical teams from towns go to the village and organize diagnostic camp for common folk. Veterinary doctors take care of animal health.

In order to bring awareness, the NSS unit organize poster exhibition at the community-centre highlighting the dangers of dowry, superstitions, AIDS, Drug-Addiction, Alcoholism etc.

Undoubtedly, community is benefited by the efforts of the institution.

21 How has the institution involved the community in its extension activities? (Community participation in institutional development, institution community networking etc.)

As mentioned earlier, the institution takes utmost care in involving the community for mutual benefits. In fact, our college believes in working with the community. Through our extension units viz NSS, Population Education, Mahila Adhyayan and Sewa Kendra, we reach out to the community. In addition, we involve Government agencies such as local court for law-related activities, Tehsil Office, Panchayat Samiti, and NGOs like Mahila Mukti Sangathan, Savitribai Phuley Mahila Audyogik Sahakari Sanstha, Rotary Club, Warora, and Innerwheel Club, Warora for community development.

22 Any awards or recognition received by the faculty / students/ Institution for the extension activities?

Shri Sandeep Ramaji Rewatkar was declared the best volunteer

(2006-07)by R.T.M. Nagpur University. He received memento and a cash prize of Rs. 1500/- at the hands of Hon'ble Vice Chancellor Dr. S. N. Pathan.

3.5 Collaborations

23 Give details of the collaborative activities of the institution with the following organizations :

Local bodies/ community

- ‘Rashtriya Va Gramin Punarnirmanasathi Yuva Shakti Shibir’ was organized at Tulana, a remote village in Warora Tahshil from Dec. 22 to Dec. 31, 2002.
- ‘Rashtriya Ekatmata va Gramswacchatesathi Yuva Shakti Shibir’ was organized at Vislone, Tq. Bhadrawati from Dec. 22 to Dec. 31, 2003, the volunteer constructed pathways of 18 ft. width in collaboration with local community. Panchayat Samiti also extended its assistance for the success of the camp.
- ‘Yuva Shakti Shibir for Water Management and Village Development’ was organized at Yewati from 21 Dec. to 31 Dec, 2006. Voulunteers constructed road of 1008 ft. length and 20 ft. width. The villagers too volunteered to do Shramdaan along with the students.
- Rotary Club Warora, in collaboration with the college, arranged personality development camp in 2006-07.
- The Sanstha organized three-day Yog Shibir from 3rd December 2007 to 5th December 2007.
- Mahila Aydhyan And Sewa Kendra organized a lecture of Dr. Shobha Chandak from college girls on the subject

‘Prearrriage conversation’ in collaboration with Innerwheel Club, Warora.

- Department of History organized a two-day exhibition of ancient coins of historical importance on 25th & 26th January 2007 in collaboration with Chandrapur Mudra Parishad.
- The college organized and awareness programme on legal matters in collaboration with local court in the session 2006-07.

State

- Shri. Ritesh Chandalwar and Ku. Sukesh Totawar represented Maharashtra in the Pre-Republic Day Training camp at Porbandar (Gujarat) in 2002-03.
- Shri. Ritesh Chandalwar participated in Republic Day Parade on Jan. 26, 2003 at Mumbai.
- In collaboration with District Legal Services Authority, Chandrapur, the College organized poster exhibition on ‘Schizophrenia and its Dangers’ in 2007 & 2008.
- In collaboration with Kasturba Medical College, Sevagram, the college organized Blood Donation Camp at Yewati on 2006.

- On 12th January 2008 Blood Donation camp was organized in collaboration with Dr. Hedgewar Rakta Pedhi, Nagpur.
- On 19th November 2008 Blood Donation camp was organized in collaboration with Jeevan Jyoti Blood Bank & Components, Nagpur.

National

Nil

International

Nil

Industry

Nil

Service sector

Nil

Agriculture sector

Nil

Any other (specify)

Nil

24 How has the institution benefited from the collaboration?

(a) Curriculum development

Curriculum framing is the prerogative of the University. Collaboration with other agencies can only provide feed back about the curriculum to the college.

(b) Internship

Nil

(c) On-the-job training

Dr. Ku. Jayshree P. Shastri, Lecturer in Marathi, attended Orientation Course from October 10, 2007 to November 5, 2007.

(d) Faculty exchange and development

Nil

(e) Research

Nil

(f) Consultancy

Nil

(g) Extension

Collaboration ensures the involvement of the community in the development work. College is benefited by the fact that its students get first-hand experience of community development and realities of life.

(h) Publication

Nil

(i) Student Placement

Nil

25 Does the institution have any MoU/MoC/ mutually beneficial agreements signed with

- **Other academic institutions** Yes No
- **Industry** Yes No
- **Other agencies** Yes No

3.6 Best Practices in Research, Consultancy and Extension

26 What are the significant innovations / good practices in Research, Consultancy and Extension activities of the institution?

- The teachers and students take up the extension activities as mission.
- In order to inspire the faculty to maintain personal library at home and upgrade it by adding new titles, the teaching fraternity of the college has started B.C. (Best Chit) programme, in which ten members participate with monthly contribution of Rs. 200/- each. Every month the best chit is chosen by lottery and the member holding the best chit is given books worth Rs. 2,000/-. Thus, love for books is infused in the innerness of the faculty.

Criterion IV: Infrastructure and Learning Resources

4.1 Physical Facilities

1 What are the infrastructure facilities available for

(a) Academic activities?

(b) Co-curricular activities?

(c) Extra-curricular activities and sports?

The college has spacious building of its own. A computerized administrative office, beautifully furnished cabin for the Principal, all-accommodative staff room for the teachers and a well-maintained library are something the college can feel proud of. There is full-fledged administrative staff competent enough to take up the responsibilities of assisting work. Other availabilities are as below-

(a) For Academic Activities

- Principal's Office 460 sq.ft.
- Administrative Office 414 sq.ft.
- Class rooms No. 1 920 sq.ft.
No. 2 920 sq. ft.
No. 3 713 sq. ft.
No. 4 690 sq.ft.
No. 5 1334 sq.ft.

- Library 990 sq. ft.
- Reading sections 530 sq. ft.
- Cubicle staff. 100 sq. ft.
- Number of Books 3044
- Well-equipped Home Economics 506 sq. ft.

Laboratory

- Teaching aids LCD, DVD Players, T.V. set, etc.
- Remedial coaching

(b) Co-curricular activities

- Population Education, Mahila Adhyayan and Sewa Kendra, Debate Club, Publication of College Magazine, Bhasha Manch, Literary club, Marathi Vangmay Mandal, Sanskrutic Mandal.
- Auditorium of 1058 sq. ft capacity for co-curricular and extra-curricular activities.
- College has Audio-Video facilities. It maintains its own public address system, which is utilized by all the units, involved in co-curricular and extra-curricular activities, as and when needed. Television is available with the college, which is used for multiple purposes.
- The college inspires its students to express themselves creatively and regularly. It has started a hand-written wall magazine entitled 'Agresar'. Hand-written creative writings and critical assessments are brought out through 'Agresar' for general perusal.

(c) Extra-curricular activities and sports

- Sports and Gymkhana - Facilities for Cricket, Kabaddi, Volleyball, Carrom, Chess, equipments for track and field events, well-equipped gymnasium.
- Musical instruments such as Tabla (12), Harmonium (10), Synthesizer (Big-1, Small-4) Congas (1), Bongos (1), Octapad (1)
- Well-developed playground.
- Stage for performing art.
- Well-equipped NSS unit.

2 Enclose the Master Plan of the college campus indicating the existing physical infrastructure and the projected future expansions.

Master plan enclosed. Enclosure No. 2

3 Has the institution augmented the infrastructure to keep pace with its academic growth? If yes, specify the facilities and the amount spent during the last five years.

As the college is not recognized under section 12 (B), UGC Act, 1956, it does not receive any financial assistance from UGC. It is exclusively the parent body,

Lok Shikshan Sanstha, Warora, which provides financial help to upgrade the infrastructure. The payroll of the college employees and the admissions of the students are computerized. The college provides e-suvidha to the students. Four computers that the college has are networked. Moreover, computer network of the college has direct linkage with the Maharashtra Knowledge Corporation Limited (MKCL) which facilitates uploading of the documents to the University network.

A well-equipped, well-furnished, and air-conditioned laboratory for computer science, exclusively for the students, is the centre of Technological learning. It has ten computers with power back-up facility and LCD monitors.

In near future, the college library will also be computerized, networked, and upgraded. In the present scenario when students' inflow is ever increasing, the college needs better facilities and better infrastructure. Hence, the management has conceptualized to erect a new building.

The amount spent by Lok Shikshan Sanstha on improving infrastructure during the last five years is as below-

Year	Expenditure in Rs.	Remark
2004-05	72,069=00	For the construction of Hall & other repairs
2005-06	1,26,612=00	For the construction of Hall & other repairs
2006-07	3,61,228=00	For the construction of Hall & other repairs
2007-08	4,88,485=00	For the construction of library, one extra room, toilet/bathroom, water tank, etc.
	9,12,164=00	For the construction of exclusively new college building (construction going on).
2008-09 Continued	36,000=00	For the construction of water tank, Black Boards, etc.

4 Does the institution provide facilities like common room, separate rest rooms for women students and staff?

Yes

5 How does the institution plan and ensure that the available infrastructure is optimally utilized?

There are other sister institutions such as Lokmanya Boys' High School & Junior College, Lokmanya Kanya Vidyalaya, & Lokmanya Primary School, located in the same premises. The college runs from 7.30 a. m. to 1.30 p.m. The faculty members are required to stay in the campus from 7.30 a.m. to 1.00 p.m. whereas the classes are conducted up to 12.50 p.m. After the college is over, the class rooms and the campus are utilized for running the classes of Junior College. The auditorium is used in the afternoon to conduct the music classes run by Lokmanya Kala Academy. Hence, the campus remains inhabited by faculty and students from dawn to dusk. In fact, the infrastructure and the facilities available fall short of actual need.

6 How does the institution ensure that the infrastructure facilities meet the requirements of the differently-able students?

The institution is extremely sensitive to the needs of the differently-able students, and the infrastructure is developed in such a way that it suits them.

4.2 Maintenance of Infrastructure

7 What is the budget allocation for the maintenance of (last year's data)

a. Land?

The Land belongs to Lok Shikshan Sanstha which runs the college, and therefore, the Sanstha uses its funds for the maintenance.

b. Building?

Lok Shikshan Sanstha is the owner of the College building. College Development Committee looks after the work of repairs/modifications etc. The proposals for the expansion of the buildings are submitted to the Sanstha, which studies the proposal & allocates budget.

c. Furniture?

Rs. 20,000 /- approx

d. Equipment?

As per the audited account of 2007-08, college has made no expenditure on the maintenance of the equipments.

e. Computers?

Expenditure made on the maintenance of computers is shown under the expenditure on printing head which is about Rs. 7500/-

f. Vehicles?

The College does not have its own vehicle. Expenditure made in 2007-08 on traveling is Rs. 12,000/- approx.

8 How does the institution ensure optimal utilization of budget allocated for various activities?

College Development Committee is responsible for any development related to academic facilities and infrastructure. It invites Demand Proposals which are deliberated upon in its meeting at length, and then allocated budget is utilized.

9 Does the institution appoint staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained?

The institution has not appointed any independent staff for maintenance. However, some of the peons (Class IV employees) have expertise in different crafts-

- (j) Shri. Gajanan Lande has expertise in carpentry.
- (ii) Shri. Gajanan Yete is a qualified electrician.
- (iii) Shri. Deepak Madavi is a licensed driver.

Services of the above-mentioned employees are utilized for maintenance work. Of course, for this extra work, they are paid as per accepted norms.

4.3 Library as a Learning Resource

10 Does the library have a Library Advisory Committee? What are its major responsibilities?

The College has Library Advisory Committee as below:-

(i)	Principal Dr. B.R.Pandey	Chairman
(ii)	Dr. Ku. Jayshree P. Shastri	Member/Secretary
(iii)	Dr. Mrs. Chetna H. Pathak	Member
(iv)	Mr. S.N. Pilgulwar	Member
(v)	Mr. T. S. Mane	Member
(vi)	Mr. K. M. Bawanthade	Member
	(Library Attendant)	

- Since college does not have regular librarian, Dr. Ku. Jayshree P. Shastri, lecturer in Marathi, works as Member/ Secretary of the Library Advisory Committee. Mr. K. M. Bawanthade, library attendant, is included in the Committee as member.

The Advisory Committee meets at regular intervals, deliberates upon the budgetary provision, and makes recommendations for the purchase of books and journals as per the requirements.

11 How does the library ensure access, use and security of materials?

As it stands today, the college does not have a regular Librarian. There is a library attendant who looks after the day-to-day activities of the library. An additional peon is deputed to assist him. These two persons are solely responsible for the access, use and security of material.

There is, of course, a watchman who is responsible for over-all safety of the campus.

12 What are the various support facilities available in the library? (Computers, internet, band width, reprographic facilities etc.)

Library has reprographic facility.

13 How does the library ensure purchase and use of current titles, important journals and reading materials? Specify the amount spent on new books and journals during the last five years.

Library Advisory Committee invites demand proposals from all the departments, and as per budgetary provision new titles and other reading materials are acquisitioned. Amount spent on new books and journals during the last five years is as below:

Sr. No.	Year	Amount Spent		Total in Rs.
		New Books in Rs.	Journals in Rs.	
1	2003-04	4,770/-(donated)	-	32,085/-
		24,815/-	2,500/-	
2	2004-05	5,807/-(donated)	-	19,934/-
		11,627/-	2,500/-	
3	2005-06	1,394/-(donated)	-	14,439/-
		10,345/-	2,700/-	
4	2006-07	6,400/-(donated)	-	34,777/-
		25,380/-	2,997	
5	2007-08	30,000/- (donated)	-	1,11,756/-
		78,795/-	2,961/-	
Total Amount Spent		1,99,333/-	13,658/-	2,12,991/-

- 14 Give details on the access of the on-line and Internet services in the library to the students and faculty? (hours, frequency of use, subscriptions, licensed software etc.,).**

College library does not have on-line and Internet facility.

- 15 Are the library services computerized? If yes, to what extent?**

No

However, the college is making all efforts to computerize it.

16 Does the institution make use of INFLIBNET / DELNET / IUC facilities? If yes, give details.

No

17 What initiatives are taken by the library staff to enrich the faculty and students with its latest acquisitions?

List of the newly acquired titles are circulated among the faculty members and students. List is also displayed on notice boards. Moreover, the faculty is invited to have a look at the titles, and is induced to make use of the acquisitioned material.

18 Does the library have interlibrary borrowing facility? If yes, give details of the facility

Library of the College is inter-linked with the libraries of Lokmanya Boys' High School & Jr. College and Lokmanya Kanya Vidyalaya for mutual borrowings.

19 What are the special facilities offered by the library to the visually-and physically-challenged persons?

There are no special facilities offered by the library to the visually-impaired and physically-challenged persons.

However, the library staff is compassionate and considerate enough to provide physical assistance as and when required.

20 List the infrastructure development of the library over the last two years

College Library initially had floor-area of 690 sq. ft. In the last session 2007-08, it was shifted to a bigger building of floor area 990 sq. ft. Separate reference section, bigger Reading Room and Reception counter, a cubicle for the Librarian were added in 2007-08.

Particulars of other developments are as below:-

Articles	2006-07	2007-08	2008-09
No. of Stacks	03	03	-
No. of Cup-Boards	04	01	-
No. of Magazine Stand	01	-	-
No. of News Paper Stand	01	-	-
No. of Reading Tables	04	02	-
Reception Table	-	-	1
Fans	01	02	02

21 What other information services are provided by the library to its users?

- Catalogue Register
- Display Board

4.4 ICT as Learning Resources

22 Does the Institution have up-to-date computer facility? If yes, give details on the available hardware and software (Number of computers, computer-students ratio, stand alone facility, LAN facility, configuration, licensed software etc.)

Yes No.

There are three computers, three printers, one modem, one Internet connection, LAN facility, Three UPS, one scanner, licensed software for the administrative office.

Moreover, there is a well-equipped, well-furnished, and air-conditioned computer centre exclusively for the students' use. It has ten computers with un-interrupted power facility.

Other details are as follows:-

Name of the Machine, Configuration	Quantity	Details		
		RAM Capacity	HDD	FDD
Pentium-R D.	02	1 GB 448 MB	160GB	DVD/R Drive
Celeron (T.M) 900 MHz	01	224 MB	40GB	1.44 MB & CD ROM
Printer	01	132 columns dot matrix		

Printer	01	ML-2010 Samsung Laser		
Modem	01	UT 300 R 2 U		
UPS	02	Microtek		
UPS	01	Digital		
Scanner	01	Astra 5600		
CD drive	01	SONY		
DVD/R drive (CD-W)	02	SONY		
Compaq Dual Core	10	1 GB	250 GB	DVD/RW Dual-Layar
Modem	10	SG 3530 IL		
UPS	10	Microtek		

23 Is there a central computing facility? If yes, how is it utilized for staff to students?

Yes.

There is an exclusive centre of computer science, which has a well- furnished, well-equipped, air-conditioned laboratory. The laboratory maintains 10 computers exclusively for the students and the staff. Every enthusiast has easy access to the computer center.

The college has another computing facility exclusively for administrative use. Staff and students do not have access to it.

24 How are the faculty facilitated to prepare computer-aided teaching/ learning materials? What are the facilities available in the college for such efforts?

No facility is available for the preparation of computer-aided teaching/learning materials.

25 Does the Institution have a website? How frequently is it updated? Give details.

Yes No

However, the institution has decided to open a website of its own. It is in process.

26 How often does the institution plan and upgrade its computer systems? What is the provision made in the annual budget for update, development and maintenance of the computers in the institutions?

There is no specific and regular plan to upgrade the computer systems. Not does the college make any budgetary provision. As and when needed additional software is installed. For instance, in the ongoing session 2008-09 licensed software for 'General Administration and Accounting' is installed on which expenditure of Rs. 35000/- is made.

27 How are the computers and their accessories maintained? (AMC etc.)

In case of any problem in the computer system Hardware Technician is called in. College uses the fund from non-salary account for the maintenance of the systems.

4.5 Other Facilities

28 Give details of the following facilities:

a) Capacity of the hostels (to be given separately for boys and Girls)

Hostel facility is not available.

b) Occupancy

Not Applicable

c) Rooms in the hostel (to be given separately for boys and Girls)

Not Applicable

d) Recreational facilities

There is 'Sanskritic Mandal' in the college which organizes various cultural activities. The institution has separate Lokmanaya Kala Academy which maintains musical instruments.

e) Sports and Games (Indoor and Outdoor) facilities

The college has beautiful playground with total area about 12000 sq. m. There are facilities for outdoor games such as Cricket, Kabaddi, Kho-Kho, Volleyball and for indoor games such as Chess, Table Tennis, Carrom etc.

Well-equipped Gymnasium is another facility the college feels proud of.

- Department of Physical Education maintains a number of equipments and sport materials meant for the indoor and outdoor games. Details are as under:-

Name of the article	Quantity	Name of the article	Quantity
Shot –put	02	Measuring tape	01
Badminton Rackets	04	Net	01
Chess Board	02	Chessman	02
Cricket Bat	03	Wicket keeping gloves	02 pairs
Batting gloves	02 pairs	Batting pads	02 pairs
Wicket pads	01 pair	Helmet	02
Thigh pads	02 pairs	Cricket matting	01
Stumps	2 sets	Carrom board	01
Guard	4	Carrom coins	02 sets
Anklets for Kabaddi	08	Table Tennis net	01
Knee cap	10	Table Tennis bat	04
Table Tennis	01		

Other playing amenities are as below:-

- Cricket pitch 01
- Kabaddi ground 01
- Kho-kho ground 01
- Volleyball ground 01
- Table Tennis 01
- Long jump pit 01

f) Health and Hygiene (Health Care centre, Ambulance, Nurse, Qualified Doctor) (full time/part time etc.)

The institution does not have an exclusive health care centre, ambulance, full-time doctors and nurses.

However, it collaborates with NGOs, active in the town, for availing ambulance as and when needed.

Local doctors extend their services to the staff and students at the request of the institution.

29 How does the institution ensure participation of women in intra- and inter-institutional sports competitions and cultural activities?

Over 75% of the students are girls. Girls Volleyball team ranks among the top college teams in the whole range of Nagpur University. The institution is proud of its girl students who put the college on top in sports and cultural activities. In the last session 2007-08, our students, especially girls, got prizes in all the nine activities in the Zonal (inter-institutional) cultural meet.

The college takes extra care in ensuring the participation of women in sports and cultural activities.

30 Give details of the common facilities available with the institution (Staff room, day care centre, common room for students, rest rooms, health centre, vehicle parking, guest house, Canteen, telephone, internet café, transport, drinking water etc.)

Details of the common facilities are as below:-

• Staff room	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
• Day Care centre	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
• Common room for Girls	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
• Rest room	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
• Vehicle parking	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
• Health centre	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
• Canteen	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
• Telephone	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
• Internet café	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
• Drinking water	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4.6 Best Practices in Infrastructure and Learning Resources

31 What innovations/best practices in ‘Infrastructure and Learning Resources’ are in vogue or adopted/adapted by the institution?

- The institution provides Gymnasium as health centre for common people.
- The institution arranges Yoga Classes for staff, students and common public.
- Lokmanya Kala Academy has the facility for the students to learn instrumental and vocal music.

Criterion V: Student Support and Progression

5.1 Student Progression

- 1 Give the socio-economic profile (General, SC/ST, OBC etc.,) of the students of the last two batches.**

Socio-economic profile of the students of the last two batches is as below:-

2006-07

Class	SC	ST	NT	OBC	SBC	OPEN	TOTAL
B.A.-I	14	17	07	76	02	09	135
B.A.-II	12	09	08	78	02	08	117
B.A.-III	13	10	03	59	02	07	095

2007-08

Class	SC	ST	NT	OBC	SBC	OPEN	TOTAL
B.A.-I	07	15	14	79	00	05	120
B.A.-I No grant	08	09	06	46	01	10	080
B.A.-II	15	17	08	76	01	08	125
B.A.-III	13	08	06	62	01	08	098

- 2 What are the efforts made by the Institution to minimize the dropout rate and facilitate the students to complete the course?**

There is small percentage of students' dropout because of poverty and lack of resources. For such students college provides financial support from its own resources. Faculty members and others also take initiative in this regard.

In general, most of the dropouts leave the college during B.A.-II course, and it is because they prefer to go for D. Ed., professional diploma course for primary teachers. It is a general perception that D. Ed. may fetch job for them. The faculty member and others in the college establishment strive to impress upon the students to dream higher, fly higher, and therefore, complete the course for better employment and better life.

3 On an average, what percentage of the students progress to further studies and for employment? Give details for the last two years. (UG to PG to Ph. D and / or to employment)

Negligibly small percentage of students passing out from the college directly gets employment. It is because ours is a UG college with single faculty run through Marathi Medium.

Majority of the students go for PG and professional courses such as B. Ed., and computer software. On an average, 50% of the students progress to higher studies.

4 How does the institution facilitate the placement of its outgoing students? What proportion of the graduating students has been employed? (Average of last five years)

The institution being an Arts College for UG conducting classes through Marathi medium does not enjoy the facility of campus selection for its students. Therefore, the institution does not play any significant role in the placement of its graduates.

On an average, 50% of the graduates passing out from the college are employed in various establishments.

5 How does the institution facilitate and support students for appearing and qualifying in various competitive examinations?

Give details on the number of students coached, appeared and qualified in various competitive examinations (Average of last five years) (UGC-CSIR-NET, SLET, GATE, CAT, GRE, TOFEL, GMAT, Civil Services – IAS,IPS,IFS, Central /State services etc.)

The college conducts special classes for competitive examinations conducted by State Public Service

Commission and Selection Boards. The Guidance Cell of the college provides counseling to the aspiring students.

However, there is no record with the college establishment to substantiate the selection of any student in UGC-CSIR-NET, SLET, GATE, CAT, GRE, TOFEL, GMAT, Civil Services – IAS,IPS,IFS, Central /State services etc.

6 Give a comparative analysis of the institutional academic Performance with reference to other colleges of the affiliating University and the university average etc. (Last five years' data)

Data of the institutional academic performance for the last five years is given hereunder:-

Sr. No.	Year	Pass Percentage	No. of Distinctions	Gold Medal	Remarks
1	2003-04	44	03	Nil	-
2	2004-05	52	03	01	Shri R. B. Shende got Mancaldas Pakwasa Gold Medal in History & Bhaiyasaheb Dhote Gold Medal in Marathi.
3	2005-06	55	04	Nil	
4	2006-07	64	04	Nil	
5	2007-08	58	04	Nil	

5.2 *Student Support*

7 Does the institution publish its updated prospectus, handbook and other student information material annually? If yes, what is the information disseminated to students through these publications?

The college publishes updated prospectus every year in the month of June, and distributes among those desiring to take admission. The information disseminated to students through the prospectus is as follows:-

- Brief introduction about the college, its origin and range objectives and reach.
- Courses available in the college.
- Rules of admission
- Fee structure
- Information regarding facilities in the college.
- Extension programmes.
- Refund of fee/deposit
- College examinations.
- Students Welfare: Scholarship, freeship, etc.
- Notification regarding discipline to be adhered to.
- List of faculty and administrative staff.

8 Does the institution provide financial aid to students? If yes, specify the type and number of scholarships/ freeships given to the students during the last academic year by the institution (other than those provided by the social welfare departments of the State or Central Governments).

The institution does not provide regular Scholarships /Freeships other than those provided by State/Central agencies.

However, the College has an account in the Bank of Maharashtra on the name of 'Lokmanya Sahayyata Nidhi khate' bearing A/c No. 20108868115. Poor students get financial aid for the purchase of books or for clearing fee on the advice of 'Vidyarthi Sahayyata Samiti'

At the annual function of the College meritorious students and others who do exceptionally well in co-curricular/extra-curricular activities are given prizes by the college and staff. Some of the prizes sponsored by the faculty and others can be cited as hereunder:-

- Cash prize of Rs. 500/- is given by Dr. P. Y. Pallarapwar, Principal, Anand Niketan Agriculture College, Warora to the student who gets highest marks in B.A. Final.

- Cash prize is given by Dr. Ku. Jayshree P. Shastri, Head, Department of Marathi, to the best student of the college
- Prize in the form of books worth Rs. 300/- is given by Principal Dr. B.R. Pandey to the student of B.A.-II of the college who gets highest marks in Compulsory English in the previous University Examination.
- Prize in the form of books worth Rs. 300/- is given by Dr. Mrs. Chetna H. Pathak, Head, Department of English, to the student who secures highest marks in English Literature in B.A.-I University Examination.
- Cash prize of Rs. 251/- is given by Prof. S. N. Pilgulwar, Head, Department of Sociology, to the student who scores highest marks in Sociology in B.A. Final.
- Cash prize of Rs. 251/- is given by Prof. T. S. Mane, Head, Department of Political Science, to the student who scores highest marks in Political Science in B.A. Final.
- Cash prize of Rs. 301/- is given by Prof. D. P. Lonkar, Head, Department of History, to the student who scores highest marks in History in B.A. Final.
- Cash prize of Rs. 201/- is given by Prof. D. G. Mangate, Lecturer in Marathi, to the student who scores highest marks in Marathi Literature in B.A. Final.

- Cash prize of Rs. 201/- is given by Shri. C. R. Watkar, Senior Clerk, to the student who scores highest marks in Economics in B.A. Final.

9 Give details of schemes for student welfare. (Insurance, subsidized canteen facilities, special diets, students counseling support, “earn while you learn” scheme etc.)

- The college has canteen facility for the students. However, no subsidy is given on snacks/food.
- The College has Guidance Cell/ Counseling Cell for the students which provide detailed information to the students about support facilities, such as, ‘earn while learn’ etc..

10 What type of support services is available to overseas students?

The institution does not provide any exclusive support services to the overseas students.

11 Give details of the placement and counseling services for the students?

The College does not have an Employment Cell or Placement Officer. But, the Central Library of the college subscribes to Employment News and other Magazines. Career Guidance Cell gives relevant

information to the students regarding availability of jobs and the criteria of getting on to them.

Some of the past students of our college, who work as successful civilians in various fields are as below:-

- Shri Devanand Motiram Vajurkar- Successful Businessman
- Shri Gensh Prabhakar Naukarkar- Successful Businessman
- Shri Hemant Gulab Khapane - Military
- Shri Nilesh Chobaji Umare - Teacher
- Shri Shailesh Ramchandra Meshram- Teacher
- Shri Santosh Tukaram Deogade - Military
- Shri Vikas Babanrao Buran - Teacher
- Ku. Ashwini Vinaykrao Mandaogade- Teacher
- Shri Ishwar Bhaurao Zile - Van Rakshak
- Shri Kartik Govind Khanke - Police
- Ku. Manisha Laxman Bhiwdare - Lecturer
- Ku. Sarita Pandurang Kurekar - Lecturer
- Shri Ritesh Shankarrao Chandalarwar - Yoga Teacher
- Ku. Sangita Narayan Patil - Senior Clerk
- Ku. Savita Narayan Bidkar - Advocate
- Shri Rajesh Ade - Teacher
- Shri Dilip Narayan Kulsange - Teacher
- Shri Sandeep Suresh Dakhare - Advocate

12 How does the institution encourage and develop entrepreneurial skills among the students?

The institution provides opportunities to the students through its extension services so that they may grow as entrepreneur with command and confidence.

13 Does the faculty participate in academic and personal counseling? If yes, give details on services provided during the last academic year?

The College gives guidance to the students for competitive examinations. The faculty members work as academic/career guide. Special classes are also conducted to infuse skill for extra bite. Many of our students have benefited so far. For instance, on September 22, 2007 College conducted a workshop on 'Career in Civil Aviation' in collaboration with COMPAS, a reputed career training and placement agency of Nagpur.

14 Is there a separate guidance and counseling centre for women students? If yes, enumerate the activities of the centre

No.

The college has Career Guidance Cell and Counseling Centre who extend their services to all the students in

general. However, 75% of our students are female. Naturally, girl students are, in proportion, more benefited.

15 Is there a Cell/Committee constituted for prevention/action against sexual harassment of women students? If yes, detail its constitution and enumerate its activities (issues addressed during the last two years)

The College has 'Mahila Takrar Nivaran Samiti'. The Samiti is empowered to accept any complaints regarding sexual harassment of women staff and students, and deliberate upon them. The Samiti is fully authorized to work as grievance redressal agency for complaints related to gender harassment.

The Samiti has a convener and two members as below-

- i) Dr. Ku. Jayshri P. Shastri - Convener
- ii) Mrs. Prachi V. Kannao - Member
- iii) Shri. Chandrashekhar R. Watkar - Member

During the last two years the Samiti received no complaint, whatsoever.

16 Does the institution have a grievance redressal cell? If yes, what are its functions? Detail the major grievances redressed during the last two years.

The areas of grievances and the format of the working parameters the Cell has formulated for its adherence is given below-

Grievances related to Administrative Staff:

- General behavior of the office employees
- Co-operation of the staff at the time of submission of freeship, scholarship forms.
- Disbursement of the scholarships.
- Intra-administrative atmosphere.
- Mutual co-operation (understanding) among the members of the staff.
- Window timings.

Grievances related to Central Library:

- Facilities in the reading room
- Book lending facility.
- Co-operation from the library staff.
- Availability of books and journals.
- Access to national and regional newspapers.
- Richness of the reference section.
- Library timing –Its suitability

Grievances related to Infra-Structural facility:-

- Availability of proper space for class-room work

- Arrangement of light and air in the class-rooms.
- Blackboards and other learning aid.
- Maintenance of the campus.
- Toilet facility.
- Common room for girls.
- Protection of the vehicles of the students.
- Facility for sports and games.
- Laboratory facility
- Recreational facility.

Grievances related to Teaching-Learning Activity:

- Teachers' overall presentation
- Teacher- Taught relationship
- Regularity/Punctuality of the teaching-learning activity.
- Inside/outside class-room interaction.

Grievances Redressal Cell did not receive any major complaints, which are worth mentioning.

17 Is there a provision for acquiring computer skills / literacy for all students, in the curriculum? If yes, give details on how it is imparted, and level of proficiency.

There is no such provision in the curriculum.

18 What value- added courses are introduced by the institution to develop life skills; career training; community orientation; good citizenship and personality development of students?

- The College, under the patronage of R.T.M. Nagpur University, has introduced ‘Rashtrasant Tukdoji Maharaj Vichardhara Pramanpatra Abhyaskram’ for the students. Rashtrasant Tukdoji Maharaj is known for his spiritual prowess and his ability to reach out to the villages bringing about reconciliation between spirituality and scientific attitude. The course falls within the confines of Continuing Education, and it has the sole objective of providing value-added education and life skills to the students.
- Environmental studies are another course which has commenced since 2007-08. It is meant for B.A.II students, and its aim is to bring general awareness about the importance of Ecological Balance and sustenance of Environmental purity.

19 How does the institution ensure safety and security of the students, faculty and the institutional assets?

The institution has a Watchman on its roll, who takes care of the institutional assets.

As far as safety of the faculty and students is concerned, the institution believes in Tolstoy's saying that 'we survive not because of our cares and cautions, but because the society wants us to survive'.

Moreover, the institution has its establishment and infrastructural asset in the heart of city. Ours is a peace-loving small town whose inhabitants have mutual love and respect.

5.3 Student Activities

20 Does the institution have an Alumni Association? If yes,

i. List its current office bearers

Lok Shikshan Sanstha runs Pre-Primary, Primary, Boys High School & Junior College, and Girls High School in addition to Lokmanya Mahavidyalaya. Therefore, the Sanstha maintains a General Alumni Association. Since the Sanstha came into existence in 1951, the Association has many successful members on its list. It has its own constitution and office-bearers. The alumni of the college are also members of the Association. However, college has another Alumni Association in addition to above.

Office bearers of the Alumni Association are as below:-

President	-	Shri Rajesh S. Chaubey
Vice President	-	Shri Manoj G. Kohle
Secretary	-	Ku. Yogeshwari A. Khushpure
Members	-	Shri Sandeep S. Dakhare Shri Sandeep V. Aglawe Ku. Savita N. Bidkar Shri Dimlesh Y. Bagesar Shri Suyog G. Bhaskarwar Shri Gurudas S. Wadnalwar

ii. List its activities during the last two years.

- The Association organized annual function on Feb. 17, 2008. Dr. S. G. Deogaonkar, an eminent educationist and Ex-Principal of the College was the Guest of Honor.
- The Association felicitated Ku. Savita Narayan Bidkar, Advocate by honoring her as the Great Achiever-2007.
- The Association decided to elect the most generous/innovative alumnus/alumna every year, who contributes exceptionally to the growth and development of the institution.
- The Association arranges family gathering of the alumni once a year.

iii. Give details of the top ten alumni occupying prominent positions.

- Shri Ishwar Bhaurao Zile - Van Rakshak
- Shri Kartik Govind Khanke - Police
- Ku. Manisha Laxman Bhiwdare - Lecturer
- Ku. Sarita Pandurang Kurekar - Lecturer
- Shri Ritesh Shankarrao Chandalarwar- Yoga Teacher
- Ku. Sangita Narayan Patil - Senior Clerk
- Ku. Savita Narayan Bidkar - Advocate
- Shri Rajesh Ade - Teacher
- Shri Dilip Narayan Kulsange - Teacher
- Shri Sandeep Suresh Dakhare- Advocate

iv. Give details of the contribution of alumni to the growth and development of the institution.

Although our college came into existence in 1998, Lok Shikshan Sanstha that runs it plunged into the realms of educational explorations long back in 1951. Many of the students who got their schooling from the institutions run by the Sanstha are highly placed, and lead successful lives in different corners of the global village. Naturally, the alumni pride themselves in according worthy contributions to their alma mater for its growth and development. Lok Shikshan Sanstha maintains a record of financial and other contributions made by alumni and common man, in general.

21 How does the institution encourage its students to participate in extra-curricular activities including sports and games? Give details on the achievements of students during the last two years. (Institution level/ inter-collegiate / Inter-University/ Inter-state/ National / International)

Volleyball, Kabaddi and Yoga are the major extra-curricular activities, the institution enthruses its students to participate in. The faculty members, very young and enthusiastic, make it convenient for themselves to be present on the field, themselves participate in the activities, and lead the students from the fore-front. The institution acts as an enthusiastic facilitator, and provides the essentials as and when asked for. The students and teachers see to it that they are regularly present on the play-ground from 5.00 pm to 6.30 pm.

The College organizes Krida-Satra (Sports-Session) every year, generally, in the last week of January. Major achievements of the sports persons can be detailed as hereunder.-

- Girls Volleyball Team became the first runners-up in the Zonal Tournament organized by R.T.M. Nagpur

University in Session 2007-08, and became one of the four top teams among the affiliates of the university.

- Ku. Seema Gote, Ku. Harshada Karekar and Ku. Sunita Dethe, got first, second and third prizes respectively in the District Yoga Competition 2007 in age group 18 Years to 25 Years. The three girls were selected to represent the Chandrapur District in the State level Yoga Competition.

22 How does the institution involve and encourage students to publish material? List the major publications/ materials brought out by the students during the previous academic session.

The Literary Association of the College brings out Agresar, a weekly Wall-Magazine, exclusively for the students enthusiastic

enough to give vent to their emotional outbursts, creatively meaningful and intellectually innovative. The students are inspired to express themselves through essays, articles on current issues, and poems. Best subscriptions are rewarded, and selected few are published in the College Magazine.

- College Magazine is published every year, and copies are distributed among the students, faculty and others related to the academic arena.

23 Does the institution have a Student Council or any similar body? Give details on its constitution, major activities and funding.

- In conformity with the Maharashtra Universities Act 1994, every college is required to constitute Students' Council for the academic session. A faculty member of the college works as Coordinator, while Principal acts as Ex-officio President. One of the students' representatives is elected to be the Secretary of the Council. The Secretary is also University Representative (U.R.) of the college. Topper of each class and representatives of various extension units form the Electoral College for electing the Secretary of the council.
- Almost all the co-curricular and extra-curricular activities, other than those falling under specific associations /clubs/departments/extension units, come within the premises of Students' Council. It organizes lectures, debating and elocution competitions, Book Exhibitions, blood donation camps, song and drama

competitions etc. on the auspicious days, such as Lokmanya Tilak Death Anniversary, Teacher's Day, Vinoba Bhave Jayanti, Vivekanand Jayanti, and Dr. Ambedkar Mahaparinirvana Din and Annual College Day celebration.

- There is no specific fund under the head of Students' Council. The fund earmarked for cultural activities is used for all the functions organized by the Council.

24 Give details of the various academic and administrative bodies and their activities (academic and administrative), which have student representations on them.

Academic and Administrative bodies having student representation and their activities are streamlined as below-

- **Lokmanya Student-Alumni Co-ordination Committee-**
 - (i) Keeps a record of the alumni
 - (ii) Interacts with alumni through various communication systems.
 - (iii) Arranges programmes so that faculty members can have interaction with the alumni.
 - (iv) Seeks feedback from the alumni.
- **Students' Council-**
 - (i) Forms the Council at the beginning of the session as per Maharashtra Universities Act 1994.
 - (ii) Arranges academic and co-curricular programmes.

(iii) Takes care of the academic, administrative, and infrastructural facilities meant for the students.

• **College Magazine Committee –**

(i) The students work on the editorial board.

(ii) Invites articles, poems, essays, reports from various units and supporting photographs for incorporation.

(iii) Sorts out the manuscripts to be published in the magazine

(iv) Makes budgetary provision for the annual magazine.

• **Student-Teacher Forum-**

(i) Coordinates teaching-learning activity.

(ii) Encourages the students to have free interaction with the teachers.

(iv) Provides a platform to the students making them air their views.

• **Marathi Vangmay Mandal-**

(i) Creates interest among the students about Marathi as language and literature.

(ii) Arranges lectures of literary figures.

(iii) Inspires students to cultivate a taste for creative writing in Marathi

(iv) Endeavours to generate zeal among the students so as to make them find co-relation between Marathi and other vernacular languages.

- **English Literary Association-**

- (i) Makes the students take English as a medium of communication
- (ii) Organizes lectures of the proficient teachers of the language.
- (iii) Inspires students to cultivate a taste for creative writing in English.

25 Does the institution have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the institution?

The institution has a well-calibrated mechanism to seek feedback data from the alumni and the students studying presently.

The data collected from various respondents are analyzed and interpreted by various associations/cells/committees/units/ of the institution. On the basis of the findings, the cells propose necessary changes in the working patterns of the academic and administrative machinery.

In fact, the institution is always solicitous to keep the axle of the wheels well-oiled and the academic chariot on the track of growth and development.

5.4 Best Practices in Student Support and Progression

26 Give details of institutional best practices towards Student Support and Progression?

- The institution has special fund for poor and progressive students.
- The faculty members provide books and reference material to the enthusiastic students from their personal libraries they maintain at their residence.

Criterion VI: Governance and Leadership

6.1 Institutional Vision and Leadership

1 State the Vision and Mission statement of the institution and give details on how the institution

a) Ensures that the vision and mission of the institution is in tune with the objectives of the Higher Education policies of the Nation?

b) Translates its vision statement into its activities?

Vision and Mission statement of the institution is given below-

- To provide the facility of higher education to the students coming from inaccessibly remote, rural and backward areas.
- To train the youngsters in such a way that they may grow as responsible citizens.
- To expose the students to healthy attitude, rational and scientific in tone and texture.
- To infuse a sense of belonging to the society with graceful, dignified, and confident outlook.
- To make the youth understand the problems that the denizens face in the rural and unreachable areas.

- To make the teaching-learning process healthy, enjoyable, and soaked with human sensibility.

a) The main objective of the Higher Education is to spark the element of creativity in an individual, to remove obstacle to it, and to strengthen it. All other goals like the communication and creation of knowledge, the development of an individual's personality, the promotion of professional or occupational skills, the laying down of a framework of values and a social commitment are but facets of this larger goal of making the individual - teacher and student -creative.

As is clear from the stated vision and mission, objectives of the institution concur with that of the main purpose of Higher Education.

- b) Through curricular, co-curricular, and extra-curricular activities, the institution translates its vision statement into reality.

2 Enumerate the Management's commitment, leadership - role and involvement for effective and efficient transaction of the teaching - learning process.

Lok Shikshan Sanstha, the patron that caresses the fortune of the college, has its own legacy of class and creativity. It is committed to quality education, and prides itself in taking up the role of a candid facilitator of exuberant atmosphere and necessary infrastructure. Honorable President, Prof. Shrikant J. Patil, himself an educationist, a creative writer, and a thinker, provides paternal province to the college so as to make it grow without impediment or inhibition. It can be submitted with utmost sincerity that the institution has a very effective and proficient coordinating and monitoring system.

3 How does the management and the Head of the institution ensure that responsibilities are defined and communicated to the staff of the institution?

Honorable President of the parent body is also the Chair-person of Local Managing Committee (L.M.C.) of the college. Policies to be adopted and the methodology are comprehensively deliberated upon in the meeting of Local Managing Committee. The decisions taken and inferences drawn are communicated by the Principal, the Secretary of L.M.C., to the heads of department. In the meeting of the heads of

department under the stewardship of the Principal, responsibilities of the departments and the individuals are debated and defined with utmost clarity. The decisions taken are well communicated to the faculty and other members of the staff through formal notifications.

4 How does the Management /Head of the institution ensure that responsibilities are defined and communicated to the staff of the institution?

- In the beginning of the academic session, staff meeting presided over by Honorable President of the Sanstha is held. The Principal conducts the proceedings. He presents an overview of the success and failures of the previous academic session. Tentative agenda for the present session is formulated in the meeting.
- Feedback data gathered from various agencies viz. Alumni Association, general public, and parents-meet are useful in evaluating the activities of the institution and their fruitfulness.
- Deliberations in the meetings, held at least twice during the session, provide the essentials pertaining to the intra-institutional adherence.

5 How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?

- The management, with its effective and efficient coordinating and monitoring mechanism, sees to it that formulated objectives of the Sanstha are translated in to reality.
- It does not involve itself in day-to-day activities of the intra-institutional set-up. It merely take an overview of the performance.
- It provides necessary infra-structure.
- It keeps itself abreast with the curricular, co-curricular and extra-curricular performances of the institution through L.M.C. and annual report presented by the Principal.
- Alumni-meet, Parents-meet, and NSS outings are strong bridges between the managerial set-up and the institution.

6 Describe the leadership role of the Head of the institution, in governance and management of the institution.

Role of the Principal, the Head of the institution, is very crucial. Our Principal is an efficient manager, and he plays his role well as captain of the team. He

coordinates the activities of all the teachers and the administrative staff. Working as a genuine stimulant, he promotes both the teachers and students for commitment to scholarship. The leadership role of the Principal goes a long way in institution-building, in creating a proper atmosphere in order to enable the students and the teachers to give their very best, and in developing the infrastructure. As a good administrator, he does a great deal for introducing improvements and innovations in the rules of admission, selection of courses, time-tables, evaluation of students, methods of teaching, purchase procedures etc.

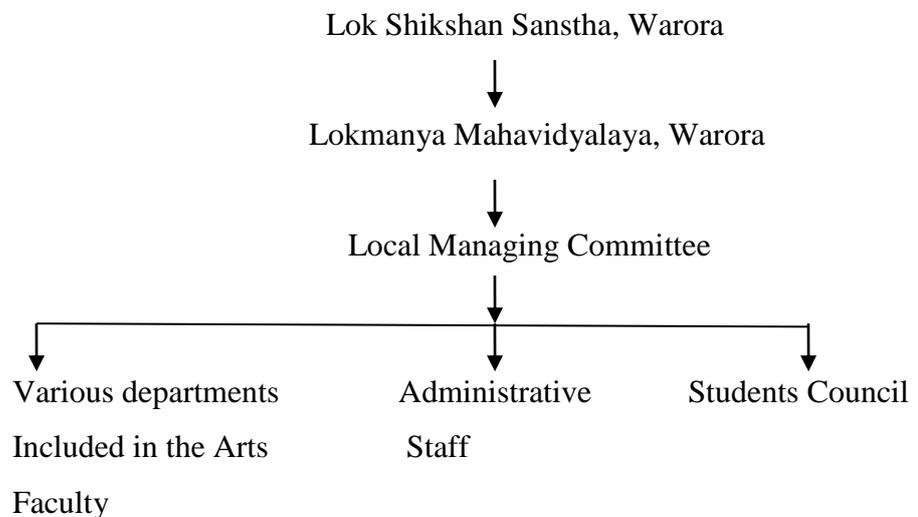
He is always inclined to promote both curricular and co-curricular activities. Our Principal sees to it that the extension schemes, such as, N.S.S., Population Education, and Mahila Adhyayan and Sewa Kendra, do not indulge merely in rituals, but fulfill the purpose for which they have been designed. Sports and cultural activities are adhered to in such a way that the participation of all the students in one such activity or another is ensured.

6.2 Organizational Arrangements

- 7 Give the organizational structure and details of the academic and administrative bodies of the institution. Give details of the meetings held, and the decisions taken by these bodies, regarding**

finance, infrastructure, faculty recruitment, performance evaluation of teaching and non-teaching staff, research and extension activities, linkages and examinations held during the last two years.

Lok Shikshan Sanstha, Warora is the prime body that patronizes the institution. Under the efficient and elderly stewardship of Prof. Shrikant J. Patil, President, Lok Shikshan Sanstha, our college is marching ahead into the realms of bright future with caution and courage. Professionalism in coordinating and monitoring patterns is the core our institution adheres to. The flow-chart displaying the hierarchy spectrum is given as below-



- Lok Shikshan Sanstha, Warora, the patron and pivot, under the aegis of which our college works and imparts education to the youngsters is devoted to the cause of quality education. The members who constitute the Sanstha, and make it an adherent of care and creativity are named below-

(i)	Shri Shrikant J. Patil	President
(ii)	Sau. Shalinitai S. Patil	Vice-President
(iii)	Shri Shrikrushna D. Ghadyalpatil	Secretary
(iv)	Shri Mangesh M. Malhar	Secretary
(v)	Shri Arvind W. Naik	Member
(vi)	Smt. Prabhavati M. Patil	Member
(vii)	Shri Shriram P. Patil	Member
(viii)	Shri Vijay W. Khati	Member
(ix)	Shri Prakash Y. Nevaskar	Member
(x)	Shri Waman S. Wankhede	Member
(xi)	Dr. Kirtikumar N. Sancheti	Member
(xii)	Shri Anil M. Dongare	Member
(xiii)	Smt. Ratanmala V. Patil	Member
(xiv)	Shri Vikash V. Ghude	Member
(xv)	Dr. Suhastai V. Vaze	Member
(xvi)	Shri Dushyant N. Deshpande	Member
(xvii)	Sau. Manjusha B. Patil	Member

(xviii)	Shri Suresh P. Yogi	Member
(xix)	Shri Balwant S. Darapurkar	Member
(xx)	Shri Dinkar L. Askar	Member
(xxi)	Shri Anil R. Jawale	Member
(xxii)	Shri Milind S. Deshpande	Member
(xxiii)	Shri Madhukar D. Patil	Member
(xxiv)	Shri Prakash J. Rokde	Member
(xxv)	Shri Anil B. Bhatt	Member
(xxvi)	Sau. Saroj S. Kathade	Member
(xxvii)	Shri Tulshidas D. Jambhule	Member
(xxviii)	Shri Waman S. Thawari	Member
(xxix)	Shri Satyawand D. Zatte	Member
(xxx)	Shri Avinash P. Kamble	Member

- The Governing Body, epitomizing the policy-making managerial core, consists of Honorable President, Vice-President, two Secretaries (Karyawahs), and a host of members is as hereunder-

(i)	Shri Shirkant Jageshwarrao Patil	President
(ii)	Sau. Shalinitai Shriram Patil	Vice-President
(iii)	Shri Mangesh Madhukarrao Malhar	Secretary
(iv)	Shri Shrikrushna Deorao Ghadyalpatil	Secretary
(v)	Shri Milind Shankarrao Deshpande	Member
(vi)	Shri Anil Moreshwar Dongare	Member

(vii) Shri Vikas Vasantrao Ghude	Member
(viii) Shri Anil Bhaskarrao Bhat	Member
(ix) Sau. Suhas Vinayak Vaze	Member
(x) Sau. Manjusha Bhargav Patil	Member
(xi) Shri Prakash Janardan Rokde	Member
(xii) Shri Avinash P. Kamble	Member
(xiii) Sau. Saroj S. Kathade	Member

- The Office-bearers of the Local Managing Committee are as follows-

(i) Shri Shrikant J. Patil	Chairman
(ii) Shri Shrikrushna D. Ghadyalpatil	Member
(iii) Shri Mangesh M. Malhar	Member
(iv) Shri Anil M. Dongare	Member
(v) Shri Milind S. Desphande	Member
(vi) Dr. Bhalchandra V. Moharil	Member
(vii) Dr. Ku. Jayshri P. Shastri	Member
(viii) Dr. Sau. Chetna H. Pathak	Member
(ix) Shri Chandrashekhhar R. Watkar	Member
(x) Dr. Brahmaddutt R. Pandey	Principal- Secretary

- Details of the meetings organized by the Governing Body, Local Managing Committee, College Staff Council, and General Administration Committee, during last two years, are given below -

Last year Year before last
2007-08 2006-07

Governing Body	06.06.2007 & 28.10.2007	11.04.2006 & 25.05.2006
Internal Admn. Bodies (mention only three most important bodies)		
1. Local Managing Committee	08.10.2007 & 13.05.2008	13.08.2006 & 09.03.2007
2. College Staff Council	05.07.2007 & 07.02.2008	04.12.2006 & 27.02.2007
3. General Administration Committee	28.07.2007 & 16.01.2008	18.12.2006 & 08.02.2007
Any others (specify)		

N.B. Above- mentioned academic and administrative bodies hold numerous meetings during the session, and the proceedings are maintained regularly. In addition, they meet very often informally. However, dates of only two meetings in a session are given above.

**8 To what extent is the administration decentralized?
How does the institution collaborate with different sections/departments and personnel of the institution to improve the quality of its educational provisions?**

The institution is sensibly attuned to modern computing expertise and managerial skills, such as, strategic

planning, decision-making and the impulsive motivation of team spirit. The decentralized power structure facilitates the formation of various committees with full freedom to conceive, plan and execute curricular, co-curricular and extra-curricular format, along with the issues pertaining to the development aspect of the institution. The Principal, with his patronizing zeal, coordinates the activities of the committees through formal meetings of the Heads of Department, and through informal interaction with the members of the staff. Friendly treatment, meted out to the members of the teaching and non-teaching staff, motivates them to take-up the institutional issues to their innerness, and energize them to the optimum. The office, with its computer network, keeps itself actively involved in the academic and administrative data processing related to the declaration of results, the admission process, record of scholarships, and preparation of pay roll.

9 Does the institution have effective internal coordination and monitoring mechanisms? If yes, specify.

Yes.

The college has an effective internal coordination and monitoring mechanism. Heads of department, Programme Officer of N.S.S., and conveners of different academic and administrative bodies work with unquestioned autonomy. However, there is a coordinating and monitoring mechanism, under the stewardship of the Principal, which keeps itself abreast with working patterns of the departments and the committees, and it is responsible for meaningful projection of the institution.

10 Does the institution have a Grievance Redressal Cell for its employees? If yes, what are its functions? List the number of grievances redressed during the last two years.

Yes. The college has an effective grievance redressal cell, which studies the grievances of the employees and makes recommendations for their redressal. The cell, if necessary, raises the issue before the Principal and endeavours to sort out the ways and means.

The areas of grievances and the format of the working parameters the Cell has formulated for its adherence are given below-

- Complaints regarding leave (CL, EL, and ML etc.) of the employees.
- Complaints regarding maintenance of service records of the employees.
- Complaints regarding financial benefits of the employees.
- Complaints regarding general behaviour of the employee/ employees.
- Complaints regarding general amenities.
- Complaints regarding general atmosphere of the office/laboratory/staff room

Grievances Redressal Cell did not receive any major complaints during the last two years.

11 How many times does the management meet the staff in an academic year? What are the major issues discussed during the last meeting?

Informally, management is always in touch with the institution through the Principal and LMC. However, there is little occasion of a formal meeting between the Management and the staff of the institution. As a matter of tradition, Honorable President, Lok Shikshan Sanshta, addresses the members of the teaching and non-teaching staff in a formal gathering in the very beginning of the academic session.

Issues related to curricular, co-curricular and extra-curricular activities are routinely discussed in such gathering.

12 Is there a Cell to prevent sexual harassment of women staff? How effective is the functioning of the Cell?

There is special Cell to prevent sexual harassment of women staff, which is effective, and free from any external interference. Office bearers of the Cell are as below-

- | | | | |
|-------|-------------------------------|---|--------------|
| (i) | Dr. Ku. Jayshree P. Shastri | - | Chair Person |
| (ii) | Sau. Prachi V. Kanna | - | Member |
| (iii) | Shri Chandrashekhar R. Watkar | - | Member |

6.3 Strategy Development and Deployment

13 Describe the procedure of developing the perspective institutional plan. How are the Teachers, Students and Administrators involved in the planning process?

The governing body of the institution, in its meeting, deliberates upon the development plan for the institution, and notifies its decision to the Head of institution. The Head of institution calls upon the meeting of all the heads of department, and conveners of the extension activities. They are well informed about the solicitude of the management. All the heads and the conveners organize meeting of the faculty and

staff of their respective departments/committees/units/ students' council, and prepare the proposals to be submitted. All the proposals are discussed in the meeting of Local Managing Committee. A final proposal is drafted and submitted to the Governing Body. Thus, every individual belonging to the teaching and non-teaching staff and representatives of the students are involved in the process of institutional development.

14 How are the objectives communicated and deployed to all levels, to ensure individual employee's contribution for the institutional development?

The governing body of the institution, in its meeting, discusses the perspective plan for the institution, and communicates its decision to the Head of institution. The Head of institution calls a formal meeting of all the heads of department, and conveners of the extension activities. They are well informed about the solicitude of the management. All the heads and the conveners organize meeting of the faculty and staff of their respective departments/committees/units/students' council, and prepare the proposals to be submitted. All the proposals are discussed in the meeting of Local Managing Committee. A final proposal is drafted and submitted to the Governing Body. Thus, every individual belonging to

the teaching and non-teaching staff and representatives of the students make fruitful contribution in the process of institutional development.

- 15 List the different committees constituted for the management of different institutional activities? Give details of the meeting held and the decisions taken, regarding academic management, finance, infrastructure, faculty, research, extension and linkages, and examinations held during the last two years.**

List of Committees and Conveners

Committees	Conveners
Lokmanya Mahavidyalaya Student's Alumni	Mr. S. N. Pilgulwar
Students Council	Dr. Ku. J. P. Shastri
College Magazine	Dr. Ku. J. P. Shastri
Sports and Gymkhana	Mr. T. S. Mane
NSS	Mr. S. N. Pilgulwar
Career Guidance	Mr. S. N. Pilgulwar
Counseling Cell	Mr. D. P. Lonkar
Debate Club	Dr. Ku. J. P. Shastri
Lokmanya Mahavidyalaya, Research Group	Dr. Ku. J. P. Shastri
Teacher study Group	Dr. Mrs. C. H. Pathak
Remedial Coaching Class	Mr. D. P. Lonkar

Students-Teacher Forum	Mr. D. G. Mangate
Parent Teacher Interface	Mr. D. P. Lonkar
Population Education	Ku. M. L. Bhiwdare
Mahila Adhyayan, & Sewa Kendra	Ku. B. S. Pande
Intra-Institutional Interaction Group	Mr. T. S. Mane
Lokmanya Mahavidyalaya, Teachers Association	Dr. Ku. J. P. Shastri
English Literary Association	Dr. Mrs. C. H. Pathak
Marathi Vangmay Mandal	Dr. Ku. J. P. Shastri
Samaj Vidnyan Mandal	Mr. S. N. Pilgulwar
Committees for Administration	
General Administration Committee	Mr. T. S. Mane
Discipline Committee	Mr. D. P. Lonkar
Examination Committee	Dr. Ku. J. P. Shastri
Library Committee	Dr. Ku. J. P. Shastri
UGC Interface	Mr. S. N. Pilgulwar
Purchase Committee	Mr. T. S. Mane
Stock Inventory	Mr. T. S. Mane
Students Feedback	Mr. D. P. Lonkar
Time Table Committee	Dr. Ku. J. P. Shastri
Campus Development Committee	Mr. D. P. Lonkar
Publicity	Mr. S. N. Pilgulwar
Building Maintenance Committee	Dr. Mrs. C. H. Pathak

AIMS AND OBJECTIVES OF DIFFERENT COMMITTEES

Lokmanya Mahavidyalaya, Student's Alumni

- Keeps a record of the alumni.
- Interacts with alumni through electronic and postal mail.
- Arranges get-together of the faculty members and the alumni at opportune times.
- Seeks feedback from the alumni.
- Solicits creative ideas regarding the development of academic and infrastructural facilities.
- Appeals to and accepts from the alumni any kind of financial and intellectual assistance.

Students' Council

- Forms the council at the beginning of the session by making the topper of each class and unit as the nominated member.
- Facilitates the election of the University Representative.
- Arranges curricular, co-curricular and extra-curricular programmes

College Magazine

- Makes budgetary provision for the annual magazine.
- Invites articles, poems, essays, reports from various units and supporting photographs for incorporation.

- Edits the articles and finally publishes them.

Sports and Gymkhana

- Increases the range of physical-mental faculties.
- Inculcates the sense of individual and collective responsibilities.
- Teaches the students to rise beyond the confines of the self.
- Makes the students understand the importance of competition and co-operation.

NSS

- Exposes the students to the ways of community living.
- Makes the students aware of the rural problems.
- Inspires the students to take part in rural development.
- Inculcates the quality of leadership among the students.
- Gives training in programme development to enable the students for self-employment.
- Endeavours to bridge the gulf between the educated and the uneducated masses.
- Inspires the students to promote the will to serve the weaker section of the community.
- Provides opportunity for personality development of the students through social transformation.
- Makes the students internalize the motto 'Not I, But You'.

- Brings about physical, mental, and spiritual development among the students.

Career and Employment Guidance

- Gives information to the students about various career prospects.
- Helps the students in choosing correct avenue for better success.
- Guides the students in their efforts of appearing for competitive examinations.
- Gives suggestions regarding books and journals to be read and digested.
- Gives information about employment opportunities.

Counseling Cell

- Advises the students to go in for higher studies.
- Gives information about evocative research.
- Makes them aware of the interdisciplinary trends in research and development.
- Makes them at home with the global thought-process regarding community development.

Debate Club

- Inspires the students to develop their personality through debating skill.
- Gives them opportunity to cultivate stage daring.

- Makes them aware of the social, educational, economic, and political aspects of national life.
- Makes them acquire multidimensional civic sense.
- Infuses competitive spirit among the students.

Lokmanya Mahavidyalaya, Research Group

- Coordinates the research activities of the various departments of the college.
- Motivates the teachers to go in for research.
- Brings in awareness among the teachers about the current trends in the field of research.

Teachers study Group

- Coordinates the interactive spirit of the teachers.
- Infuses inter-disciplinary interest among the teachers.
- Arranges monthly seminars of the college teachers.
- Inspires the teachers to present papers in the monthly seminars on creative, inventive or general topics.

Remedial Coaching Classes

- Imparts special coaching for the students belonging to the weaker sections of the society.
- Drills the students thoroughly and makes them confident regarding the University examination.

Student-Teacher Forum

- Coordinates teaching-learning activity.
- Encourages the students to have free interaction with the teachers.

- Provides a platform to the students making them air their views.

Parent-Teacher Interface

- Organises meeting with the parents.
- Solicits feed-back from the parents.
- Seeks physical and moral assistance for improving the academic standards.

Population Education

- Teaches the people, through the students, about the proper family care and social care.
- Organises symposia on the occasion of World Population Day.
- Makes the students aware of the importance of human resources.

Mahila Adhyayan and Seva Kendra

- Makes use of the time and energy of the students for the emancipation of women.
- Teaches the students about the merits of women empowerment.
- Brings in awareness among rural women about health and family planning by mobilizing students' force.

Intra-Institutional Interaction Group

- Facilitates inter-faculty interaction.

- Inspires the students to interact with the learners from other streams to up date their know-how.
- Organises programmes on different aspects of social existence in which students from other streams participate.

Lokmanya Mahavidyalaya Teachers Association

- Discusses the problems of the teachers and tries to solve them.
- Induces the teachers to take up the issues pertaining to the students care.
- Exhorts the teachers to bring necessary improvement in the teaching-learning efforts.

English Literary Association

- Makes the students take English as a medium of communication.
- Organizes lectures of the proficient teachers of the language.
- Inspires students to cultivate a taste for creative writing in English.

Marathi Vangmay Mandal

- Creates interest among the students about Marathi as a language and literature.
- Arranges lectures of literary figures.

- Inspires students to cultivate a taste for creative writing in Marathi.
- Endeavours to generate zeal among the students so as to make them find co-relation between Marathi and other vernacular languages.

Samaj Vidnyan Mandal

- Creates interests among the students about the economic, political, and social upheavals.
- Makes the students know of the community-related problems, and look for the possible solutions.
- Inspires the students to have a face for inter-disciplinary developments.
- Exposes the students to the contemporary trends of community living.

General Administration Committee

- Advises the immediate authority regarding general administration.
- Coordinates the activities of the academic and administrative faculties.
- Oversees the infrastructural as well as development aspects of the college.

Discipline Committee

- Oversees the discipline in the campus.
- Makes coordination among the departments for general tone of the academic activity.
- Advises action to be taken against defaulters.

Examination Committee

- Prepares the timetable for the college examinations.
- Collects and maintains the sets of question paper from the various departments.
- Makes arrangement for the printing of the question papers.
- Makes the provision for the answer sheets.
- Makes arrangements for valuation.
- Works for tabulation and declaration of results

Library Committee

- Formulates the budget for the Library.
- Makes recommendations for the purchase of books and journals.
- Makes budgetary provision for the purchase of books and journals for different departments.

UGC Interface

The college is recognized under 2 (f) of U.G.C. Act, 1956. It is because of the efforts of UGC Interface. It

makes correspondence with UGC regarding its recognition under 12 (B) of U.G.C. Act, 1956.

Purchase Committee

- Procures the requirements from the departments.
- Invites quotations from various agencies.
- Prepares a comparative statement and recommends the lowest offer.

Stock Inventory

- Maintenance of stock register and its annual verification.
- Updates the stock as per the requirement of the departments.
- Writes off the dead stock.

Students Feedback

- Collects students' feed back in the prescribed format.
- Prepares the summary of the feedback and provides the data for improvisation.

Time Table Committee

- Plans the Time Table for the College.
- Makes necessary adjustments and changes as per requirement.

Campus Development Committee

- Ensures the cleanliness of the campus.
- Maintains the beauty and utility of the campus.

- Wherever necessary, plans for plantation.
- Maintains the garden and its greenery.
- Ensures healthy atmosphere in the vicinity.

Publicity

- Publishes the prospectus.
- Gives publicity to the curricular, co-curricular, and extra-curricular activities of the college.
- Maintains relation with the electronic and print media.
- Ensures publicity to the various programmes arranged by different units.

Building Maintenance Committee

- Fulfillment of interior arrangements as per requirements.
- Maintenance of existing building like plumbing, electrification, furniture etc.
- General cleanliness and beautification of the Campus.

16 Has the institution an MIS in place, to select, collect, align and integrate data and information on the academic and administrative aspects of the institution?

Yes

17 Does the institution use the various data and information obtained from the feedback, in decision-making and performance improvement? If yes, give details.

Yes.

Data and relevant information obtained from the feedback are discussed in the meetings of the departments/committees/units/ council, and proposals for improvement are prepared. If necessary, the proposals are placed before L.M.C. After getting the approval from L.M.C., plans of improvement are executed.

18 What are the institution's initiatives for promoting co-operation, sharing of knowledge, innovations and empowerment of the faculty?(Skill sharing across departments, creating/providing conducive environment, etc.)

The institution sees to it that a very cordial and conducive atmosphere is maintained in the college premises; staff room remains lively and exuberant. Inter-departmental communication is emphasized, and emotional/professional inter-dependence is valued. Departments and faculty are given sumptuous space to move and act freely.

Faculty and assisting staff are de-stressed through sports activities, family gatherings, and inter-personal musings.

6.4 Human Resource Management

19 What are the mechanisms for performance assessment (teaching, research, service) of faculty and staff?(Self-appraisal method, comprehensive evaluation by students and peers). Does the institution use the evaluation to improve teaching/research of the faculty by other staff? If yes how?

- The mechanisms for performance assessment of the faculty are as below-
 - (i) Self-appraisal method
 - (ii) Comprehensive evaluation by students.
- Yes, the institution uses the evaluations to improve teaching/research of faculty.

Faculty and other members of the staff are in no-uncertain terms informed about the outcome of the evaluations, and exhorted to improve upon themselves. Admissible incentives are also given to the best faculty/employee.

20 What are the welfare measures for the staff and faculty? (Mention only those which affect and improve staff well-being, satisfaction and motivation)

Welfare schemes for the faculty and staff are given hereunder-

- Lokmanya Sevakanchi Sahakari Pat Sanstha.
- Institution provides college hall for domestic functions to the employees without charging any rental.

21 What are the strategies and implementation plans of the institution to recruit and retain faculty and other staff who have the desired qualifications, knowledge and skills?

As per the UGC norms the work-load of a teacher is 20 periods, each of 45 minute duration, per week. The governing body advertises the post, as and when created, in the leading newspapers after getting approval from the University (College Section), Special Cell, and the Director, Higher Education, Government of Maharashtra. The Selection Committee, duly constituted by the University, in accordance with the provisions of the Maharashtra University Act, 1994, selects the right candidate, who is appointed ultimately by the college establishment, subject to the final approval from the University and the Director, Higher Education.

The supporting staff is appointed by the specially constituted Selection Committee as per Maharashtra University Act, 1994.

The institution offers the best possible service conditions for the faculty and staff so that their retention is ensured.

- 22 What are the criteria for employing part-time/ad-hoc faculty? How are the recruitment conditions of part-time/ad-hoc faculty different from that of the regular faculty? (e.g. Salary structure, workload, specialization).**

As and when necessary, faculty is appointed by the college establishment on Clock Hour Basis. The minimum qualification for the candidate is 55% in his/her M.A. in the relevant subject. Approval of the university to such appointments is mandatory.

A lecturer on Clock Hour Basis can take 7 periods at the most per week, each of 45 minute duration.

Remuneration is given from the salary grant at the rate of Rs. 75/- (Rs. 150/- as per revised order) per period.

- 23 What are the policies, resources and practices of the institution that support and ensure the professional development of the faculty?(e.g. Budget allocation**

for staff development, sponsoring for advanced study, research, participation in seminars, conferences, workshops, etc. and supporting membership and active involvement in local, state, national and international professional associations).

- The institution provides duty-leave to the faculty for attending seminars/conferences/workshops/symposia/orientation courses/refresher courses etc.
- As per University/Government rules, T.A. /D.A. is provided to the faculty to attend National/International seminars/ conferences.
- In deserving cases, financial advance is given to the faculty.

24 How do you assess the needs of the faculty development? Has the institution conducted any staff development programmes for skill up-gradation and training of the staff? If yes, give details.

- Needs of the faculty development are ascertained through the norms set by U.G.C./University/State Govt. The faculty attends the development programmes in

order to avail the benefits of Career Advancement Schemes (CAS).

- The institution conducted classes for communication skill and language up-gradation for the administrative staff during summer vacation 2008.
- The institution conducted computer classes for the administrative staff in the month of July 2008.

25 What are the facilities provided to faculty? (Well-maintained and functional office, infrastructure and other space to carry out their work effectively etc.)

Facilities provided to the faculty are as below-

- Well-furnished, spacious staff-room.
- Pure drinking water/Toilet/Bath-room.
- Well-equipped Library.
- A spacious reference section, exclusively for the faculty, with necessary furniture.
- Gymnasium as health-centre.
- Hobby centre/centre for creative excellence at the Lokmanya Kala Academy situated in the same campus.
- Freedom of horizontal movement in the departments.

6.5 *Financial Management and Resource Mobilization*

26 Does the institution get financial support from the Government? If yes, mention the grants received in the last three years under different heads. If no, give details of the sources of revenue and income generated during the last three years?

Yes, the institution gets financial support from the Government. The grants received in the last three years under different heads are as below-

	2005-06	2006-07	2007-08
Salary Grant	1,50,000/-	17,84,000/-	24,40,337/-
Non-Salary Grant	28,895/-	33,880/-	84,693/-
College	----	1,00,000/-	---
Development fund			
Scholarship Grant	5,53,820/-	5,16,178/-	8,02,236/-
N.S.S. Grant	47,450/-	30,150/-	34,500/-

27 What is the quantum of resources mobilized through donations? Give information for the last two years.

	2006-07	2007-08
Computers	51,500/-	----
Books	6,400/-	30,000/-

28 Is there adequate budget to cover the day-to-day expenses? If no, how is the deficit met?

Yes.

29 What are the budgetary resources to fulfill the institution's mission and offer quality programmes? (Budget allocations over the past two years (provide income expenditure statements))

Income-Expenditure statements of the last two years are attached herewith.

Encl. No. 3

30 Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and the audit reports for last two years.

Audit reports for the last two years are enclosed herewith.

Encl. No. 3

31 Has the institution computerized its finance management systems? If yes, give details.

Yes.

Details are given below-

- Office Management System (OMS)
- Software for Digital College University-E-Suvidha.

6.6 Best Practices in Governance and Leadership

32 What are the significant best practices in Governance and Leadership carried out by the institution?

Nil

Criterion VII : Innovative Practices

7.1 Internal Quality Assurance System

- 1 What mechanisms have been developed by the institution for quality assurance within the existing academic and administrative systems?**

The college has constituted Internal Quality Assurance Cell (IQAC) for maintaining the quality of academic and administrative efforts.

- 2 What are the functions carried out by the above mechanism in the quality enhancement of the institution?**

Internal Quality Assurance Cell (IQAC) monitors the activities of teaching and evaluation. Analysis of the university results and interpretation of the feedback acquired from the students and their parents, through formal and informal interactions, are the prime work of the Cell. It is on the basis of the concrete data available with it that the Cell submits its report to the college administration. In the same high, the cell communicates the performance report of the wards to their parents, along with constructive and reformative suggestions. Local Managing Committee takes periodic view of the

academic and administrative aspects of the college, in the glare of the submissions made by the quality improvement cell through the immediate caretaker.

3 What role is played by students in assuring quality of education imparted by the institution?

All activities of the college, academic or otherwise, are student-centered. Therefore, the institution sees to it that, wherever possible, students are involved in the sustained process of maintaining academic and administrative standards of the college.

4 What initiatives have been taken up by the institution to promote best practices in the institution? How does the institution ensure that the Best Practices have been internalized?

The institution, as a matter of conviction, believes in value-based education. All activities of the college are designed and performed with the following objectives-

- To develop a sense of unity and equality through co-operation, solidarity, cutting across religious, caste and cultural barriers.
- To inculcate basic virtues like sincerity, simplicity, gentleness, modesty, compassion, humility, courtesy,

co-operation, fair-play, self-reliance, self-control and truthfulness.

- To inculcate the real meaning of non-violence and patriotism.
- To make students work hard on sound rational lines
- To make students responsible for keeping constant vigil to know what is going on in and around the country.
- To develop the habit of personal cleanliness and cleanliness of the surroundings.
- To develop proper respect for public and private property through perpetual drilling, and exposure to community living through NSS.

5 In which way has the institution added value to the quality enhancement of students?

There are various units, such as NSS, Population Education Club, Mahila Adhyayan and Sewa Kendra, working as centres for continuing and extension education. These units endeavour hard to inculcate the sense of civic responsibilities among the students. They organize residential camps for the volunteers, and make them participate in the activities like road-widening, road-repairing, removing encroachment from the public places, construction of check-dams, percolation tanks, soak-pits, and tree plantation. The students stage cultural programmes for public awareness.

The college does feel that the personality-richness of the management, the faculty, and the administrative staff is the greatest source of inspiration for the students. Respect for values percolates down the students straight from the highest organ of the institution.

7.2 Inclusive practices

6 What practices have been taken up by the institution to provide access to students from the following sections of the society?

- a) Socially-backward**
- b) Economically-weaker and**
- c) Differently-abled**

Chandrapur district, the institution belongs to, is a tribal district of Maharashtra State. Majority of the students (more than 70%) belong to the socially-backward and economically-weaker sections.

The college establishment strictly follows the directives of the State/Central governments with regard to the objective of alleviating illiteracy, ignorance, and poverty from socially-backward and economically weaker sections.

Financial assistance, as and when possible, is given to the deserving students.

The college establishment has exclusively separate bank account-‘Lokmanya Sahayata Nidhi’ for giving

financial assistance to the students of economically weaker sections.

7 What efforts have been made by the institution to recruit 1) Staff from the disadvantaged communities? Specify?

a) teaching

b) non-teaching

The institution recruits faculty and staff by strictly adhering to the norms set by the University & State governments.

8 What special efforts are made to achieve gender balance amongst students and staff?

Since the institution is a prime seat of learning for both sexes, it has made it almost mandatory for itself to recruit faculty and staff in such a way that gender balance is maintained.

Fifty percent of the faculty belongs to the fair sex. One out of a total of three members of the administrative staff is female.

9 Has the institution done a gender audit and/or any gender-related sensitizing courses for the staff/ students? Give details.

No.

10 What intervention strategies have been adopted by the institution to promote the overall development of students from rural/ tribal backgrounds?

The institution leaves no stone unturned in tracing out anything aesthetic and creative in the young minds, especially, from rural/tribal background. Along with imparting formal education in the class-room and other corners of the campus, it facilitates the students in bringing out everything creative, imaginative and implicative from their within. The extension units imparting continuing education such as NSS, Population Education Club, Mahila Adhyayan and Sewa Kendra, Debate Club, Literary Club, Students' Council, Marathi Vangmaya Mandal, and others stretch out their limbs to substantiate the teaching-learning activity. Naturally, every iota of creativity that can bloom to life comes out from the hidden layers of student's faculties, and adds fragrance to community-living.

11 Does the institution have a mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections?

Yes.

12 What initiatives have been taken by the institution to promote social-justice and good citizenship amongst its students and staff? How have such initiatives reached out to the community?

The College strives hard to create awareness among the people regarding health and hygiene, sanitation, environment, population control, polio immunization, and the menace of non-biodegradable waste. In its efforts, the college organizes rallies of faculty, staff and the students. Special camps of NSS are organized in the rural precincts, so that students and staff may find better exposure to the phenomenon of community-living. Through debate, symposia, and cultural activities, the students and teachers reach out to the inhibited faculties of the rustics.

Recurring interaction with parents, alumni, and common populace, the staff and students internalize the core aspects of social justice and civic goodness.

7.3 *Stakeholder relationships*

13 How does the institution involve all its stakeholders in planning, implementation and evaluation of the academic programmes?

Feedback data available from different organs of the institution, Alumni-Meet, parents-meet are put to use while preparing perspective plan, implementing it, and evaluating the academic activities based thereon.

Every issue that pertains to planning, implementation and evaluation of the academic programmes is included in the Principal's report, which appears, without fail, in annual College Magazine, and which Principal presents in the meeting of Governing/General Body. The suggestions that elicit from such meets are noted down, and included in the subsequent plan. Thus, all the stakeholders find themselves involved and instrumental in the activities of the institution.

14 How does the institution develop new programmes to create an overall climate conducive to learning?

At the outset, the Principal calls a meeting of the College Staff Council, and calls upon the faculty to come out with new proposals of innovative programmes so as to substantiate the learning activity. Proposals, thus obtained, are debated thoroughly in the meeting of the Heads of Department and conveners of the extension units. After the consensus is arrived at, the details of the accepted proposals are communicated to different units for execution.

15 What are the key factors that attract students and stakeholders, to the institution and result in stakeholder satisfaction?

Key factors are-

- Integrity of the Lok Shikshan Sanstha, the patron of the institution, and its dedication exclusively to the cause of quality education.

- Honesty, integrity, and accountability of the head of institution and the staff.
- Beautifully developed campus.
- Sustained infrastructure with required physical amenities.
- Qualified faculty and efficient administrative staff.
- Innovative pursuits of the faculty and others at the helm of affairs.
- Student-centred activity.
- Conducive atmosphere in the campus.
- Well-developed, well-furnished and well-equipped central library. LCD Projector and other electronic equipments are additional factors of attraction.
- Well-furnished, well-equipped, and air-conditioned computer centre, rich enough to accommodate 25 students at one stretch. The centre having 10 computers fitted with back-up power supply is exclusively meant for computer education.
- Well-erected Health centre.
- Lokmanya Kala Academy as the seat of creative learning /Hobby Centre.
- Un-interrupted power supply through institution-maintained power-generating system.

16 How does the institution elicit the cooperation from all stakeholders to ensure overall development of the students, considering the curricular and co-curricular activities, research, community orientation and the personal/ spiritual development of the students?

Mutual interaction and belief in good cause, desire to reach the point of concurrence, respect for divergent views, and preparedness to address grievances of all kinds ensure co-operation from all stakeholders.

17 How do you anticipate public concerns in your current and future programme offerings and operations?

Electronic and print media, along with other means of communication, keep the institution abreast with the public concerns and dreams.

However, the institution does not depend on the second-hand information, but on the first-hand experience. Unhindered interaction with the parents, students, and alumni make the college establishment at home with the public nerves. An annual ten-day NSS camp in the village, attended by seventy-five students and staff, provide an extra opportunity to the college to feel the sense and sensibility of the country-side. Naturally, all the feedback that the institution gets helps it prepare future programmes, and implement them in gist and summary.

18 How does the institution promote social responsibilities and citizenship roles among the

students? Does it have any exclusive programme for the same?

The institution promotes social responsibilities and civic ethos through varied co-curricular and extra-curricular activities.

Extension units are specifically aimed at inculcating the spirit of social responsibilities and civic ethos. Some of the major events organized by different extension units during last two years are enumerated below:-

N.S.S.

- It organizes programmes on Teacher's Day, International Literacy Day, Environmental Week, N.S.S. Day, Gandhi Jayanti, Global AIDS Day, etc.
- It organizes Shram Sanskar Karyakram during environmental week.
- Kala Pathak presents patriotic songs on 15th August, 26th January and other national days.
- It organizes special camp for the awareness about legal rights of common man, especially, women.
- In order to give impetus to the process of personality development of the students, it organizes Elocution and debating competitions, group discussions, poster

competitions, quiz on economic, political and social developments.

- On 14th January 2007, Kala Pathak of the unit presented Path-Natya at Ekarjuna, a small village, on various social issues.
- It organized special camp at Yewati, Taluka-Warora, from 21st December 2006 to 30th December 2006 holding on to the theme- *Jal-Vyavasthapan ani Gramin Vikasasathi Yuva Shakti Shibir*. Volunteers, 50 boys and girls, stayed in the village for ten days and learnt the art of community living. During their stay, they constructed path ways of 1008 ft. X 20 ft., and outlet for waste water of 1981 ft. X 3 ft. X 1½ ft. dimensions, soak-pits, and brought about general awareness among the villagers regarding water management, cleanliness, health and hygiene, menace of drug-addiction, etc.
- It organized lectures of experts on various topics, such as, *Madhu-Makshika Palan, Appatti Vyavasthapan, Shetkari Atmahatyakadun Atmanirbhartekade, Superstitions, Jiwanachi Baji Kashi Jinkal, Jaivik Kid Niyantaran, Jaiva Tantradnyan ani Gramin Vikash, Jal Vyavasthapan, etc.*

- It organized Blood-Donation Camp in the Shibir in collaboration with Kasturba Gandhi Medical College, Sewagram, in which 64 persons donated blood.
- In the cultural programmes, Kala Pathak of the unit presented plays on superstitions, Dowry Death, Cleanliness, Illiteracy, Ills of Alcoholism, defecation on public path etc.
- Prof. Shrikant Patil and his team presented *Inquelab Zindabad*, an enlightening recitation on life and deed of the great martyr Bhagat Singh on the occasion of 75th anniversary of his martyrdom.
- Patriotic songs of the volunteers were broadcast by All India Radio, Chandrapur on 15th Aug. 2007.
- On 12th January 2008, Blood-Donation Camp was organized by the college in collaboration with Dr. Hedgewar Rakth Pedhi, Nagpur. Twenty seven students donated blood.
- Volunteers participated in University-level N.S.S. camps at Vanadongari, Sironcha, and Sakhartola.
- A special ten-day camp, *Gramonnati Abhiyanakarita Yuva Shakti Shibir*, was organized at Dhamani, Taluka-Bhadravati, from 22nd December 2007 to 31st December 2007.

- The volunteers constructed road of dimension 850 ft.X10 ft.
- They constructed outlet for waste water of dimension 1700 ft. X 2 ft. X 1 ½ ft.
- The Volunteers collaborated with the villagers in presenting cultural programmes on social awareness and community living.

Highlights

- Shri Ritesh Chandalwar and Ku. Sukesh Totawar participated in Pre-Republic Day Camp at Porbandar (Gujarat), thus, representing Maharashtra State.
- Shri Ritesh Chandalwar participated in Republic Day parade at Mumbai.
- Shri Sandeep Rewatkar was declared one of the four best NSS Volunteers of the session 2006-07 by the RTM Nagpur University, and was felicitated at the hands of Hon'ble Vice-Chancellor Shri S. N. Pathan with a cash prize of Rs. 1500/- and a citation.
- Shri Tarachand Wasade, and Nilesh Darekar participated in State level camp at Tumsar.
- Shri Pankaj Pise and Avinash Jumde were declared the best volunteers in University-level camp at Desaiganj.
- Kala Pathak comprising Ku. Ashwini Mandawgade, Ku. Shital Dhok, Ku. Kumud Dhande, Ku. Sarita Hanumante, Ku. Yogeshwari Khuspure was declared

the best pathak in university-level Mahila N.S.S.Camp at Tadoba.

POPULATION EDUCATION

Population explosion is, probably, the greatest menace India has been facing since its independence. However, the curse of excessive population can be used as a boon if human resource is mobilized through civic awareness and proper utilization of funds for health and education. The unit aims at enlightening the people, through various co-curricular activities, about proper family-care, and in larger perspective, social-care.

MAHILA ADHYAYAN AND SEWA KENDRA

Women are the greatest sufferers, and hugely marginalized. Sometimes governing forces treat the fair sex as the other, and push women at the periphery. Mahila Adhyayan And Sewa Kendra works by putting the girl-child at the centre. All the programmes and activities of the Kendra are aimed at bringing women in the main-stream as potent harbinger of social development.

19 What are the institutional efforts to bring in community-orientation in its activities?

The institution extends active support to the neighborhood communities, and strengthen the bond of mutual love and togetherness by organizing-

- Blood-Donation Camp.
- Debate and symposia on various issues.
- Programmes for public awareness regarding ills of Drug, Gutkha, Alcohol, and Tobacco.
- Programmes on social evils, such as, dowry system, superstitions, and defecation on public ground etc.
- Programmes to bring about awareness among the people regarding health and hygiene, ecological balance, imperativeness of wild-life and forestry, tree-plantation, smart use of water-resources.
- Various programmes at the aegis of Population Education and Mahila Adhyayan and Sewa Kendra.

20 How does your institution actively support and strengthen the neighborhood communities? How do you identify community needs and determine areas of emphasis for organizational involvement and support?

The N.S.S. Unit of the college makes a survey of the nearby villages, invites proposals from the Gram-Panchayats for organizing special camps. By arranging

meetings with the villagers, community needs and areas of emphasis for Unit's involvement and support are ascertained. Special ten-day camp in the month of December, every year, is organized, where volunteers learn to work with the community for the upliftment of the common mass.

21 How do the faculty and students contribute in these activities?

The faculty of the college is an inspired lot, and they need little persuasion. And for the college, students are always the core segment. The institution has legacy of educational tradition, and the students are inspired to carry on the tradition of quality education. The work culture, the head of the institution and faculty maintains, acts as stimulant for the students. In all the programmes of academic, social, and civic paramountcy, faculty, staff, and students are actively involved. Their contribution is supreme.

22 Describe how your institution determines student satisfaction, relative to academic benchmarks? Do you update the approach in view of the current and future educational needs and challenges?

There are many forums for the students, where they have their say. Any issue related to students' welfare

can be raised by the representatives of the students on such forums. The institution keeps itself abreast with the views expressed, and tunes itself to the satisfaction of the students. In fact, the establishment is always prepared to rectify itself for the good of the students. With its eyes upon the future educational needs, the institution keeps itself flexible enough to accommodate positive suggestions.

23 How do you build relationship?

⇒ **to attract and retain students**

⇒ **to enhance students performance**

⇒ **to meet their expectations of learning**

- The institution gives utmost importance to community-relationship, and keeps its organs open to capture the feeling of concerns and dreams of the neighbourhood. It caters to the need of the students coming from the catchment area. The courses run at the college are in accordance with the modern trends. Naturally, work culture of the institution is another attraction.
- Regular tests and terminal examinations ensure better performance of the students. Remedial coaching and extra classes engaged by the faculty are instrumental in improving the performance.

- The institution has good infrastructure, and students-friendly atmosphere along with appreciable work culture. Moreover, the faculty is well-qualified, innovative, students-loving, and dedicated lot. In all, the institution is equipped enough to meet the expectations of the learners.

24 What is your complaint management process? How do you ensure that these complaints are resolved promptly and effectively? How are complaints aggregated and analyzed for use in the improvement of the organization, and for better stakeholder-relationship and satisfaction?

The institution has Grievances Redressal Cell for the students. Any grievances related to administration, library, infrastructural facility, and teaching-learning activity fall within the confines of the Cell, which is competent enough to bring about quick redressal.

(C)

**Evaluative Report of the
Departments**

Department of Marathi

1. Faculty Profile-adequacy and competency of faculty

There are two posts for the lecturer in the department, of which one post is meant for full-time lecturer and one post on clock hour basis. Both the posts are filled. Therefore, the department is full-fledged, and all the faculty members are fully qualified. The faculty appointed as full-time lecturer has Doctoral Degree to her credit.

Sr. No.	Name of the faculty	Designation	Qualification
1	Dr. Ku. Jayshree P. Shastri	Lecturer (Full-Time)	M.A.,M.F.A M. Phil., Ph.D. NET
2	Shri D. G. Mangate	Lecturer (Clock Hour Basis)	M.A.

2. Student Profile—entry level competencies, socioeconomic status, language proficiency etc.,

In general students come from remote areas of rural and tribal habitation. Majority of them belong to the socio-economic group living on the periphery. They speak a dialect known in the tribal and nomadic populace. Even Marathi, the language of the state with very rich literature, is not known to these students, because of their marginalized life in the deep mofussil.

3. **Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes**

As per the Maharashtra University Act, 1994, there is a Board of Studies at the University level for every department. Board of Studies has exclusive power to make any necessary changes in the syllabi.

The syllabus of Marathi Literature was changed in 2007.

4. **Trends in the success and drop out rates of students during the past two years**

Probably for better chances of early employment, some students prefer to go out for professional teacher's diploma course, D. Ed., and that happens during B.A.II. Hence, drop-out cases occur mostly during second year of the degree course. Moreover, majority of the students joining the college are female, and early marriages are common in some of the communities. That is also a reason for drop-out.

Sr. No.	No. of Students	Batch – I		Batch – II	
		2004-05 to 2006-07		2005-06 to 2007-08	
1	Admitted	145		130	
2	No. of Drop-outs	25		25	
3	Percentage of drop-outs	17.25		19.23	

5. **Learning resources of the departments-library, computers, laboratories and other resources**

Learning resources available with the department are:-

Departmental Library	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Laboratory	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Computers	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

6. **Modern teaching methods practiced and use of ICT in teaching-learning**

The College has T.V. Set, CD/DVD Player, and L.C.D. projector which are used by the departments to supplement teaching-learning activity.

7. **Participation of teachers in academic and personal counseling of students**

Teachers are devoted lot. They do whatever possible for the proper development of the students. From academic to personal, teachers strive hard to give shape to the personality of the students, through caressing, counseling, and confiding in them.

8. **Details of faculty development programmes and teachers who have been benefited during the past two years**

Details of the faculty development programmes attended by the teachers are as below:-

(i) Dr. Jayshree P. Shastri, Lecturer.

- State-level seminar on 6th January 2007 at Umathe College, Satimata Shikshan Sanstha, Nagpur.
- Marathi Pradhyapak Parishad on 24th and 25th November, 2006 at Sardar Patel College, Chandrapur.
- State level seminar on 4th December 2007 at Barrister Sheshrao Wankhede Arts & Commerce College, Khaparkheda.
- National seminar in 2007-08 at Nabira College, Katol.
- State level seminar on 21st December 2007 organized by Vidrabha Sansodhan Mandal.
- Marathi Pradhyapak Parishad on 11th & 12th January 2008 at Hislop College, Nagpur
- All India Marathi Sahitya Sammelan on 2nd, 3rd, 4th February 2007 Nagpur.
- Seminars on 5th & 6th January 2008 at Anand Niketan College, Warora
- Seminar on 15th October 2008 organized by Vidrabha Sansodhan Mandal, Nagpur.
- Orientation course from 10th October 2007 to 5th November 2007 at Nagpur University, Nagpur.

- UGC sponsored national seminar on 30th and 31st January 2009 at Shivaji College of Education, Amravati.

(ii) Shri Devendra G. Mangate , Lecturer (Clock Hour Basis)

- National seminar on 2nd & 3rd March, 2006 at C.P.& Bearar College, Nagpur.
- 17th annual conference of Nagpur University Marathi Pradhyapak Parishad on 7th & 8th March 2006 at Talodhi.(Balapur)
- Marathi Pradhyapak parishad 24th & 25th November 2006 at Sardar Patel College, Chandrapur.
- Seminar on 6th January 2007 at Umathe College, Nagpur
- State level seminar on 23rd & 24th August 2008 at Nagpur.

9. Participation/contribution of teachers to the academic activities including teaching, consultancy and research

Nil

10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years

Nil

11. **Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years**

Publications- Dr. Ku. Jayshree P. Shastri

- *Marnonmukh Shayyavar* (2003), Tarun Bharat(Marathi Dainik)
- *Sakhi* (2004), collection of poems
- *Dekhnil Kavyavishwa* (2007), Criticism.
- A number of critical and creative essays published in Tarun Bharat and Loksatta, popular Marathi dailies.

12. **Placement record of the past students and the contribution of the department to aid student placements**

A number of students work in different areas. As far as the role of the faculty in their placements is concerned, the teachers merely give them counseling on career guidance.

13. **Plan of action of the department for the next five years**

The department is solicitous to

- (i) establish laboratory for languages in collaboration with Department of English
- (ii) set up departmental Library
- (iii) enrich and strengthen Bhasha Manch, a platform to work for Marathi, English and other languages, and comparative study of Marathi, Hindi and English as language and literature.

Department of English

1. Faculty Profile-adequacy and competency of faculty

There are two posts for the lecturer in the department, of which one post is meant for full-time lecturer and one post on clock hour basis. Principal, being a teacher of English, engages five periods. Apart from the Principal, the full-time post is filled. All the faculty members are fully qualified. The faculty appointed as full-time lecturer has Doctoral Degree to her credit.

Sr. No.	Name of the faculty	Designation	Qualification
1	Dr. B.R. Pandey	Principal	M. Sc., B. Ed., M.A., Ph.D., SET
2	Dr. Mrs. C. H. Pathak	Lecturer (Full-Time)	M.A., B. Ed., Ph.D.

2. Student Profile—entry level competencies, socioeconomic status, language proficiency etc.,

In general, students come from rural areas. A majority of them belong to the socio-economic group living on the periphery. Chandrapur district itself is recognized as tribal district. Naturally, a bulk of students belongs to the various tribes of marginalized status. They have least exposure to English and its nuances.

3. **Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes**

As per the Maharashtra University Act, 1994, there is a Board of Studies at the University level for every department. Board of Studies has exclusive power to make any necessary changes in the syllabi.

The syllabi of English were changed in 2008-09.

4. **Trends in the success and drop out rates of students during the past two years**

Probably for better chances of early employment, some students prefer to go out for professional teacher's diploma course, D.Ed., and that happens during B.A.II. Hence, drop-out cases occur mostly during second year of the degree course. Moreover, majority of the students joining the college are female, and early marriages are common in some of the communities. That is also a reason for drop-out.

Sr. No.	No. of Students	Batch – I 2004-05 to 2006-07	Batch – II 2005-06 to 2007-08
1	Admitted	145	130
2	No. of Drop-outs	25	25
3	Percentage of drop-outs	17.25	19.23

5. **Learning resources of he departments-library, computers, laboratories and other resources**

Learning resources available with the department are:-

Departmental Library	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Laboratory	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Computers	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

6. **Modern teaching methods practiced and use of ICT in teaching-learning.**

The College has T.V. Set, CD/DVD Player, and L.C.D. projector which are used by the departments to supplement teaching-learning activity.

7. **Participation of teachers in academic and personal counseling of students.**

Teachers are devoted lot. They do whatever is possible for the proper development of the students. From academic to personal, teachers strive hard to give shape to the personality of the students, through caressing, counseling, and confiding in them.

8. **Details of faculty development programmes and teachers who have been benefited during the past two years**

Details of the faculty development programmes attended by the teachers are as below:-

(i) Dr. B. R. Pandey, Principal

- Orientation course organized by the Academic Staff College, Jawaharlal Nehru University, New Delhi from 15-04-1996 to 10-05-1996.
- Refresher course in American Literature, organized under the Academic Staff Orientation Scheme of the U.G.C. for Degree College/University Teachers at the Indo-American Centre for International Studies, Hyderabad from 23-10-2000 to 17-11-2000
- Refresher Course Organized by R.T.M. Nagpur University from 03-10-2003 to 23-10-2003
- National Conference on 30th and 31st July 2000 at Nagpur.
- U.G.C. sponsored State-level Conference on 23rd and 24th September 2000 at Deogiri College, Aurangabad.
- U.G.C. sponsored National seminar on 11th February 2008 at C.P. & Berar E.S. College, Nagpur.

(ii) Dr. Chetna H. Pathak, Lecturer

- Workshop on Action research in Extension services on 11th Dec. 2007 at Nagpur.
- National conference on 15th and 16th December 2007 at Nagpur

- National conference on 28th and 29th December, 2007 at Nagpur
- National conference on 8th, 9th and 10th January 2008 at Nagpur
- National Seminar at D.N.C. College, Nagpur on 29-03-2008
- Presented paper on ‘Innovatives in Teaching and learning English Language’ at national conference on 14th July 2008 at Dr. Annasaheb Gundewar College, Nagpur
- National conference on 19th and 20th September 2008
- Attended Orientation Course at Academic Staff College, R.T.M. Nagpur University, Nagpur from 18th Feb. 2009 to 17th March 2009.

9. Participation/contribution of teachers to the academic activities including teaching, consultancy and research

Dr. B.R.Pandey, Principal, is a Research Supervisor, recognized by R.T.M. Nagpur University.

No. of students registered for Ph.D.	06
No. of Synopsis submitted for Registration	02
No. of Theses submitted for evaluation	04

10. **Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years**

No

11. **Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years**

Nil

12. **Placement record of the past students and the contribution of the department to aid student placements**

A number of students work in different areas. As far as the role of the faculty in their placements is concerned, the teachers merely give them counseling on career guidance.

- 13 **Plan of action of the department for the next five years**

The department is solicitous to establish -

- (i) laboratory for languages
- (ii) independent centre for teaching communication skills
- (iii) departmental library

Department of Sociology

1. Faculty Profile-adequacy and competency of faculty

There is one post for the lecturer in the department, and the post is filled up. Therefore, the department is full-fledged, and the faculty member is fully qualified.

Sr. No.	Name of the faculty	Designation	Qualification
1	Shri S. N. Pilgulwar	Lecturer	M.A., NET

2. Student Profile—entry level competencies, socioeconomic status, language proficiency etc.,

In general, students come from rural areas. A majority of them belong to the socio-economic group living on the periphery. Chandrapur district itself is recognized as tribal district. Naturally, a bulk of students belongs to the various tribes of marginalized status. They have least exposure to modern trends of sociological study.

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes

As per the Maharashtra University Act, 1994, there is a Board of Studies at the University level for every department. Board of

Studies has exclusive power to make any necessary changes in the syllabi.

The syllabus of Sociology was changed in 2008-09.

4. **Trends in the success and drop out rates of students during the past two years**

Probably for better chances of early employment, some students prefer to go out for professional teacher's diploma course, D.Ed., and that happens during B.A.II. Hence, drop-out cases occur mostly during second year of the degree course. Moreover, majority of the students joining the college are female, and early marriages are common in some of the communities. That is also a reason for drop-out.

Sr. No.	No. of Students	Batch – I 2004-05 to 2006-07	Batch – II 2005-06 to 2007-08
1	Admitted	84	86
2	No. of Drop-outs	11	12
3	Percentage of drop-outs	13.09	13.95

5. **Learning resources of he departments-library, computers, laboratories and other resources**

Learning resources available with the department are:-

Departmental Library	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Laboratory	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Computers	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

The college has T.V. set, CD/DVD Player, and LCD which are used as learning resources by the departments.

The students are inspired to make use of the central library, which has rich collection of reference books, books on annual and five year plan, monthlies, and other journals.

6. **Modern teaching methods practiced and use of ICT in teaching-learning**

The College has T.V. Set, CD/DVD Player, and L.C.D. projector which are used by the departments to supplement teaching-learning activity.

7. **Participation of teachers in academic and personal counseling of students**

Teachers are devoted lot. They do whatever possible for the proper development of the students. From academic to personal, teachers strive hard to give shape to the personality of the students, through caressing, counseling, and confiding in them.

Every year, in the beginning of the session, Samajshastra Abhyash Mandal is constituted with active participation of the students. The Mandal is a paramount forum to give counseling to the students on varied topic from study to employment.

8. **Details of faculty development programmes and teachers who have been benefited during the past two years**

Details of the faculty development programmes attended by the teachers are as below:-

- Marathi Samajshatra Parishad at Tumsar, Dist.Bhandara, Maharashtra on 6th , 7th January 2006.
- 32nd Akhil Bharatiya Samaj Shastra Parishad on 27th , 28th , and 29th December 2006 at Chennai.
- 33rd Akhil Bharatiya Samaj Shastra Parishad on 29th November, 30th November and 1st December 2007 at Karnataka University, Dharwad.
- Presented research paper in the 18th Marathi Samajshatra Parishad at Mukhed, Dist. Nanded, Maharashtra. The paper was declared the best in the whole range of presentations.
- Seminar on 9th September 2006 at Nanded, Maharashtra.
- Presented research paper titled *NGO's Role in the Prevention of Domestic Violence* in the Regional level seminar organized at Shivaji College, Udgir, Dist. Latur, Maharashtra from 26th to 29th January 2007.
- Bharatiya Samajshatra Parishad on 25th and 26th December 2006 at Chennai, organized by Madras University and Loyala College, Chennai.

- Presented research paper titled *Globalization and Educated Youth* at the workshop organized by Rajiv Gandhi Institute, Shriperambudur, Tamilnadu, Bharatiya Samajshatra Parishad, New Delhi, and Department of Sociology, Jammu University, Jammu & Kashmir on 5th and 6th October 2007 at Jammu. The paper was declared the best research paper, and got the first prize.
- Presented paper on 8th December 2007 at Dnyan Prabhodhini Abhyas Mandal, People's College, Nanded.
- Presented a track of Yuva Vani broadcast by Parsarbharti All India Radio, Nanded on 28th October 2007.
- Article published on the editorial page of Dainik Satyaprabha on 14th February 2008.

9. **Participation/contribution of teachers to the academic activities including teaching, consultancy and research**

Nil

10. **Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years**

No

11. **Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years**

Nil

12. **Placement record of the past students and the contribution of the department to aid student placements**

A number of students work in different areas. As far as the role of the faculty in their placements is concerned, the teachers merely give them counseling on career guidance.

- 13 **Plan of action of the department for the next five years**

The department is solicitous to establish –

- Department of post graduation in Sociology.
- To get minor and major projects sanctioned by U.G.C. for the study of the socio-economic condition of Madia and Gond, ethnic groups, of Gadchiroli District of Maharashtra.
- Departmental library.

Department of Political Science

1. Faculty Profile-adequacy and competency of faculty

There is one post for the lecturer in the department, and it is filled
Therefore, the department is full-fledged, and the faculty is fully
qualified.

Sr. No.	Name of the faculty	Designation	Qualification
1	Shri T.S. Mane	Lecturer	M.A., NET

2. Student Profile—entry level competencies, socioeconomic status, language proficiency etc.,

In general, students come from rural areas. A majority of them belong to the socio-economic group living on the periphery. Chandrapur district itself is recognized as tribal district. Naturally, a bulk of students belongs to the various tribes of marginalized status. They are little aware of the political philosophy of the country, and they know very little about their socio-political status.

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes

As per the Maharashtra University Act, 1994, there is a Board of Studies at the University level for every department. Board of

Studies has exclusive power to make any necessary changes in the syllabi.

The syllabus of Political Science was changed in 2008-09.

4. **Trends in the success and drop out rates of students during the past two years**

Probably for better chances of early employment, some students prefer to go out for professional teacher's diploma course, D.Ed., and that happens during B.A.II. Hence, drop-out cases occur mostly during second year of the degree course. Moreover, majority of the students joining the college are female, and early marriages are common in some of the communities. That is also a reason for drop-out.

Sr. No.	No. of Students	Batch – I 2004-05 to 2006-07	Batch – II 2005-06 to 2007-08
1	Admitted	52	67
2	No. of Drop-outs	06	7
3	Percentage of drop-outs	11.5	8.96

5. **Learning resources of the departments-library, computers, laboratories and other resources**

Learning resources available with the department are:-

Departmental Library	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Laboratory	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Computers	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

The college has T.V. set, CD/DVD Player, and LCD which are used as learning resources by the departments.

6. **Modern teaching methods practiced and use of ICT in teaching-learning**

The College has T.V. Set, CD/DVD Player, and L.C.D. projector which are used by the departments to supplement teaching-learning activity.

7. **Participation of teachers in academic and personal counseling of students**

Teachers are devoted lot. They do whatever possible for the proper development of the students. From academic to personal, teachers strive hard to give shape to the personality of the students, through caressing, counseling, and confiding in them.

8. **Details of faculty development programmes and teachers who have been benefited during the past two years**

Details of the faculty development programmes attended by the teachers are as below:-

- International seminar on 27th, 28th and 29th October 2007 at Basweshwar College, Latur, Maharashtra.

- Selected by Shri Ramanand Tirth Marathwada University, Nanded to attend the conference of Commonwealth Parliamentary Abhyas Madal during the winter session at Nagpur in December 2005.
9. **Participation/contribution of teachers to the academic activities including teaching, consultancy and research**
Nil
10. **Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years**
No
11. **Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**
Nil
12. **Placement record of the past students and the contribution of the department to aid student placements**
A number of students work in different areas. As far as the role of the faculty in their placements is concerned, the teachers merely give them counseling on career guidance.
13. **Plan of action of the department for the next five years**
The department is solicitors to establish
- Departmental library
 - Forum to give special training to the students so that they may clear NET/SET, MPSC/UPSC examinations.

Department of History

1. Faculty Profile-adequacy and competency of faculty

There is one post for the lecturer in the department. The institution has been trying its best to appoint a qualified lecturer. The procedure is on. Presently, there are two lecturers in the department working on clock hour basis. Further details are as below:-

Sr. No.	Name of the faculty	Designation	Qualification
1	Shri D. P. Lonkar	Lecturer (Clock Hour Basis)	M.A., M. Phil.
2	Ku. M. L. Bhiwdare	Lecturer (Clock Hour Basis)	M.A.

2. Student Profile—entry level competencies, socioeconomic status, language proficiency etc.,

In general, students come from rural areas. A majority of them belong to the socio-economic group living on the periphery. Chandrapur district itself is recognized as tribal district. Naturally, a bulk of students belongs to the various tribes of marginalized status.

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes

As per the Maharashtra University Act, 1994, there is a Board of Studies at the University level for every department. Board of

Studies has exclusive power to make any necessary changes in the syllabi.

The syllabus of History was changed in 2008-09.

4. **Trends in the success and drop out rates of students during the past two years**

Probably for better chances of early employment, some students prefer to go out for professional teacher's diploma course, D.Ed., and that happens during B.A.II. Hence, drop-out cases occur mostly during second year of the degree course. Moreover, majority of the students joining the college are female, and early marriages are common in some of the communities. That is also a reason for drop-out.

Sr. No.	No. of Students	Batch – I 2004-05 to 2006-07	Batch – II 2005-06 to 2007-08
1	Admitted	32	45
2	No. of Drop-outs	07	7
3	Percentage of drop-outs	21.8	15.5

5. **Learning resources of he departments-library, computers, laboratories and other resources**

Learning resources available with the department are:-

Departmental Library	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Laboratory	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Computers	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

The college has T.V. set, CD/DVD Player, and LCD, Atlas, globe, and maps of different countries and regions, which are used as learning resources by the department.

6. **Modern teaching methods practiced and use of ICT in teaching-learning**

The College has T.V. Set, CD/DVD Player, and L.C.D. projector which are used by the departments to supplement teaching-learning activity.

7. **Participation of teachers in academic and personal counseling of students.**

Teachers are devoted lot. They do whatever possible for the proper development of the students. From academic to personal, teachers strive hard to give shape to the personality of the students, through caressing, counseling, and confiding in them.

8. **Details of faculty development programmes and teachers who have been benefited during the past two years**

Nil

9. **Participation/contribution of teachers to the academic activities including teaching, consultancy and research**

Nil

10. **Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years**

No

11. **Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years**

Nil

12. **Placement record of the past students and the contribution of the department to aid student placements**

A number of students work in different areas. As far as the role of the faculty in their placements is concerned, the teachers merely give them counseling on career guidance.

13. **Plan of action of the department for the next five years**

The department is solicitous to have a fully qualified faculty as regular lecturer.

The department is striving hard to set up a library of its own.

Department of Economics

1. **Faculty Profile-adequacy and competency of faculty**

There is one post for the lecturer in the department. The institution has been trying its best to appoint a qualified lecturer. The procedure is on. Presently, there are two lecturers in the department working on clock hour basis. Further details are as below:-

Sr.No.	Name of the faculty	Designation	Qualification
1	Shri R. W. Deotale	Lecturer (Clock Hour Basis)	M.A.
2	Ku. B. S. Pande	Lecturer (Clock Hour Basis)	M.A.

2. **Student Profile—entry level competencies, socioeconomic status, language proficiency etc.**

In general, students come from rural areas. A majority of them belong to the socio-economic group living on the periphery. Chandrapur district itself is recognized as tribal district. Naturally, a bulk of students belongs to the various tribes of marginalized status.

3. **Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes**

As per the Maharashtra University Act, 1994, there is a Board of Studies at the University level for every department. Board of

Studies has exclusive power to make any necessary changes in the syllabi.

The syllabus of Economics was changed in 2003-04.

3 Trends in the success and drop out rates of students during the past two years

Probably for better chances of early employment, some students prefer to go out for professional teacher’s diploma course, D.Ed., and that happens during B.A.II. Hence, drop-out cases occur mostly during second year of the degree course. Moreover, majority of the students joining the college are female, and early marriages are common in some of the communities. That is also a reason for drop-out.

Sr. No.	No. of Students	Batch – I 2004-05 to 2006-07	Batch – II 2005-06 to 2007-08
1	Admitted	86	47
2	No. of Drop-outs	11	07
3	Percentage of drop-outs	12.79	14.89

4 Learning resources of the departments-library, computers, laboratories and other resources

Learning resources available with the department are:-

Departmental Library	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Laboratory	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Computers	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

The college has T.V. set, CD/DVD Player, and LCD, which are used as learning resources by the department.

5 Modern teaching methods practiced and use of ICT in teaching-learning

The College has T.V. Set, CD/DVD Player, and L.C.D. projector which are used by the departments to supplement teaching-learning activity.

6 Participation of teachers in academic and personal counseling of students

Teachers are devoted lot. They do whatever possible for the proper development of the students. From academic to personal, teachers strive hard to give shape to the personality of the students, through caressing, counseling, and confiding in them.

7 Details of faculty development programmes and teachers who have been benefited during the past two years

Nil

8 Participation/contribution of teachers to the academic activities including teaching, consultancy and research

Nil

9 Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years

No

10 Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years

Nil

11 Placement record of the past students and the contribution of the department to aid student placements

A number of students work in different areas. As far as the role of the faculty in their placements is concerned, the teachers merely give them counseling on career guidance.

12 Plan of action of the department for the next five years

The department is solicitous to have a fully qualified faculty as regular lecturer.

The department is striving hard to set up a library of its own.

Department of Physical Education

1. Faculty Profile-adequacy and competency of faculty

There is one post for the Director of Physical Education. The institution is striving hard to appoint a qualified person as the Director on regular basis. The procedure is on. In order to run the department, additional charge is given to Shri T. S. Mane, lecturer in Political Science.

The institution gives utmost importance to sports and games. That is why the students of the college perform brilliantly in the inter-collegiate tournaments, especially, in Girls' Volleyball, Yoga, and Kabaddi (Boys).

2 Student Profile—entry level competencies, socioeconomic status, language proficiency etc.

Students generally come from the rural areas. They are all encouraged to participate in the activities of the department.

3 Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes

Not applicable

4 Trends in the success and drop out rates of students during the past two years

Sr. No.	No. of Students	Batch – I 2004-05 to 2006-07	Batch – II 2005-06 to 2007-08
1	Admitted	145	130
2	No. of Drop-outs	25	25
3	Percentage of drop-outs	17.25	19.23

5 Learning resources of the departments-library, computers, laboratories and other resources

Department of Physical Education maintained a number of equipments and sports materials required for in-door and out-door games. Details are already given early in Criterion IV.

6 Modern teaching methods practiced and use of ICT in teaching-learning

The students are given coaching as per national/international norms.

7 Participation of teachers in academic and personal counseling of students.

Teachers are devoted lot. They do whatever possible for the proper development of the students. From academic to personal, teachers strive hard to give shape to the personality of the students, through caressing, counseling, and confiding in them.

8 Details of faculty development programmes and teachers who have been benefited during the past two years

Nil

9 Participation/contribution of teachers to the academic activities including teaching, consultancy and research

Nil

10 Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.

Nil

11 Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

Nil

12 Placement record of the past students and the contribution of the department to aid student placements

A number of students work in different areas. As far as the role of the faculty in their placements is concerned, the teachers merely give them counseling on career guidance.

13 Plan of action of the department for the next five years

The department is solicitous to have a fully qualified faculty as regular lecturer.

The department is striving hard to develop a well laid playground, and enrich the Gymnasium.

The department is making a plan to add more facilities for sports and games.

Department of Home Economics

(On No-Grant Basis)

1. Faculty Profile-adequacy and competency of faculty

There is one post for the lecturer in the department. The institution has been trying its best to appoint a qualified lecturer. However, no lecturer is appointed so far on the regular basis. Presently, there is one lecturer in the department working on clock hour basis. Further details are as below:-

Sr. No.	Name of the faculty	Designation	Qualification
1	Ku. S. P. Kurekar	Lecturer (Clock Hour Basis)	M.A., B.Ed.

2 Student Profile—entry level competencies, socioeconomic status, language proficiency etc.

In general, students come from rural areas. A majority of them belong to the socio-economic group living on the periphery. Chandrapur district itself is recognized as tribal district. Naturally, a bulk of students belongs to the various tribes of marginalized status. However, number of girls in the college is significantly large, and most of them prefer to opt for Home Economics.

3 Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes

As per the Maharashtra University Act, 1994, there is a Board of Studies at the University level for every department. Board of Studies has exclusive power to make any necessary changes in the syllabi.

The syllabus of Home Economics was changed in 2005-06.

4 Trends in the success and drop out rates of students during the past two years

Probably for better chances of early employment, some students prefer to go out for professional teacher's diploma course, D.Ed., and that happens during B.A.II. Hence, drop-out cases occur mostly during second year of the degree course. Moreover, majority of the students joining the college are female, and early marriages are common in some of the communities. That is also a reason for drop-out.

Sr. No.	No. of Students	Batch – I 2004-05 to 2006-07	Batch – II 2005-06 to 2007-08
1	Admitted	28	31
2	No. of Drop-outs	3	04
3	Percentage of drop-outs	10.7	12.9

5 **Learning resources of the departments-library, computers, laboratories and other resources**

Learning resources available with the department are:-

Departmental Library	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Laboratory	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Computers	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

The college has T.V. set, CD/DVD Player, and LCD, maps, posters, clinical posters, and pictures on the anatomy of human body, which are used as learning resources by the department.

5. **Modern teaching methods practiced and use of ICT in teaching-learning**

The College has T.V. Set, CD/DVD Player, and L.C.D. projector which are used by the departments to supplement teaching-learning activity.

7. **Participation of teachers in academic and personal counseling of students**

Teachers are devoted lot. They do whatever possible for the proper development of the students. From academic to personal, teachers strive hard to give shape to the personality of the students, through caressing, counseling, and confiding in them.

8. **Details of faculty development programmes and teachers who have been benefited during the past two years**

Nil

9. **Participation/contribution of teachers to the academic activities including teaching, consultancy and research**

Nil

10. **Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years**

No

11. **Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years**

Nil

12. **Placement record of the past students and the contribution of the department to aid student placements**

A number of students work in different areas. As far as the role of the faculty in their placements is concerned, the teachers merely give them counseling on career guidance.

13. **Plan of action of the department for the next five years**

The department is solicitous to have a fully qualified faculty as regular lecturer.

The department is striving hard to enrich its laboratory to the best of its capacity.

D. Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part there of has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place :

Date :

Signature of the Head of the institution

LOK SHIKSHAN SANSTHA'S
LOKMANYA MAHAVIDYALAYA, WARORA
DISTRICT- CHANDRAPUR
ANNUAL PLAN (ADMINISTRATIVE)

Nature of work for the complete academic session beginning from May and ending in April every year, and pertaining to the office from the administrative point of view, is streamlined below:

APRIL:

- Preparation of Accounts for internal audit of the College.
- Verification of Stock of various departments.
- Calling up of the meeting of Local Management Council of the college for assessing the work done and getting prior approval for the work to be done during the next session.
- Submission of salary bills for April.

MAY :

- Commencement of the session as per instructions from the university
- Printing/sale of prospectus for admission.
- Necessary-routine correspondence.
- Submission of salary bills for May.

JUNE :

- Starting of admission procedure as per the guidelines of the University/Government.
- Publication of admission programme.
- Sale of Prospectus and acceptance of admission forms.
- Scrutiny of admission forms and finalization of admission.
- Declaration of result of University Examinations by the competent authorities and supply of the result to the students.
- Issuance of TC/Mark list and acceptance of special examination forms from the students.
- Publication of College time-table.
- Routine office work and accounts.
- Submission of salary bills for June.

JULY :

- Submission of salary bills to the office of the Joint Director, Higher Education (Grants), Nagpur Region, Nagpur for the month of July.
- Submission of audited statement for assessment before 31st July.

- Continuance of admission procedure and preparation of Admission Register.
- Collection/submission of EBC, GOI ,PTC, STC, Freeship Concession, Physically Handicapped, Ex Servicemen, OBC, Scholarship and fee concessions.
- Routine office work and accounts.

AUGUST :

- Preparation of budget for library, laboratory, games and sports, NSS, and other activities of the college.
- Payment of Affiliation and continuation fee to the University.
- Submission of budget to the office of the Joint Director, Higher Education(Grants), Nagpur Region, Nagpur.
- Submission of EBC, PTC, STC, GOI, OBC, Scholarship, Freeship Concession, Physically Handicapped and other fee concession forms to the competent authorities as per their instructions and Government Circulars.
- Routine work of the office and accounts.
- Submission of salary bills for August.

SEPTEMBER :

- Submission of salary bills to the office of the Joint Director, Higher Education (Grants), Nagpur for the month of September.
- Payment of University fee and submission of M.Card.
- Attending workload camp of Joint Director, Higher Education, Nagpur.
- Routine work of the office and accounts.

OCTOBER:

- Commencement of the supplementary examination conducted by the University.
- Conduct of the first semester Examination of the College.
- Issuance of the admission cards for the supplementary examinations.
- Following up of the procedure of appointments of the members of the teaching staff if any.
- Attending final workload camp.
- Routine work of the office and accounts.
- Submission of salary bills for October.
- Verification of EBC, GOI, PTC, STC, Freeship Concession, Physically Handicapped, Ex Servicemen, OBC, Scholarship and fee concessions forms by the competent authorities.

NOVEMBER:

- Submission of salary bill for the month of November to the office of the Joint Director, Higher Education (Grants), Nagpur.
- Submission of statistics, annual report of the college.
- Collection and submission of examination forms.
- Payment of Fee.
- Submission of EBC, GOI, PTC, STC, Freeship Concession, Physically Handicapped, Ex Servicemen, OBC, Scholarship bills.
- Routine work of the office and accounts.

DECEMBER:

- Submission of University examination forms.
- Declaration of result University Examinations by the competent authorities and supply of the result to the students.
- Acceptance of supplementary Examination forms.
- Disbursement of amounts under the different heads- EBC, GOI ,PTC, STC, Freeship Concession, Physically Handicapped, Ex Servicemen, OBC, Scholarships
- Refund of caution money.
- Routine work of the office and accounts.
- Submission of salary bills for December.

JANUARY:

- Submission of edit-list after verification.
- Preparation of University Practical Examination Programme.
- Preparation of annual budget of College.
- Submission of Four Monthly budget and salary bill.
- Assessment of College as per the programme of Joint Director, Higher Education (Grants), Nagpur.
- Routine work of the office and accounts.
- Submission of salary bills for January.

FEBRUARY:

- Conduct of Second Terminal Examination & Practical Examination of Home Economics (On no grant basis)
- Clearance from the various Departments and distribution of admission cards.
- Recovery of Government/College dues from the students.
- Routine work of the office and accounts.
- Submission of salary bills for February.

MARCH:

- Settlement of accounts of the College.
- Submission of salary bills.

- Clearance from the various Departments and distribution of admission cards.
- Recovery of dues from students and members of the staff.
- Conduct of University Examinations.
- Clearance of the account regarding advances given to various departments and units.
- Submission of the list of ATKT students
- Routine work of the office and accounts.
- Submission of salary bills for March.

ANNEXURE-I

LOKMANYA MAHAVIDYALAYA, WARORA

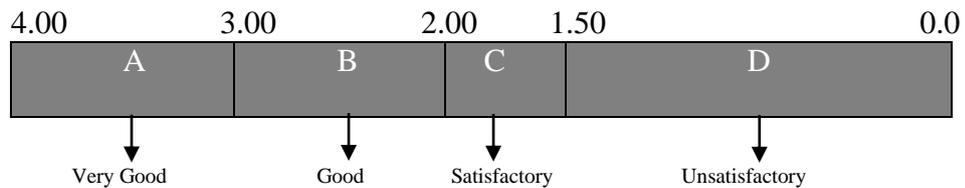
DIST. CHANDRAPUR (M.S.)

Student Feedback on Teachers

Department :

Semester/Term/Year :

Please rate the teacher on the following attributes using the 4-point scale shown



Name of the Teacher:

Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1. Knowledge base of the teacher (as perceived by you)				
2. Communication skills (in terms of articulation and comprehensibility)				
3. Sincerity/Commitment of the teacher				
4. Interest generated by the teacher				
5. Ability to integrate course material with environment/ other issues, to provide a broader perspective				
6. Ability to integrate content with other courses.				
7. Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)				
8. Ability to design quizzes/tests/assignments/ examinations and projects to evaluate students understanding of the course				
9. Provision of sufficient time for feedback				
10. Overall rating				

ANNEXURE-II
LOKMANYA MAHAVIDYALAYA, WARORA,
DIST. CHANDRAPUR (M.S.)

Students' overall Evaluation of the programme and Teaching

(To be filled only after the course results are declared)

Department : _____ Course : _____

Teacher : _____ Year : _____

Your responses will be seen only after your course results have been finalized and recorded.

The information will be used only for the improvement of the course and reaching in future.

You need not disclose your name if you do not wish to.

You may tick more than one answer to a question to the extent that they do not contradict each other.

1. The syllabus of each course was
 - a) adequate
 - b) Inadequate
 - c) challenging
 - d) dull
2. Background for benefiting from the course was
 - a) more than adequate
 - b) adequate
 - c) inadequate
 - d) cannot say
3. Was the course easy or difficult to understand?
 - a) easy
 - b) manageable
 - c) difficult
 - d) very difficult
4. How much of the syllabus was covered in the class?
 - a) 85 to 100%
 - b) 70 to 85%
 - c) 55 to 70%
 - d) less than 55%

5. What is your opinion about the library material and facilities for the course?
- a) more than adequate b) adequate
c) inadequate d) very poor
6. To what extent were you able to get material for the prescribed readings?
- a) Easily b) With some difficulty
c) not available at all d) with great difficulty
7. How well did the teacher prepare for the classes?
- a) thoroughly b) satisfactorily
c) poorly d) indifferently
8. How well was the teacher able to communicate?
- a) Always effective b) sometimes effective
c) Just satisfactorily d) generally ineffective
9. How far the teacher encourages student participation in class
- a) mostly yes b) sometimes
c) not at all d) always
10. If yes, which of the following methods were used?
- a) Encouraged to raise questions c) encourage discussion outside class
b) get involved in discussion in class d) did not encourage
11. How helpful was the teacher in advising?
- a) Very helpful b) sometimes helpful
c) not at all helpful d) did not advise
12. The teacher's approach can be described as
- a) Always courteous b) sometimes rude
c) always indifferent d) cannot say

13. Internal assessment was
- a) always fair b) sometimes unfair
c) Usually unfair d) sometimes fair
14. What effect do you think the internal assessment will have on your course grade?
- a) Helps to improve b) discouraging
c) no special effect d) sometimes effective
15. How often did the teacher provide feedback on your performance?
- a) Regularly/in time b) with helpful comment
c) often/late d) without any comments
16. Were your assignments discussed with you?
- a) Yes, fully b) yes, partly
c) not discussed at all d) sometimes discussed
17. Were you provided with a course contributory lecture too at the beginning?
- a) Yes b) no
- If yes, was it helpful?
- a) Yes b) no
18. If you have other comments to offer on the course and suggestions for the teacher you may do so in the space given below or on a separate sheet.

- (B) Optional Subjects (Any three) - (i) Political Science (ii) Economics
(iii) History (iv) Sociology
(v) Marathi Literature
(vi) English Literature (No Grant)
(vii) Home Economics (No Grant)

B.A.Part-III

- (A) Compulsory Subjects - (i) Marathi (ii) English
- (B) Optional Subjects (Any three) - (i) Political Science (ii) Economics
(iii) History (iv) Sociology
(v) Marathi Literature
(vi) English Literature (No Grant)
(vii) Home Economics (No Grant)

Necessary Guidelines Regarding Admission

- Completely filled Admission form should be submitted within the stipulated time limit.
- Only those students who have passed 12th from MS Board of Secondary and Higher Secondary Education, Pune or any equivalent board recognized by the Government and Nagpur University.
- Registration fee of Rs. 10 should be credited along with the admission form.

- The admission committee will scrutinize the forms and display the list on merit basis.
- Admission is given to the students belonging to different categories as per the directives of the Government of Maharashtra and R.T.M. Nagpur University.
- The students will have to supply original copies of certificates and mark sheet, along with the Photostat copies.
- Original certificates will be returned later.
- Necessary fee will have to be deposited at the time of admission.
- The students belonging to SC/ST/NT. VJ/OBC will have to submit the cast certificate.
- The students belonging to economically backward class will have to submit freeship forms.
- Admission will be given purely on merit.
- The Principal has the powers to reject the admission.

Fee Structure

University Fees	B.A.I	B.A.II	B.A.III
Enrolment Fee(only for B.A.I student)	100/-		
Annual Fee	100/-	100/-	100/-
Student's Aid Fund	25/-	25/-	25/-
Medical Exam. Fee	10/-	10/-	10/-
Union Fee	02/-	02/-	02/-
Games Fee	25/-	25/-	25/-
Physical E. T.	10/-	10/-	10/-
Inter university sport and cultural activities Fee (Univ. Sports Rs.3/-Univ Cultural Rs.2/- College Rs.5/-)	10/-	10/-	10/-
Ashwamedh fee	20/-	20/-	20/-
E-mail service charge	50/-	50/-	50/-
Disaster Management Fund	10/-	10/-	10/-
Term Fees			
Library Fee	75/-	75/-	75/-
Games Sports and Gymkhana	100/-	100/-	100/-
Extra Curricular Activities	30/-	30/-	30/-
Other Fee			
College Magazine	30/-	30/-	30/-
College Exam.	40/-	40/-	40/-
Identity Card	05/-	05/-	05/-
Caution Money	25/-	25/-	25/-
Environmental Studies		100/-	
Total	667	667	517

For Following Subjects Fee:

- 1) Home-Economics - 300/- (Permanent No Grant Basis)
- 2) English Literature - 200/- (Permanent No Grant Basis)

To

The Director

National Assessment and Accreditation Council

P.O. Box No. 1075, Nagarbhavi,

Bangalore – 560072, India

Subject: - Submission of Self-Study Report for Assessment and Accreditation.

Track ID No. 7198

Reference: - NAAC/A & A/MSS/2008, dated 2nd July 2008

Sir,

Please find herewith five sets of Self-Study Report along with
enclosures and an Account Payee Demand Draft for Rs. 25.000/-

(Twenty Five Thousand only) bearing No. _____ dated 15th

April 2009 towards Assessment and Accreditation fee.

Please acknowledge and oblige.

With thanks and due regard,

Yours Faithfully

(Dr. B. R. Pandey)

Clerk